Attachment 7:

Proposed Changes to Coalition Classification Tool (CCT) Data Collection

Proposed Changes to:

Coalition Classification Tool (CCT) Data Collection

Summary of proposed changes:
1) Removed: 14 Items will be removed because they produced no variance (consensus items).
2) Removed: 2 items will be removed because few coalitions have put into place, often because already in place prior to DFC, or activity is too specific.
3) Added: 3 items will be added for Compliance checks - Alcohol, Compliance checks - Tobacco, and Compliance checks - Marijuana

CCT Table of Measures		Proposed Changes (if Any)
Coalition Name	**Coalition ID (pre-filled)**	No Changes
Report Period		No Changes
Respondent's Name	**Respondent's Title**	No Changes
Coalitions often adapt their organizational structures, processes, and procedures to meet the needs of their local community. The items below ask you to provide information on the extent to which each of the following statements describes your coalition.		

Please indicate the extent to which each of the following statements describes your coalition. Our coalition...	To a Great Extent	Somewhat	Very Little	Not at All	No Changes
Is part of a larger organization that provides fiscal and administrative support.	❍	❍	❍	❍	No Changes
Is part of a larger organization that provides policy and programmatic direction and support.	❍	❍	❍	❍	No Changes
Is loosely organized with flexible responsibilities and participation.	❍	❍	❍	❍	No Changes
Relies on community member volunteers to get our work done.	❍	❍	❍	❍	No Changes
Is a totally independent organization making our own decisions about finances, personnel, and programming.	❍	❍	❍	❍	No Changes
Acts <u>directly</u> in the community (e.g., coordinating prevention programs and services or advocating for an environmental/policy change)	❍	❍	❍	❍	No Changes
Relies on member organizations to get our work done.	❍	❍	❍	❍	No Changes
Gets administrative support (e.g., fiscal) from an external organization.	❍	❍	❍	❍	No Changes
Is a prevention expertise resource for the community.	❍	❍	❍	❍	No Changes
Is primarily a "grassroots" organization relying on individual citizens and community-based organizations to get our work done.	❍	❍	❍	❍	No Changes
Acts <u>indirectly</u> by building capacity of other organizations (e.g., through convening, incubating, training, or technical assistance).	❍	❍	❍	❍	No Changes
Is an influential organization in our community's prevention efforts.	❍	❍	❍	❍	No Changes

CCT Table of Measures					Proposed Changes (if Any)
Is primarily a coalition of organizations and agencies with an interest and role in prevention.	○	○	○	○	No Changes
Has achieved mastery (expertise) on many of the key functions necessary to operating as an organization.	○	○	○	○	No Changes
Balances acting directly in the community and indirectly building the capacity of the community and its organizations.	○	○	○	○	No Changes
Balances grassroots and institutional membership and participation.	○	○	○	○	No Changes
Incorporates assessment of need into our decision making process.	○	○	○	○	No Changes
Has achieved mastery in building sustainability.	○	○	○	○	No Changes
Incorporates evaluation or monitoring information into our decision making processes.	○	○	○	○	No Changes
Has strong support from other organizations in our community.	○	○	○	○	No Changes
Provides training resources for coalition staff.	○	○	○	○	No Changes
Provides training resources for coalition member organizations.	○	○	○	○	No Changes
Provides training resources for community members and organizations.	○	○	○	○	No Changes
Is a highly formal arrangement with most organizations having a clear role in the planning and implementation of community wide prevention strategies	○	○	○	○	No Changes

CCT Table of Measures					Proposed Changes (if Any)
Coalitions also adapt prevention and intervention strategies and activities to meet the needs of their local community. This set of questions asks you to provide information on the strategies and activities your coalition uses.					
Please indicate the extent to which each of the following statements describes your coalition. Our coalition ...	To a Great Extent	Somewhat	Very Little	Not at All	No Changes
Uses information sharing with other organizations as a central prevention strategy.	○	○	○	○	No Changes
Supports programs or services delivered by our partners (e.g., curriculum for youth or parents, after school programs, other direct services)	○	○	○	○	No Changes
Emphasizes coordination of programs and services.	○	○	○	○	No Changes
Emphasizes changing the community environment (e.g., availability, policy, enforcement) as a prevention strategy.	○	○	○	○	No Changes
Uses a comprehensive strategy balancing environmental and direct approaches to prevention.	○	○	○	○	No Changes
Uses evidence-based prevention policies, programs, and practices.	○	○	○	○	No Changes
Has achieved mastery in implementing our prevention strategies.	○	○	○	○	No Changes
Emphasizes strategies that serve our entire community.	○	○	○	○	No Changes
Provides information on evidence-based policies, programs, and practices to other organizations in the community.	○	○	○	○	No Changes
Emphasizes strategies that target high need populations in our community.	○	○	○	○	No Changes
Emphasizes strategies that target specific racial/ethnic populations in our community.	○	○	○	○	No Changes

