

# SSO Annual Report 2015

SOA - State DOT



## Agency Information

State DOT

### Agency Address

777 Sandy Beach Lane  
Capital City, Nebraska 45678  
(555) 555-4152

### Agency Head

Mr. Jeffery Haskin  
SSO Program Manager  
jhaskin@state.dot.gov  
Office: (555) 555-1245

TIER I TRAINING  
TSSec FT00432  
NewRSS FT00543

#### ADDITIONAL TRAINING

Toolbox for Transit  
Operator Fatigue: Putting  
the Report into Action

Toolbox for Transit  
Operator Fatigue: Putting  
the Report into Action

Safety Management I

### Agency Authority

Conduct Unannounced Inspections	<b>Yes</b>
Est. Higher Standards than Part 659	<b>Yes</b>
Conduct Inspections	<b>Yes</b>
Issue Emergency Orders	<b>Yes</b>
Fine an RFGPTS	<b>Yes</b>
Shut Down Service	<b>No</b>

## Agency Contacts

State DOT

### SOA Primary Contact

Mr. Jeffery Haskin  
SSO Program Manager  
jhaskin@state.dot.gov  
Office: (555) 555-1245

TIER I TRAINING  
TSSec FT00432  
NewRSS FT00543

#### ADDITIONAL TRAINING

Toolbox for Transit  
Operator Fatigue: Putting  
the Report into Action

Toolbox for Transit  
Operator Fatigue: Putting  
the Report into Action

Safety Management I

**SOA Secondary Contact**

Ms. Christina Flores  
 Senior Engineering Specialist  
 cflores@state.dot.gov  
 Office: (555) 555-1286

TIER I TRAINING  
 TSSec FT00432  
 EMTE FT00456

TIER II TRAINING  
 TISM FT00457

**SOA Secondary Contact**

Mrs. Eileen Gary  
 Executive Director, Public Safety  
 Board  
 egary@state.dot.gov  
 Office: (555) 555-4175

**SOA Secondary Contact**

Lt. Allison Mathews  
 Chief Investigator  
 amathews@state.dot.gov  
 Office: (555) 555-8845

TIER I TRAINING  
 RII FT00544

ADDITIONAL TRAINING  
 Toolbox for Transit  
 Operator Fatigue: Putting  
 the Report into Action  
 Cognitive Interviewing for  
 Incident Investigators  
 Cognitive Interviewing for  
 Incident Investigators -  
 ADVANCED  
 Incident Investigation  
 Orientation for Rail  
 Professionals

Use of Contractors

THREE-YEAR SAFETY REVIEW  
 Test Review  
 500 Hours - Increased Budget

Internal Coordination

SSOA Program Manager Briefed Supervisor  
 SSOA Program Manager Briefed Executive  
 Leadership

**Weekly  
 Daily**

# SSO Annual Report 2015

RFGPTS - Greenville Transit System (GTS)

## Agency Information

Greenville Transit System

### Agency Address

5448 Shady Grove Court  
Greenville, Nebraska 45677  
(555) 555-1248

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### Agency SSOA Participation

How many meetings did SSOA personnel attend?	30
How many other field visits did SSOA personnel conduct?	41
How many times did SSOA personnel meet with RFGPTS executive leadership?	2

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## Agency Contacts

Greenville Transit System

### CEO

Mr. Berkeley Jones  
Acting Director  
bjones@greenvilletransit.org  
Office: (555) 555-4742

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### Safety Primary

Mr. Andrew Hwang  
System Safety Director  
ahwang@greenvilletransit.org  
Office: (555) 555-4742

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### Safety Secondary

Ms. Bethany Malinowski  
Assistant System Safety Director  
bmalinowski@greenvilletransit.org  
Office: (555) 555-4742

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### Security Primary

Sgt. Margaret Carter  
Head of Greenville Transit System  
Police  
mcarter@greenvilletransit.org  
Office: (555) 555-4745

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### Security Secondary

Mr. Gordon James  
Planning, Greenville Transit System  
Police  
gjames@greenvilletransit.org  
Office: (555) 555-4745

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SYSTEM SAFETY PROGRAM PLAN  
 Uploaded 05-14-2014

**Three-Year Safety Review**

Safety Review Frequency

Does your agency conduct safety reviews? **Once every three years**  
 Did your agency conduct a safety review in 2015? **No**  
 When is the next scheduled review? **Dec-04-2015**

