

## SCHOOL PRINCIPAL OR DESIGNEE INTERVIEW INSTRUMENT

### Section 1: Background

The first section asks about your role and background information on your school.

1. What is your position or title?
2. How long have you worked in this position at [SCHOOL] \_\_\_\_ years \_\_\_\_ months

### QUESTIONS ASKED ONLY IF DATA UNAVAILABLE FROM PUBLIC SOURCES

3. What is your school's graduation rate for the most recent year you have data? \_\_\_\_% for the \_\_\_\_ school year
4. What is your school's dropout rate for the most recent year you have data? \_\_\_\_% for the \_\_\_\_ school year
5. Approximately what percentage of your student body met or exceeded state standards on your state's assessments? \_\_\_\_% for the \_\_\_\_ school year

### Section 2: Implementation of the Network Model

The next questions are about your school's implementation of [NETWORK NAME] program. Please think about the components, requirements, and support offered through [NETWORK/INITIATIVE NAME] when answering these questions.

6. ASK Q7 ONLY IF UNABLE TO OBTAIN THROUGH NETWORK LEADER: What year did you join [NETWORK NAME]?
7. What year did you begin implementing the [NETWORK NAME] program (please include your planning years)?
8. Do you plan to continue participating in this program over the next 5 years?
9. Does your entire school participate in the [NETWORK NAME] program or only certain grade levels or students? (e.g., only a subset of students are enrolled in an academy or other school-within-a-school model

#### IF SUBSET:

- 9.1. Please explain.
- 9.2. Approximately what percentage of your student body participates in [NETWORK NAME] program?

### Section 3: School Admission Policies and Procedures

The last set of questions asks about your school’s admission policies and procedures. IF PROGRAM IS ONLY FOR SUBSET OF STUDENTS: Please think about the program associated with [NETWORK NAME] when answering these questions.

- 10. Do students apply to attend the school/program?
  - 10.1.1. IF YES: Do they submit an application or simply list their top choices?
  - 10.2. Are there special requirements or admission criteria for entry into the [SCHOOL/PROGRAM]?
    - 10.2.1. IF YES: Please explain.

#### IF STUDENTS APPLY OR SOMEHOW CHOOSE TO ATTEND THE SCHOOL

- 11. During any of the four most recent application processes, did your [SCHOOL/PROGRAM] have more applicants than seats available?

IF YES:

- 11.1 Do you typically have more applicants than seats or was the application process for which you had more applicants than seats available unusual?

- 11.2 Has a lottery ever been used to determine which students to admit?

Does your school conduct the lottery or it is operated by your school district?

- 11.1.1. IF EVER USED A LOTTERY:

IF YES:

*[Note: If the respondent cannot remember each year’s process or cannot speak to how the lottery is “typically” performed, ask about the most recent use of the lottery.]*

- 11.1.1.1. Are there any priority groups or “weights” used in the lottery(ies) so that certain types of students have a higher probability of being admitted (e.g., students from the immediate neighborhood, siblings of students already in the school/program)?
- 11.1.1.2. About what share of applicants typically are admitted? Does it vary from year to year?
- 11.1.1.3. Approximately how many students are typically on a waitlist?
- 11.1.1.4. How does the school decide which students to accept from the waitlist when space is available?
- 11.1.1.5. Does your school (or district) keep track of the names and ID numbers of students who do and do not win the lottery each year?

11.1.2. IF NEVER USED A LOTTERY: How do you handle situations where you have more demand than seats?

**Section 4: Closing**

12. Is there anything else you'd like to mention that we haven't asked about?