CCT Table of Measures			Proposed Changes (if Any)
Thinking about how your coalition works, please respond yes or no to each of the following statements.			
Statements	**Yes**	**No**	No Changes
We have a board or governing body that sets the direction of the coalition (A board or governing body is defined as a formal group or body that makes decisions for the coalition)?	○	○	No Changes
We have a written policy for leadership rotation.	○	○	No Changes
We have written expectations for member participation (e.g., policy on missed meetings).	○	○	No Changes
We have a written description of procedures for leader selection.	○	○	No Changes
We have a written description of the procedures for decision making (e.g., majority rule, etc.).	○	○	No Changes
We hold regularly scheduled meetings (i.e., on a specific date/time).	○	○	**REMOVE ITEM:** Lack of variance (95+ % in one category)
We prepare a written agenda for each coalition meeting.	○	○	**REMOVE ITEM:** Lack of variance (95+ % in one category)
We prepare and distribute written minutes of coalition meetings.	○	○	**REMOVE ITEM:** Lack of variance (95+ % in one category)
We have a current organizational chart showing coalition structure and relationships.	○	○	No Changes
We have established subcommittees.	○	○	No Changes
We have paid staff members or in-kind staff (in-kind staff are staff who are paid by someone else to work at your coalition).	○	○	**REMOVE ITEM:** Lack of variance (95+ % in one category)
We have funding from DFC that supports a part-time or full-time coalition coordinator.	○	○	**REMOVE ITEM:** Lack of variance (95+ % in one category)
We have funding from a local or other source that supports a part-time or full-time coalition coordinator.	○	○	No Changes
Our coalition records decisions in minutes or otherwise keeps track of decisions.	○	○	**REMOVE ITEM:** Lack of variance (95+ % in one category)
Our coalition has a system for monitoring and tracking coalition activities and other efforts.	○	○	**REMOVE ITEM:** Lack of variance (95+ % in one category)
Our coalition monitors on a regular (annual or more frequently) basis community indicators of substance abuse or related information.	○	○	**REMOVE ITEM:** Lack of variance (95+ % in one category)
Our coalition has someone on staff at the coalition or a member organization that assists the coalition with collecting and analyzing data on coalition activities and community indicators.	○	○	**REMOVE ITEM:** Lack of variance (95+ % in one category)

CCT Table of Measures			Proposed Changes (if Any)
Thinking about how your coalition works, please respond yes or no to each of the following statements.			
Statements	**Yes**	**No**	No Changes
Our coalition uses relations with local universities or others to get assistance on evaluating coalition efforts.	○	○	No Changes
Does your coalition typically hold meetings to reflect on the result of monitoring or evaluation activities in order to make adjustments to implementation?	○	○	No Changes
Our coalition collects school survey data that matches the coalition's geographic boundaries at least once every two years.	○	○	**REMOVE ITEM:** Lack of variance (95+ % in one category)
The following statements cover issues regarding how your coalition addresses cultural diversity and cultural competence.			
With regard to cultural diversity, please respond Yes or No to indicate whether or not your coalition has accomplished each of the following.	**Yes**	**No**	No Changes
Staff members are representative of the demographic and cultural diversity in our community.	○	○	No Changes
Materials are relevant / appropriate to the culture(s) and language(s) of our target populations.	○	○	**REMOVE ITEM:** Lack of variance (95+ % in one category)
Materials are examined by diversity experts or target population members.	○	○	No Changes
A culturally appropriate outreach action plan has been developed.	○	○	No Changes
Activities are designed to be inclusive.	○	○	**REMOVE ITEM:** Lack of variance (95+ % in one category)
Decision-making processes are designed to be inclusive.	○	○	**REMOVE ITEM:** Lack of variance (95+ % in one category)
Meetings and activities are scheduled at times that are convenient and at locations that are accessible to the target population.	○	○	**REMOVE ITEM:** Lack of variance (95+ % in one category)
Coalition members are representative of the demographic and cultural diversity in your community.	○	○	No Changes
Targeted youth are involved in coalition meetings and activities.	○	○	No Changes

CCT Table of Measures						Proposed Changes (if Any)
The following statements are related to your coalition, your community and interactions between the two.						
Please indicate the degree to which you agree with each of these statements.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	No Changes
Our coalition has identified all of the community leaders that can help in the coalition's activities.	○	○	○	○	○	No Changes
Our coalition regularly works with the necessary community leaders to work on coalition activities or actively support strategies.	○	○	○	○	○	No Changes
The most important community leaders are members of the coalition and work on coalition committees and activities.	○	○	○	○	○	No Changes
Coalition leadership is committed to the coalition's mission.	○	○	○	○	○	No Changes
Coalition leader(s) provide leadership and guidance in maintaining the coalition.	○	○	○	○	○	No Changes
Coalition leader(s) have appropriate time to devote to the coalition.	○	○	○	○	○	No Changes
Coalition(s) leaders promote equality and collaboration among members.	○	○	○	○	○	No Changes
Committee leader(s) plan meetings effectively and efficiently.	○	○	○	○	○	No Changes
Committee leader(s) are flexible in accepting different viewpoints.	○	○	○	○	○	No Changes
Committee leader(s) are adept in organizational skills.	○	○	○	○	○	No Changes
Committee leader(s) are adept in communication skills.	○	○	○	○	○	No Changes
Committee leader(s) are adept in obtaining resources.	○	○	○	○	○	No Changes
Our coalition director plays a vital role in organizing coalition activities and efforts.	○	○	○	○	○	No Changes
The coalition director facilitates communication across coalition participants.	○	○	○	○	○	No Changes
The coalition director supports the coalition's goals.	○	○	○	○	○	No Changes
The coalition makes decisions when they are needed.	○	○	○	○	○	No Changes