**Review Details & Report**

**Review Safety Program Plan Revisions**

Did findings require revisions to the SSPP? **No**

**Event Reports**

SSOA ID **NE-GTS-2015-01-01-E-0000**  
 Event Type **Derailment**  
 Date **01-01-2015**  
 Time **08:59 am**  
 Mode **Light Rail**  
 Description **LRV derailed at yard switch.**

SSOA ID **NE-GTS-2015-05-01-E-0000**  
 Event Type **RGX Collision**  
 Date **05-01-2015**  
 Time **12:11 pm**  
 Mode **Light Rail**  
 Description **LRV struck automobile stuck on tracks**

**Hazard Reports**

SSOA ID **NE-GTS-2015-05-01-H-0000**  
 Identified Hazard **Unprotected RGX crossing on track ROW**  
 Probable Cause **Operating Rule Violation/Human Factors**  
 Mitigation **Add RGX crossing protections**

**Corrective Action Plans**

Event ID **NE-GTS-2015-05-01-E-0000**  
 CAP ID **NE-GTS-2015-11-30-C-0000**  
 Source **Event**  
 Implementation Date **11-30-2015**  
 Approved? **No**  
 Actual Date **n.a.**  
 CAP Status  
 Action Identified **RTA to place RGX crossing barriers to prevent future collision at this location**

# SSO Annual Report 2015

RFGPTS - Capital City Metro (CCM)

## Agency Information

Capital City Metro

### Agency Address

124 Greenwood Street  
Capital City, Nebraska 45678  
(555) 555-4785

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### Agency SSOA Participation

How many meetings did SSOA personnel attend?	22
How many other field visits did SSOA personnel conduct?	7
How many times did SSOA personnel meet with RFGPTS executive leadership?	4

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## Agency Contacts

Capital City Metro

### CEO

Mrs. Samara Cho  
CEO  
scho@capcitymet.org  
Office: (555) 555-3451

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### Safety Primary

Mr. Barry Harner  
Head of Operations  
bharner@capcitymet.org  
Office: (555) 555-3745

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### Safety Secondary

Mr. Barry Harner  
Head of Operations  
bharner@capcitymet.org  
Office: (555) 555-3745

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### Security Primary

Mr. Larry Steel  
Head of System Security Planning  
lsteel@capcitymet.org  
Office: (555) 555-3485

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### Security Secondary

Ms. Agatha Nowak  
Analyst, System Security Planning  
anowak@capcitymet.org  
Office: (555) 555-3471

Safety Review Frequency

Does your agency conduct safety reviews?  
Did your agency conduct a safety review in 2015?  
When is the next scheduled review?

**Once every three years**  
**No**  
**Dec-31-1969**

**Review Details & Report**

**Review Safety Program Plan Revisions**

Did findings require revisions to the SSPP?

**No**

# SSO Annual Report 2015

RFGPTS - Centerville Transit System (CVTS)

## Agency Information

Centerville Transit System

### Agency Address

8154 Centerville Boulevard  
Centerville, Nebraska 45623  
(555) 555-8164

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### Agency SSOA Participation

How many meetings did SSOA personnel attend?	11
How many other field visits did SSOA personnel conduct?	10
How many times did SSOA personnel meet with RFGPTS executive leadership?	8

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## Agency Contacts

Centerville Transit System

### CEO

Ms. Weihong Chen  
Acting Director  
wchen@cts.org  
Office: (555) 555-7456

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### Safety Primary

Ms. Allison Rodriguez  
Operations Lead  
wchen@cts.org  
Office: (555) 555-7487

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### Safety Secondary

Mr. Joseph Vale  
Assistant to the Operations Lead  
jvale@cts.org  
Office: (555) 555-7485

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### Security Primary

Mr. Cameron Givens  
Assistant Manager of Operations  
cgivens@cts.org  
Office: (555) 555-7424

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### Security Secondary

Ms. Maya Clark  
Operations Clerk  
mclark@cts.org  
Office: (555) 555-7422

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Safety Review Frequency

Does your agency conduct safety reviews?

**Once every three years**

Did your agency conduct a safety review in 2015?

**No**

When is the next scheduled review?

**Dec-31-1969**

**Review Details & Report**

**Review Safety Program Plan Revisions**

Did findings require revisions to the SSPP?

**No**