



**pennsylvania**

DEPARTMENT OF LABOR & INDUSTRY  
CENTER FOR WORKFORCE INFORMATION & ANALYSIS

May 2013

Dear Employer:

To remain competitive in the ever-changing global marketplace, employers need accurate and up-to-date workforce information. The Pennsylvania Department of Labor & Industry strives to provide you with quality data, and needs your assistance to produce this vital information.

The Department, in cooperation with the U.S. Bureau of Labor Statistics (BLS), is requesting you complete the enclosed *Occupational Employment Statistics* report. Your response is important, and the data you provide is essential to ensure current and reliable information for Pennsylvania. Please be assured that non-government establishments' information will be held in strict confidence, and your organization will not be identified in any way. However, the statistical tabulations published by the BLS from this report may reveal information reported by individual state or local governments including state and local owned hospitals and education units.

There are several ways to provide the needed information so that your time commitment will be minimal. Guidelines for completing the report and reporting options are enclosed. We would appreciate your response within the next four weeks. A postage-paid envelope is enclosed for your use. If you have any questions or need assistance, please contact us at [harrispa@pa.gov](mailto:harrispa@pa.gov) or 800-832-2090.

Thank you for your time and assistance and for helping us provide quality workforce information for the Commonwealth.

Sincerely,

A handwritten signature in black ink, appearing to read "Edward Legge".

Edward Legge

Program Manager

Enclosures: 3

Department of Labor & Industry | Center for Workforce Information & Analysis | 651 Boas Street | Room 220 |

Harrisburg, PA 17121-0750 | phone 800-832-2090 | fax 866-798-8100 | [www.paworkstats.pa.gov](http://www.paworkstats.pa.gov)

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