CCT Table of Measures						Proposed Changes (if Any)
The following statements are related to your coalition, your community and interactions between the two.						
The general membership has real decision-making control over the policies and actions of the coalition.	○	○	○	○	○	No Changes
Decisions are made by a small group.	○	○	○	○	○	No Changes
There is formal process for making decisions (e.g., a voting system).	○	○	○	○	○	No Changes
Decisions on the allocation of coalition resources are made in an open and participatory manner.	○	○	○	○	○	No Changes
We effectively use the coalition process to plan and make decisions.	○	○	○	○	○	No Changes
The coalition has a feeling of cohesiveness and team spirit.	○	○	○	○	○	No Changes
There is a shared vision for desired outcomes of DFC coalition work (e.g., reduce ATOD use, increase protective factors).	○	○	○	○	○	No Changes
Coalition members feel valued and important.	○	○	○	○	○	No Changes
Our coalition has clearly defined, attainable goals for the initiative.	○	○	○	○	○	No Changes
There is a shared vision of what the coalition should accomplish.	○	○	○	○	○	No Changes
There is a formal process for resolving conflicts among participating organizations.	○	○	○	○	○	No Changes
The communication procedures are clearly understood among collaborative members.	○	○	○	○	○	No Changes
Conflicts arise frequently among participating organizations in the collaborative.	○	○	○	○	○	No Changes
Communication between member organizations is closed and guarded.	○	○	○	○	○	No Changes
Differences among collaborative members are recognized and worked through.	○	○	○	○	○	No Changes

CCT Table of Measures						Proposed Changes (if Any)
The following statements are related to your coalition, your community and interactions between the two.						
Please indicate the degree to which you agree with each statement.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	No Changes
Our members are just learning the importance of environmental strategies.	❍	❍	❍	❍	❍	No Changes
We have had past success implementing policy and other environmental strategies.	❍	❍	❍	❍	❍	No Changes
The majority of our members are supportive of the coalition pursuing environmental strategies.	❍	❍	❍	❍	❍	No Changes
The majority of our members participate in implementing environmental strategies.	❍	❍	❍	❍	❍	No Changes
Our coalition does not have sufficient ability to advocate for policy changes.	❍	❍	❍	❍	❍	No Changes
Our coalition does not currently have the ability to implement an effective media campaign.	❍	❍	❍	❍	❍	No Changes
We have identified the policy and environmental changes relevant to our community.	❍	❍	❍	❍	❍	No Changes
We have the appropriate members to launch the needed policy change and environmental strategies.	❍	❍	❍	❍	❍	No Changes
We belong to other coalitions and networks in order to have a larger impact on policy and environmental strategies.	❍	❍	❍	❍	❍	No Changes
Our coalition uses an appropriate mix of environmental change strategies from providing information to changing consequences and physical design.	❍	❍	❍	❍	❍	No Changes
Our coalition has developed a common language for communication among diverse partners.	❍	❍	❍	❍	❍	No Changes
Our coalition has developed common goals that are understood and supported by all partners.	❍	❍	❍	❍	❍	No Changes
Our coalition is better able to carry out its work because of the contributions of diverse partners.	❍	❍	❍	❍	❍	No Changes

