

MQ-C2-L1
(02-11-2015)



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001

FROM THE ECONOMIC REIMBURSABLE SURVEYS DIVISION
U.S. CENSUS BUREAU

We have not yet received your completed Quarterly Survey of Plant Capacity Utilization report, form MQ-C2. If you have recently returned it, thank you. Otherwise, please complete the form online at <https://econhelp.census.gov/pcu> or complete and return the enclosed replacement form as soon as possible.

We recognize that not all firms keep records of capacity utilization, and capacity may change as products and production methods change. Please use your business expertise and judgment to complete this form. Due to the nature of the questions asked, please enlist the help of plant managers or engineers and use the "Remarks" section to provide any needed explanations.

If you have any questions or need assistance in completing your report, please call my staff on 1-800-201-4647 and choose option 5.

Sincerely,

Kimberly P. Moore
Chief, Economic Reimbursable
Surveys Division

Enclosure