## Appendix C. Student Survey Invitation Letter

## Dear [RESPONDENT NAME],

Hello! As an eleventh grader in Upward Bound, you have access to many educational opportunities designed to help you succeed in high school and make the transition to college.

Your Upward Bound program is participating in a research study of *Enhanced College Advising in* Upward Bound, funded by the U.S. Department of Education and conducted by Abt Associates and Survey Research Management (SRM).

You have been selected to participate in two surveys that will be part of this study. The U.S. Department of Education would like to know your opinions, experiences, and awareness about the going to college.

Please follow the link below to begin and complete the first survey.

http://www.UBDemo.com/XXXXX

**Login ID: XXXX** 

Password: XXXXXXXX

Your participation in the survey is voluntary, and you may choose not to answer a question or to stop at any point. You can still take part in Upward Bound even if you do not take the survey.

The survey should take about 15 minutes to complete.

Next year, during your senior year, we will contact you to ask some follow-up questions.

We know your time is valuable and thank you in advance for your participation!

Sincerely,

Alina Martinez, Ed.D. Study Project Director

**Study Contacts** 

Study Website: www.UBDemo.com Study Email: UBDemo @abtassoc.com Study Toll-Free Number: 1-855-489-0480

Protecting your privacy is very important to us. The study reports will not include your name or the name of your project. We will not share information that identifies you to anyone outside the study team or study collaborators, except as required by law.

If you have any questions about participating in the study, please call 1-855-489-0480, or email <a href="UBDemo@abtassoc.com">UBDemo@abtassoc.com</a>. If you have any questions about subjects' rights, please contact Abt's Institutional Review Board Administrator, Katie Speanburg, by phone at 1-(877) 520-6835 [toll-free number]. If you have questions about Upward Bound, please contact your Upward Bound project director.

Paperwork Burden Statement: According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is xxxx-xxxx. Public reporting burden for this collection is estimated to average 15 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. The obligation to respond to this collection is voluntary. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20202-4536 or email ICDocketMgr@ed.gov and reference the OMB Control Number XXXX-XXXX. If you have comments or concerns regarding the status of your individual submission of this form, write directly to the U.S. Department of Education, Institute of Education Sciences, 555 New Jersey Avenue, NW, Washington, DC 20208. Note: Please do not return the completed instrument, form, application or survey to this address.