CCT Table of Measures						Proposed Changes (if Any)
The following statements are related to your coalition, your community and interactions between the two.						
Please indicate the degree to which you agree with each statement.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	No Changes
Our coalition has clearly communicated how its action will address problems that are important to people in the community.	❍	❍	❍	❍	❍	No Changes
Our coalition has committed the perspectives, resources and skills of partners.	❍	❍	❍	❍	❍	No Changes
Our coalition has the support of other organizations and influential community leaders.	❍	❍	❍	❍	❍	No Changes
Our coalition participates in larger coalitions and groups that can affect change at a higher level (e.g., State).	❍	❍	❍	❍	❍	No Changes
Coalition activities and efforts have been successful in reducing substance abuse rates among youth in the community.	❍	❍	❍	❍	❍	No Changes
Coalition activities and efforts have been successful in increasing community awareness of substance abuse issues in the community.	❍	❍	❍	❍	❍	No Changes
The coalition has established credibility in the community by their on-going efforts to reduce substance use rates among youth in the community.	❍	❍	❍	❍	❍	No Changes
Coalition activities and efforts have been successful in increasing community-based approaches to reducing substance use.	❍	❍	❍	❍	❍	No Changes
Coalition activities and efforts have been successful in increasing interagency collaborative efforts to address substance abuse issues.	❍	❍	❍	❍	❍	No Changes
Coalition activities and efforts have been successful in increasing protective factors among youth in the community.	❍	❍	❍	❍	❍	No Changes
Coalition activities and efforts have been successful in decreasing risk factors among youth in the community.	❍	❍	❍	❍	❍	No Changes
Coalition members are satisfied with the coalition's progress in addressing youth substance abuse issues.	❍	❍	❍	❍	❍	No Changes
Coalition members are satisfied with the degree of collaboration that has occurred as a result of the coalition's activities and efforts.	❍	❍	❍	❍	❍	No Changes

CCT Table of Measures						Proposed Changes (if Any)
The following statements are related to your coalition, your community and interactions between the two.						
Please indicate the degree to which you agree with each statement.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	No Changes
Coalition members are satisfied with the progress made toward coalition goals and objectives.	○	○	○	○	○	No Changes
People in this community know each other.	○	○	○	○	○	No Changes
People in this community participate in social activities.	○	○	○	○	○	No Changes
People in this community feel connected to each other.	○	○	○	○	○	No Changes
People who live here feel they are part of a community.	○	○	○	○	○	No Changes
People who live here never do things to improve the community.	○	○	○	○	○	No Changes
People talk to each other about community problems.	○	○	○	○	○	No Changes
People in this community have a voice regarding important issues.	○	○	○	○	○	No Changes
Together, people in this community can persuade the city/town/county to respond to their needs and concerns.	○	○	○	○	○	No Changes
It is fairly safe to walk in this community at night.	○	○	○	○	○	No Changes
People in this community do not trust each other.	○	○	○	○	○	No Changes
People in this community do not care about the community's future.	○	○	○	○	○	No Changes
People in this community make it a safer place to live.	○	○	○	○	○	No Changes
Children in this community are skipping school and hanging out on a street corner.	○	○	○	○	○	No Changes
Children in this community are spray-painting graffiti on a local building.	○	○	○	○	○	No Changes
Children in this community are showing disrespect to an adult.	○	○	○	○	○	No Changes
People around here are willing to help their neighbors.	○	○	○	○	○	No Changes
This community could be described as a close knit neighborhood.	○	○	○	○	○	No Changes
People in this community can be trusted.	○	○	○	○	○	No Changes
People in this community generally do not get along with each other.	○	○	○	○	○	No Changes

CCT Table of Measures						Proposed Changes (if Any)
The following statements are related to your coalition, your community and interactions between the two.						
Please indicate the degree to which you agree with each statement.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	No Changes
People in this community do not share the same values.	○	○	○	○	○	No Changes
There is a history of productive interaction among the stakeholders involved in designing and implementing the coalition's substance abuse prevention efforts.	○	○	○	○	○	No Changes
Leaders of participating organizations are willing to commit resources, including staff time, for the coalition's substance abuse prevention efforts.	○	○	○	○	○	No Changes
Financial resources (in addition to grant funds) are readily available to support the coalition's substance abuse prevention efforts.	○	○	○	○	○	No Changes
Services and supports – formal and informal – are readily available in the community to support the coalition's substance abuse prevention efforts.	○	○	○	○	○	No Changes
There is widespread knowledge in this community about preventing substance abuse among participating agencies, organizations, and individuals.	○	○	○	○	○	No Changes
There is widespread knowledge about the coalition's substance abuse prevention efforts in the community.	○	○	○	○	○	No Changes
There is widespread support for the coalition's substance abuse prevention efforts in the community.	○	○	○	○	○	No Changes
Community leaders are concerned about reducing substance abuse rates in the community.	○	○	○	○	○	No Changes
Community members and stakeholders are concerned about reducing substance abuse rates in the community.	○	○	○	○	○	No Changes
Existing programs within the community are conducive to developing interagency collaborative relationships.	○	○	○	○	○	No Changes

CCT Table of Measures						Proposed Changes (if Any)
How confident are you that your coalition can...?						
	Extremely	Very	Moderately	Slightly	Not at all	No Changes
Develop agendas and stick to them in meetings.	○	○	○	○	○	No Changes
Recruit new members who have the ability to take action in the community	○	○	○	○	○	No Changes
Recruit new members who are accountable for reporting to their organization or constituency.	○	○	○	○	○	No Changes
Follow up on decisions made at meetings.	○	○	○	○	○	No Changes
Recruit members from the different sectors needed to address your coalition's goals.	○	○	○	○	○	No Changes
Provide direction and vision for the coalition through its leadership.	○	○	○	○	○	No Changes
Maintain support of coalition members through its leadership.	○	○	○	○	○	No Changes
Share leadership among coalition members.	○	○	○	○	○	No Changes
Maintain stable leadership.	○	○	○	○	○	No Changes
Develop new leaders.	○	○	○	○	○	No Changes
Delegate responsibilities to committees.	○	○	○	○	○	No Changes
Engage members of target populations (e.g. youth) and diverse cultural groups as active members and leaders.	○	○	○	○	○	No Changes
Set and achieve annual goals.	○	○	○	○	○	No Changes
Recruit "champions" to act on the coalition's behalf.	○	○	○	○	○	No Changes
Hold each other accountable.	○	○	○	○	○	No Changes

