

Survey of State Underage Drinking Prevention Policies and Practices

Supporting Statement:

B. Collections of Information Employing Statistical Methods

1. Respondent Universe and Sampling Methods

The respondent universe includes all 50 states and the District of Columbia. The STOP Act mandates that the State Report include data for each of the 50 states. SAMHSA assumes that Congress intended to include the District of Columbia, which is typically included in such surveys to promote inclusion of policies and programs that affect U.S. citizens. For example, the data from APIS that will supplement the State Survey includes District of Columbia underage drinking legal policies.

2. Information Collection Procedures

A letter with a link to the State Survey will be sent to each state governor's office and the Office of the Mayor of the District of Columbia (Attachment 4). Based on the feedback received from stakeholders and field pilot testers, as well as past experience in administering the survey, it is anticipated that the governors will designate staff from state agencies that have access to the requested data (typically State Alcohol Beverage Control [ABC] agencies and State Substance Abuse Program agencies). SAMHSA will request that the governors' offices provide SAMHSA with the contact information of the state agencies that have been directed to complete the State Survey.

SAMHSA will provide both telephone and electronic technical support to state agency staff and will emphasize that the states are only expected to provide data that is readily available and are not required to provide data that has not already been collected. SAMHSA has also recruited key stakeholders groups to encourage complete and accurate responses to the State Survey and to identify issues that arise among respondents. In particular, the National Association of State Alcohol and Drug Agency Directors, the National Liquor Law Enforcement Association, the National Prevention Network, and the National Alcohol Beverage Control Association have agreed to serve in this role. These four organizations work closely with the state agencies most likely to be tasked by state governors to complete the State Survey.

SAMHSA will monitor the states' responses to the survey weekly. At two weeks into the survey timeline, an email will be sent to each agency offering technical support and a reminder of the deadline. At week 4, another email will be sent to the states that have not completed the survey, again offering technical support and a reminder of the approaching deadline. At week 6, emails and phone calls will be made to those state agencies that have not completed the survey to identify, any roadblocks they are facing, and to attempt to define a timeline for completion. Two weeks after deadline will be granted to those states that have not finished the survey but will be able to do so within the extra time allotment.

Data entered by state agencies will be available to SAMHSA electronically and will be downloaded into Excel spreadsheets.

3. Methods to Maximize Response Rates

In the past four years in which the survey has been administered, SAMHSA has had a 100 percent completion rate. Thus, there is no need to develop methods to maximize the response rate.

4. Tests of Procedures

The State Survey has been administered for four years now and the procedures originally set out have been operating smoothly; thus there has been no need for testing of additional procedures.

5. Statistical Consultants

Contact information

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List of Attachments

- Attachment 1 The STOP Act –ICCPUD members
- Attachment 2 Data Collection Instrument -- State Survey
- Attachment 3 Sample Data Tables
- Attachment 4 Letter to Governors/Mayor of DC