

**Appendix AP**

**Pretest Protocol for Outlet Survey**

**English**



OMB Approval No. 0584-XXXX  
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[Pilot Grantee] approached outlets implementing FINI.

1. On behalf of the Food and Nutrition Service, United States Department of Agriculture, Westat, a research company is conducting a national evaluation of the FINI projects. One component of this evaluation involves a survey of FINI outlets. The questions asked in this survey are about how each outlet is implementing FINI.
2. Please complete the outlet survey and answer the following questions:

**When respondent has finished the survey, ask them:**

- a. Thinking of the questions in the survey, were there any that you did not understand?
  - i. Which ones?
  - ii. What was confusing about this question?
  - iii. How did you answer it?
  - iv. How can it be improved?
- b. Thinking of the response options provided for the questions, were you able to find the response that was applicable to you?
  - i. If no, for which question was it difficult to find the right response?
  - ii. What response option should be added so you can answer the question?
- c. How easy or difficult was it for you to complete the survey?
- d. How long did it take you to complete the survey?
- e. Do you have any other comments on completing these questions? If yes, please tell me.

**Those are all the questions I have for you today. Thank you for time.**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB number. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.