CCT Table of Measures					Proposed Changes (if Any)
Please indicate the degree to which each statement below describes the role of coalition members (not paid coalition staff).					
Coalition members...	To a Great Extent	Somewhat	Very Little	Not at All	No Changes
Take responsibility for coordinating the coalition.	○	○	○	○	No Changes
Set the agenda for coalition meetings.	○	○	○	○	No Changes
Keep each other accountable to tasks.	○	○	○	○	No Changes
Promote cohesiveness and team spirit.	○	○	○	○	No Changes
Create an environment where opinions can be voiced.	○	○	○	○	No Changes
Are recognized leaders in the larger community on issues related to substance abuse prevention and related issues.	○	○	○	○	No Changes
Are very involved in regional, state or national prevention organizations or coalitions.	○	○	○	○	No Changes

CCT Table of Measures					Proposed Changes (if Any)
There are many factors that may contribute to the development of a sustainable coalition. A sustainable coalition is one that can continue to work in the community without DFC funding and share ownership and capacity to collaboratively prevent substance abuse. We would like your assessment of the extent to which your coalition has accomplished each of the following.					
To what extent has your coalition ...	**To a Great Extent**	**Somewhat**	**Very Little**	**Not at All**	No Changes
Established a reputation for 'being able to get things done' related to at least one initiative or practice.	○	○	○	○	No Changes
Adopted an entrepreneurial spirit in seeking additional support.	○	○	○	○	No Changes
Established on-going jobs in your organization.	○	○	○	○	No Changes
Established a mature and stable lead organization or has all functions (501c3 status, etc.) to operate independently.	○	○	○	○	No Changes
Aligned the coalition's goals and priorities well with past work done by the coalition.	○	○	○	○	No Changes
Created a plan for continued leadership.	○	○	○	○	No Changes
Established plans to continue meeting after federal grant funding ends.	○	○	○	○	No Changes
Established relationships with youth-serving organizations who have begun to or are already taking on coalition efforts in order to institutionalize them and provide long-term sustainability	○	○	○	○	No Changes
Developed strategies to continue to combine agency resources to better serve youth and families (e.g., blended funding, identification of alternative funding, etc.).	○	○	○	○	No Changes
Secured funding to continue its substance abuse reduction efforts when federal funding ends.	○	○	○	○	No Changes
Established procedures for continuing to share relevant information across agencies.	○	○	○	○	No Changes

CCT Table of Measures			Proposed Changes (if Any)
Please respond Yes or No to indicate whether or not your coalition has accomplished each of the following related to developing a sustainable coalition.			
Your coalition has...	Yes	No	No Changes
Identified **what** must be sustained to continue our community-based efforts toward substance abuse prevention.	○	○	No Changes
Identified **the resources** that are required to continue our community-based efforts toward substance abuse prevention.	○	○	No Changes
Created case statements that explain our need to continue community-based efforts toward substance abuse prevention efforts.	○	○	No Changes
Determined **funding strategies** to continue our community-based efforts toward substance abuse prevention.	○	○	No Changes
Identified potential partners to continue our community-based efforts toward substance abuse prevention.	○	○	No Changes
Created an action plan to contact and present to potential partners in our efforts to continue community-based substance abuse prevention.	○	○	No Changes

CCT Table of Measures					Proposed Changes (if Any)
To what extent does your coalition engage in the following activities:	**To a Great Extent**	**Somewhat**	**Very Little**	**Not at All**	No Changes
Assessing needs	❍	❍	❍	❍	No Changes
Mobilizing and building capacity of partners	❍	❍	❍	❍	No Changes
Developing comprehensive Strategic and Action Plans	❍	❍	❍	❍	No Changes
Implementation of how to perform most of the key functions in the Strategic and Action Plan	❍	❍	❍	❍	No Changes
Conducting Process & Outcome Evaluations	❍	❍	❍	❍	No Changes
Planning for sustainability	❍	❍	❍	❍	No Changes
How would you rate your coalition's performance in...?	**Excellent**	**Above Average**	**Average**	**Below Average**	**Poor**	No Changes
Assessing needs	❍	❍	❍	❍	❍	No Changes
Mobilizing and building capacity in the coalition	❍	❍	❍	❍	❍	No Changes
Developing a comprehensive plan	❍	❍	❍	❍	❍	No Changes
Implementing	❍	❍	❍	❍	❍	No Changes
Evaluating	❍	❍	❍	❍	❍	No Changes
Planning for sustainability	❍	❍	❍	❍	❍	No Changes
To what extent has your coalition...	**To a Great Extent**	**Somewhat**	**Very Little**	**Not at All**	No Changes
Identified specific strategies and activities to reach its goals.	❍	❍	❍	❍	No Changes
Created a realistic timeline for completing activities.	❍	❍	❍	❍	No Changes
Identified responsible person(s)/agencies for each activity.	❍	❍	❍	❍	No Changes
Developed a strategy to recruit participants for activities or events.	❍	❍	❍	❍	No Changes
Developed a budget that outlines the funding required for each coalition	❍	❍	❍	❍	No Changes

