

**To:** Stephanie Tatham, Office of Information and Regulatory Affairs (OIRA); Office of Management and Budget (OMB)

**From:** Nancy Geyelin Margie, Office of Planning, Research and Evaluation (OPRE); Administration for Children and Families (ACF)

**Date:** August 19, 2015

**Subject:** Non-Substantive change request for revisions to MIHOPE family follow-up survey (Information Collection 0970-0402)

As mentioned in the Supporting Statements A and B for the MIHOPE follow-up data collection (OMB Control No: 0970-0402), a pretest and a web usability test of the survey for parents of 2 ½ year olds was conducted. As a result, we have some minor changes to the instruments and are submitting these as a nonsubstantive change. Changes include:

- As part of the pretest, two items about respondents' access to the Internet were asked (we indicated in Supporting Statement B that this information would be gathered). We now think this information will be important to gather for all survey respondents, and we would like to add one of these items to the web version of the survey and one of these items to both the web and telephone versions of the survey.
- We realized that two sub-items of a question were missing, so we would like to add them.
- We would like to remove one item from the survey.
- We would like to revise one question's wording for a subset of respondents and revise another question to better accommodate respondents to the web version of the survey.

**The burden estimate for the survey** (30 minutes, as indicated in the Supporting Statements A and B and Federal Register Notice) **will not increase.**

The details about these requested changes are specified below and are indicated as track changes in Attachment 3 (tracked). (A clean version of the updated instrument is included as Attachment 3 (updated August 2015).

### **Additions**

#### *Questions about access to the Internet*

To add to the web version of the survey:

#### **On what type of device did you complete the survey? Was it a...**

Laptop computer  
Desktop computer  
Tablet or iPad  
Mobile telephone?

To add to both the web and telephone versions of the survey:

**Do you have access to any of the following devices in order to get on the internet?**

- Laptop computer
- Desktop computer
- Tablet or iPad
- Mobile telephone
- NONE OF THESE

As indicated in Supporting Statement A, respondents will first be offered an opportunity to complete the survey on the web. Allowing respondents to complete the survey on the web is intended to save project resources and may increase response rates since respondents will be able to complete the survey at a time of their choosing.

Capturing the data in the question added to the telephone survey will help us better understand the feasibility of efforts to increase the number of respondents who complete the survey via the web. In particular, it would provide information about whether individuals are not completing the survey via the web because they lack access to the Internet. This information will allow us to revise our data collection strategy as necessary as we attempt to contact respondents when their children are 3 ½ and 4 ½ years old.

Answers to both questions may also help us optimize the web survey for the types of devices that people are using. For the survey conducted when children are 2.5 years old, the web survey was created to be used across multiple platforms but was not optimized for any particular platform since we were not sure how individuals would access the web.

*Questions about new caregiver contact information*

We would like to add two items to the screener section of the survey which will only be asked of a small subset of respondents who are no longer living with their child. For these individuals, the added questions will collect the new caregiver’s phone number and address so that the survey can be administered with this new caregiver. These questions were mistakenly omitted from the survey that was reviewed by OMB. They are shown below as items SC14d and SC14e.

**SC14d. [IF CATI: What is this person’s telephone number?] [IF WEB: Please enter this person’s telephone number.]Is this a home, business, or cell phone?**

|\_|\_|\_|\_| - |\_|\_|\_|\_|\_| - |\_|\_|\_|\_|\_|  
 (0-999) (0-999) (0-9999)

- HOME..... 1
- BUSINESS..... 2
- CELL PHONE..... 3
- DON'T KNOW..... d
- REFUSED..... r

**SC14e. [IF CATI: What is this person’s permanent address?] [IF WEB: Please enter this person’s permanent address.]**

\_\_\_\_\_ (STRING (60))

STREET 1  
 \_\_\_\_\_(STRING (60))  
 STREET 2  
 \_\_\_\_\_(STRING (20))  
 CITY  
 \_\_\_\_\_(STRING (2))  
 STATE  
 \_\_\_\_\_(STRING (10))  
 ZIP  
 \_\_\_\_\_  
 DON'T KNOW.....d  
 REFUSED.....r

**Deletion**

We would like to delete question 1B in the contact information section of the survey. This question is shown below:

1. **I have your telephone number as [READ NUMBER]. Is this still the best telephone number to reach you at? [IF NO, COLLECT NEW TELEPHONE NUMBER].**
  - 1a. [IF NEW TELEPHONE NUMBER]: Is that a home phone, business phone or cell phone?
  - 1b. [IF TELEPHONE NUMBER IS A CELL PHONE]: May we send you text messages to remind you about future surveys?

We would like to delete the question that asks respondents if we may send them text messages. It was not included on other MIHOPE surveys, and we are concerned that respondents may misinterpret this question. In addition, we have heard informally from site staff that participants like to communicate via text message. In the first round of data collection, all respondents for whom we have cell phone numbers will receive text messages, and they will receive a maximum of four text messages from the project. Respondents are able to opt out of text messages by replying to the project.

**Revisions to question wording**

*Rapid repeat pregnancy*

Question 20 will be used to gather information about rapid repeat pregnancies. Currently all respondents who are biological mothers will be asked this question:

Since [child] was 15 months old, have you given birth to another baby?

However, this wording assumes that respondents completed the MIHOPE follow-up survey when their child was 15 months old. Therefore, for biological mothers who did not complete the 15-month follow-up survey, we would like to ask:

Since [child] was born, have you given birth to another baby?

The original question wording would be used for biological mothers who did complete the 15-month survey.

*New caregiver contact information*

The text of the question that asks respondents for the name of the new caregiver should be revised slightly to better accommodate respondents to the web survey, as indicated below.

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Original question text:

**SC14b. Who is the person most responsible for [CHILD]'s care?**

GAVE NAME.....	1	RECORD NAME AND GO BACK TO NEWRESP
PERSON ON THE PHONE .....	2	
HUNG UP.....	3	TERMINATE, REFUSAL
DOESN'T KNOW NAME OF CAREGIVER BECAUSE CHILD IN FOSTER CARE.....	4	TERMINATE, LOCATING
CHILD DECEASED.....	5	SORRY2
DON'T KNOW.....	d	SUP REVIEW; TERMINATE,
REFUSED.....	r	TERMINATE; REFUSAL

New question text:

**SC14c. [IF CATI: I recorded/IF WEB: You entered] that you are not living with [CHILD]. Can you provide the name of the person who is living with [CHILD] and is most responsible for [his/her] care?**

YES.....	1	COLLECT NAME
[IF WEB: I DON'T KNOW THE NAME OF THE CAREGIVER].....	0	TERMINATE; STATUS 1380
DON'T KNOW.....	d	TERMINATE; STATUS 1380
REFUSED.....	r	TERMINATE; STATUS 1380

**SC14c.collectname: Please provide the name of the person who is living with [CHILD] and is most responsible for [his/her] care.**