

## **Appendix D. Student Survey Email Reminder**

## Appendix E: Email Reminder for Student Survey

Dear [RESPONDENT NAME],

As you may be aware, your Upward Bound program is participating in the Demonstration of *Find the Fit*: Studying Enhanced College Advising in Upward Bound. The goal of the study is to better understand what college advising strategies work in Upward Bound programs and to increase the number of students who enroll in colleges that match their abilities and interests.

You have been selected to participate in the surveys that will be part of this study!

The U.S. Department of Education would like to know *your* opinions, experiences, and awareness about your preparation for college. Your answers will help improve the college advising support services provided in the Upward Bound program. Your parent/guardian has said it is ok for you to complete the survey but you do not have to participate. Your decision about the study will not affect your participation in the Upward Bound program.

Please follow the link below to begin and complete the survey.

<http://www.XXXXX.com>

**Login ID: XXXX**

**Password: XXXXXXXX**

Your participation in the survey is voluntary and you may choose not to answer a question or to stop at any point. You can take part in Upward Bound even if you do not take the survey.

The survey should take about 15 minutes to complete.

We know your time is valuable and thank you in advance for completing this survey!

Sincerely,

Alina Martinez, Ed.D.

Study Project Director

### Study Contacts

**Study Website:** [www.UBDemo.com](http://www.UBDemo.com)

**Study Email:** [UBDemo@abtassoc.com](mailto:UBDemo@abtassoc.com)

**Study Toll-Free Number:** 1-855-489-0480

Protecting your privacy is very important to us. The study reports will not include your name or the name of your UB project. We will not share information that identifies you to anyone outside the study team, except as required by law.

If you have any questions about participating in the study, please call 1-855-489-0480, or email [UBDemo@abtassociates.com](mailto:UBDemo@abtassociates.com). If you have any questions about subjects' rights, please contact Abt's Institutional Review Board Administrator, Katie Speanburg, by phone at 1-(877) 520-6835 [toll-free number]. If you have questions about the UB program, please contact your school directly.