CCT Table of Measures					Proposed Changes (if Any)
related activity, training, or event.					
Identified other resources needed for each activity.	○	○	○	○	No Changes
Planned to use primarily evidence-based strategies.	○	○	○	○	No Changes
Planned to evaluate strategies and activities.	○	○	○	○	No Changes
Revisited and updated its action plan.	○	○	○	○	No Changes
To what extent have the efforts of your coalition resulted in each of the following	**To a Great Extent**	**Somewhat**	**Very Little**	**Not at All**	No Changes
Organizations and agencies working together more efficiently.	○	○	○	○	No Changes
Members seeing their organization/agency as part of a broader system responding to youth substance abuse.	○	○	○	○	No Changes
Increased ability of organizations/agencies to coordinate their efforts.	○	○	○	○	No Changes
Increased members' knowledge of the strengths, as well as limitations, of each other's organizations and agencies.	○	○	○	○	No Changes
To what extent has participation in the coalition as compared to individual agencies working alone led to:	**To a Great Extent**	**Somewhat**	**Very Little**	**Not at All**	No Changes
The generation of new ideas for improving our practices and/or services.	○	○	○	○	No Changes
The acquisition of useful knowledge about services, programs, or people in the community.	○	○	○	○	No Changes
A decrease in the number or severity of barriers we face in accomplishing our mission.	○	○	○	○	No Changes
To what extent has participation in the coalition as compared to individual agencies working alone led to:	**To a Great Extent**	**Somewhat**	**Very Little**	**Not at All**	No Changes
A greater ability to identify the source of problems we encounter in order to come up with more effective solutions.	○	○	○	○	No Changes
A heightened public profile for the coalition.	○	○	○	○	No Changes
Increased ability to affect public policy.	○	○	○	○	No Changes

CCT Table of Measures					Proposed Changes (if Any)
Increased access to tools, best practices, and/or other information that has informed the work of individual organizations/agencies.	○	○	○	○	No Changes
Greater knowledge about how the system works and how organizations and agencies affect one another.	○	○	○	○	No Changes
An increase in our ability to find the answers to questions or problems that arise.	○	○	○	○	No Changes
Increased utilization of organization's/agency's expertise or services.	○	○	○	○	No Changes
An improvement in our ability to compete for grants and/or other funding opportunities.	○	○	○	○	No Changes

CCT Table of Measures				Proposed Changes (if Any)
Priority of Program Objectives *This section asks about your coalition's objectives over the past year. Oftentimes, these are objectives specified in your action plan; however, if your activities expanded beyond your original action plan, please make sure to include those objectives as well. Please let us know if your coalition has worked on the identified objective, the priority level of work on the identified objective, and to what extent the goal of the objective was achieved DURING THE PAST YEAR.*				
	Did you work on this objective during the last year? *(click button for 'Yes'; check only categories in which plan content is specific)*	**During the last year, what was the priority level of work on the objective?** *(Drop Down: High, Medium, Low)*	**During the last year, to what extent has each objective been achieved?** *(Drop Down: Exceeded, Completely, Somewhat, Not At All)*	No Changes
Goal: Establish and Strengthen the Coalition				
Expand Collaboration **Expand scope of community members in the coalition's target population (e.g., increased diversity, expanded definitions of risk, parents)**	○	○	○	No Changes
Develop / expand organizational participation in the coalition (e.g., expand participation of certain sectors)	○	○	○	No Changes
Develop / enhance collaboration with community groups and organizations for planning, coordination	○	○	○	No Changes
Develop / enhance collaboration with community groups and organizations to implement specific programs / services	○	○	○	No Changes
Enhance Communication **Develop / enhance communication strategies among coalition members**	○	○	○	No Changes
Develop / enhance communication strategies targeting community at large	○	○	○	No Changes
Enhance Prevention Infrastructure **Develop specific organizational structures and procedures for the coalition (e.g., standing committees, workgroups)**	○	○	○	No Changes
Develop / enhance skills training for coalition members	○	○	○	No Changes

