

Narrative of Changes

The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.

Collection Title: Elevation Certificate/Floodproofing Certificate

OMB Control No.: 1660-0008

Current Expiration Date:

Collection Instruments: FEMA Forms 086-0-33 and 086-0-34

The following are the changes to the collection:

Supporting Statement:

Question 8a updated to reflect FRN publication information.

Question 10 – Updated to reflect current privacy information.

Question 12 – Number of forms respondents increased. See Question 15 for explanation.

Question 14 costs to the Federal Government updated.

Question 15 – Burden hour increase explained.

Itemized Changes in Annual Burden Hours						
Data Collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference
Elevation Certificate FEMA Form 086-0-33 and Instructions	0	0	0	24,600	34,901	10301
Floodproofing Certificate FEMA Form 086-0-34	0	0	0	49	49	0
			0			0
			0			0
			0			0
			0			0
Total	0	0	0	24,649	34,950	10,301

Explain:

The burden hour per response for FEMA Form 086-0-33 and FEMA Form 086-0-34 has remained the same. However the burden hours for this collection increased from 24,649 to 34,950 hours, an adjustment increase of +10,301 hours.

This increase is due to an increase in the number of flood insurance applications being submitted to the NFIP Direct Servicing Agent, which are rated based on elevation data provided on the certificates. Since

the Elevation Certificate and Floodproofing Certificate are submitted in conjunction with an application for flood insurance, more applications being submitted results in more Elevation Certificates and Floodproofing Certificates being submitted. The total number of responses for the Elevation Certificate has increased from 6,560 to 9,307 (+4,370 responses). The number of responses for the Floodproofing Certificate has remained that same at 15 responses.

Itemized Changes in Annual Cost Burden						
Data Collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference
Elevation Certificate FEMA Form 086-0-33 and Instructions		\$ -	\$ -	\$2,960,000	\$3,257,450	\$ 297,450.00
Floodproofing Certificate FEMA Form 086-0-34		\$ -	\$ -	\$5,250	\$5,250	\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
Total	\$ -	\$ -	\$ -	\$ 2,965,250.00	\$ 3,262,700.00	\$ 297,450.00

Explain:

This collection has an adjustment in Annual Cost Burden due to:

The change in the Annual Cost Burden is an adjustment increase due to an increase in the number of respondents for FEMA Form 086-0-33, from 6,560 to 9,307. (9,307 respondents x \$350 for professional surveyor = \$3,257,450) The number of respondents for FEMA Form 086-0-34 remained the same at 15 respondents. (15 respondents x \$350 for professional engineer/architect = \$5,250). The adjustment due to the increase in the total number of forms submitted accounts for the total +\$297,450 change in Annual Cost Burden.

This increase is due to an increase in the number of flood insurance applications being submitted to the NFIP Direct Servicing Agent, which are rated based on elevation data provided on the certificates. Since the Elevation Certificate and Floodproofing Certificate are submitted in conjunction with an application for flood insurance, more applications being submitted results in more Elevation Certificates and Floodproofing Certificates being submitted.

The total annual cost burden for this collection has increased from \$2,965,250 to \$3,262,700.