CCT Table of Measures				Proposed Changes (if Any)
Priority of Program Objectives *This section asks about your coalition's objectives over the past year. Oftentimes, these are objectives specified in your action plan; however, if your activities expanded beyond your original action plan, please make sure to include those objectives as well. Please let us know if your coalition has worked on the identified objective, the priority level of work on the identified objective, and to what extent the goal of the objective was achieved DURING THE PAST YEAR.*				
	Did you work on this objective during the last year? *(click button for 'Yes'; check only categories in which plan content is specific)*	**During the last year, what was the priority level of work on the objective?** *(Drop Down: High, Medium, Low)*	**During the last year, to what extent has each objective been achieved?** *(Drop Down: Exceeded, Completely, Somewhat, Not At All)*	No Changes
Develop / enhance skills training for community members (e.g., parental training, volunteer training)	❍	❍	❍	No Changes
Implementation of Activities/Strategies **Advocacy, activities to change public policies, laws concerning substance use and abuse and consequences**	❍	❍	❍	No Changes
These items are Advocacy, activities to change business practices related to substance availability, use (e.g., retail access)	❍	❍	❍	No Changes
Advocacy, activities related to enforcement of laws, sanctions	❍	❍	❍	No Changes
Advocacy, activities related to social / home access and acceptance	❍	❍	❍	No Changes
Provision / support of direct prevention services to parents / families	❍	❍	❍	No Changes
Provision / support of universal prevention services for youth (targeting all youth)	❍	❍	❍	No Changes
Provision / support of selective prevention services for youth (targeting youth with shared risk for use and related consequences)	❍	❍	❍	No Changes
Provision / support of indicated prevention services for youth (targeting youth with early signs of problem use and consequences)	❍	❍	❍	No Changes

CCT Table of Measures				Proposed Changes (if Any)
Priority of Program Objectives *This section asks about your coalition's objectives over the past year. Oftentimes, these are objectives specified in your action plan; however, if your activities expanded beyond your original action plan, please make sure to include those objectives as well. Please let us know if your coalition has worked on the identified objective, the priority level of work on the identified objective, and to what extent the goal of the objective was achieved DURING THE PAST YEAR.*				
	Did you work on this objective during the last year? *(click button for 'Yes'; check only categories in which plan content is specific)*	**During the last year, what was the priority level of work on the objective?** *(Drop Down: High, Medium, Low)*	**During the last year, to what extent has each objective been achieved?** *(Drop Down: Exceeded, Completely, Somewhat, Not At All)*	No Changes
Other activities, please specify: _____	❍	❍	❍	No Changes

CCT Table of Measures				Proposed Changes (if Any)
	Did you work on this objective during the last year? *(click button for 'Yes'; check only categories in which plan content is specific)*	**During the last year, what was the priority level of work on the objective?** *(Drop Down: High, Medium, Low)*	**During the last year, to what extent has each objective been achieved?** *(Drop Down: Exceeded, Completely, Somewhat, Not At All)*	No Changes
Goal: Reduce Substance Abuse among Youth and Adults				
Increasing Awareness Increase awareness of substance use occurrence (e.g., prevalence)	○	○	○	No Changes
Increase awareness of scope of substances abused in community (e.g., prescription drugs, new substances)	○	○	○	No Changes
Increase awareness of harmful consequences of substance use for youth	○	○	○	No Changes
Increase awareness of harmful consequences of substance use for the community overall	○	○	○	No Changes
Reducing Substance Use Decrease incidence and prevalence of substance use among youth (25 years and younger)	○	○	○	No Changes
Decrease incidence and prevalence of specific substance use (e.g., meth, inhalants, prescription drugs)	○	○	○	No Changes
Decrease incidence and prevalence of specific use behaviors (e.g., binge drinking, needle use)	○	○	○	No Changes
Decrease incidence and prevalence of substance abuse in adult population (25 years and older)	○	○	○	No Changes
Decrease incidence and prevalence of substance use / abuse in specific target populations (e.g., risk level)	○	○	○	No Changes
Risk and Protective Factors Decrease specific risk factors for youth.	○	○	○	No Changes
Increase specific protective factors for youth	○	○	○	No Changes

CCT Table of Measures				Proposed Changes (if Any)
	Did you work on this objective during the last year? *(click button for 'Yes'; check only categories in which plan content is specific)*	During the last year, what was the priority level of work on the objective? *(Drop Down: High, Medium, Low)*	During the last year, to what extent has each objective been achieved? *(Drop Down: Exceeded, Completely, Somewhat, Not At All)*	No Changes
Norms/Behaviors **Change community norms related to substance use and abuse**	❍	❍	❍	No Changes
Reduce specific consequences (e.g., alcohol-related traffic incidents, specific health incidents)	❍	❍	❍	No Changes
Other outcomes, please specify: : _____	❍	❍	❍	No Changes

COMMUNITY ASSETS For the following community assets, please indicate what was in place before your coalition started, what is in place as a result of your coalition's efforts (since your DFC grant started), and which assets are new accomplishments within the past year					Proposed Changes (if Any)
Community Characteristics/Assets	In Place Before DFC Grant Started	In Place As a Result of DFC Coalition Efforts	New Accomplishment Within the Past Year	Not Applicable (not in place in your community)	No Changes
Billboards warning against the use of alcohol, tobacco, or other drugs	◯	◯	◯	◯	No Changes
Billboard alcohol and tobacco advertising restrictions	◯	◯	◯	◯	No Changes
ATOD warning posters	◯	◯	◯	◯	No Changes
Town hall meetings on ATOD problems within the community	◯	◯	◯	◯	No Changes
Social norms campaigns	◯	◯	◯	◯	No Changes
Vendor/retailer compliance training	◯	◯	◯	◯	No Changes
Responsible beverage server training	◯	◯	◯	◯	No Changes
Media literacy training	◯	◯	◯	◯	No Changes
Midnight basketball programs	◯	◯	◯	◯	No Changes
24 hour whistle blowing hotline	◯	◯	◯	◯	No Changes
Recognition programs for businesses that comply with local ordinances	◯	◯	◯	◯	No Changes
Recognition programs for ATOD-free youth	◯	◯	◯	◯	No Changes
Student drug testing programs	◯	◯	◯	◯	No Changes
Enforcement of open-container laws	◯	◯	◯	◯	No Changes
Shoulder tap operations	◯	◯	◯	◯	No Changes
Secret shopper programs for alcohol outlets	◯	◯	◯	◯	No Changes
Secret shopper programs for tobacco	◯	◯	◯	◯	No Changes
Party patrols	◯	◯	◯	◯	No Changes
Neighborhood surveillance programs	◯	◯	◯	◯	No Changes
Culturally competent materials that educate the public about issues related to ATOD use	◯	◯	◯	◯	No Changes
Alcohol merchant education in languages other than English	◯	◯	◯	◯	**REMOVE ITEM: Few coalition have this in place/too specific**

COMMUNITY ASSETS For the following community assets, please indicate what was in place before your coalition started, what is in place as a result of your coalition's efforts (since your DFC grant started), and which assets are new accomplishments within the past year					Proposed Changes (if Any)
Community Characteristics/Assets	In Place Before DFC Grant Started	In Place As a Result of DFC Coalition Efforts	New Accomplishment Within the Past Year	Not Applicable (not in place in your community)	No Changes
Ordinances on teen parties	❍	❍	❍	❍	No Changes
Ordinances limiting signage/advertisements of alcohol	❍	❍	❍	❍	No Changes
Ordinances limiting signage/advertisements of tobacco	❍	❍	❍	❍	No Changes
Alcohol restrictions at community events	❍	❍	❍	❍	No Changes
Alcohol use restrictions in public places	❍	❍	❍	❍	No Changes
Formalized school ATOD policies	❍	❍	❍	❍	No Changes
Crime prevention through environmental design (CPTED) initiatives	❍	❍	❍	❍	No Changes
Efforts to reduce/limit the density of alcohol outlets	❍	❍	❍	❍	No Changes
Security/surveillance cameras in public areas (including outside alcohol outlets)	❍	❍	❍	❍	**REMOVE ITEM: Few coalition have this in place/too specific**
False identification laws	❍	❍	❍	❍	No Changes
Loss of driving privileges for alcohol violations by minors	❍	❍	❍	❍	No Changes
Drugged driving prevention initiatives	❍	❍	❍	❍	No Changes
Graduated driver's licenses	❍	❍	❍	❍	No Changes
Ordinances specifying the minimum age of on-premise servers and bartenders	❍	❍	❍	❍	No Changes
Prescription monitoring program	❍	❍	❍	❍	No Changes
Prescription drug disposal programs	❍	❍	❍	❍	No Changes
Dram shop (e.g., bar, tavern) liability	❍	❍	❍	❍	No Changes
Social host laws	❍	❍	❍	❍	No Changes
Keg registration programs	❍	❍	❍	❍	No Changes
Compliance checks – Alcohol	❍	❍	❍	❍	**ADD:** New item to specify compliance check substance

COMMUNITY ASSETS For the following community assets, please indicate what was in place before your coalition started, what is in place as a result of your coalition's efforts (since your DFC grant started), and which assets are new accomplishments within the past year					Proposed Changes (if Any)
Community Characteristics/Assets	In Place Before DFC Grant Started	In Place As a Result of DFC Coalition Efforts	New Accomplishment Within the Past Year	Not Applicable (not in place in your community)	No Changes
Compliance checks – Tobacco	○	○	○	○	**ADD:** New item to specify compliance check substance
Compliance checks – Marijuana	○	○	○	○	**ADD:** New item to specify compliance check substance
Sobriety checkpoints	○	○	○	○	No Changes
Curfews for youth	○	○	○	○	No Changes
Methamphetamine precursor prohibition	○	○	○	○	No Changes
Local (not state) alcohol excise taxes	○	○	○	○	No Changes