

**7 CFR 1944-N "Housing Preservation Grant"
OMB No. 0575-0115**

Reports Filed: Annually/Semi-Annually/Quarterly Date Prepared: July 9, 2015									
Section of Regulation (A)	Title (B)	Form Number (C)	Estimated No. of Respondents (D)	Reports Filed Annually (E)	Total Annual Responses (D) x (E) (F)	Hours Per Response (G)	Total Annual Hours (F) x (G) (H)	Wage Class (per hour) (I)	Cost to the Public (H) x (I) (J)
REPORTING REQUIREMENTS – NO FORMS									
1944.651(d)	Applicants must inform Agency if there is any known relationship of association with a RHS employee. - Local/State Governments (Native American Indian Tribes) - Nonprofit organization	Narrative	2	1	2	0.16	1	\$14.00	\$14.00
			3	1	3	0.16	1	\$14.00	\$14.00
1944.658(a)(3) 1944.666(b)(7) 1944.666(e) 1944.670(a) 1944.676(b)(1)(x) 1944.688(e) 1944.689(a)(3)	7 CFR 3015, 7 CFR 3016, and OMB Circular A-122 - Local/State Governments (Native American Indian Tribes) - Nonprofit organization	Narrative	33	1	33	8	264	\$14.00	\$3,696
			67	1	67	8	536	\$14.00	\$7,504
1944.661(a) 1944.661(b)	HPG recipient (individual Homeowners) evidence of income and ownership - Local/State Governments (Native American Indian Tribes) - Nonprofit organization	Grantee form documentation	417	2	834	1	834	\$14.00	\$11,676
			829	2	1,658	1	1,658	\$14.00	\$23,212
1944.662(a)	HPG recipient (rental property owner or Co-op) requirements of evidence of ownership - Local/State Governments (Native American Indian Tribes)	Grantee form documentation	33	1	33	0.5	17	\$14.00	\$238
			67	1	67	0.5	34	\$14.00	\$476

	- Nonprofit organization								
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1944.662(b)	HPG recipient (tenant in rental property or co-op owner) of income eligibility	Grantee from and/or documentation							
	- Local/State Governments (Native American Indian Tribes)		417	1	417	0.5	209	\$14.00	\$2,926
	- Nonprofit organization		829	1	829	0.5	415	\$14.00	\$5,810
1944.663	Ownership agreement between HPG Grantee and Rental Property Owner or Co-op	Non-standard form by grantee							
	- Local/State Governments (Native American Indian Tribes)		17	1	17	1	17	\$14.00	\$238
	- Nonprofit organization		33	1	33	1	33	\$14.00	\$462
1944.665	Final Inspection Report	Non-standard							
	- Local/State Governments (Native American Indian Tribes)		417	1	417	0.5	209	\$14.00	\$2,926
	- Nonprofit organization		829	1	829	0.5	415	\$14.00	\$5,810

1944.667	Relocation and displacement	Narrative in statement of activities							
	- Local/State Governments (Native American Indian Tribes)		33	1	33	0.33	11	\$14.00	\$154
	- Nonprofit organization		67	1	67	0.33	22	\$14.00	\$308

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1944.672(e) 1944.673 1944.676(d)(e)	Documentation of historic preservation process, determination if unit is located in floodplain/wetland, or an archeological property	Narrative and Exhibit F-2							
	- Local/State Governments (Native American Indian Tribes)		417	1	417	0.16	67	\$14.00	\$938
	- Nonprofit organization		829	1	829	0.16	133	\$14.00	\$1,862
1944.674(c) 1944.676(e-g)	Documentation that statement of activities submitted to State single point of contact	Narrative							
	- Local/State Governments (Native American Indian Tribes)		67	1	67	0.16	11	\$14.00	\$154
	- Nonprofit organization		133	1	133	0.16	21	\$14.00	\$294
1944.676(b)	Statement of Activities (Pre-application Requirement)	Narrative							
	- Local/State Governments (Native American Indian Tribes)		67	1	67	8	536	\$14.00	\$7,504
	- Nonprofit organization		133	1	133	8	1,064	\$14.00	\$14,896

1944.683(b) 1944.688(a)	Quarterly and Final Performance Reports	Exhibit E-1							
	- Local/State Governments (Native American Indian Tribes)		33	4	132	2	264	\$14.00	\$3,696
	- Nonprofit organization		67	4	268	2	536	\$14.00	\$7,504

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1944.684(d)	Amendment to Grant Agreement Extension and/or Revision	Exhibit B							
	- Local/State Governments (Native American Indian Tribes)		20	1	20	0.5	10	\$14.00	\$140
	- Nonprofit organization		22	1	22	0.5	11	\$14.00	\$154
	SUBTOTAL				7,427		7,329		
REPORTING REQUIREMENTS – FORMS									
1944.654(b)	Certification Regarding Drug-Free Workplace Requirements (Grants) Alternative I – for Grantees Other Than Individuals	AD 1049 (0505-0027)							
	- Local/State Governments (Native American Indian Tribes)		67	1	67	0.25	17	\$14.00	\$238
	- Nonprofit organization		133	1	133	0.25	33	\$14.00	\$462

1944.672(a) 1944.676(c)	Request for Environmental Information - Local/State Governments (Native American Indian Tribes)	Form 1940-20 (0575-0094)	67	1	67	0.25	17	\$14.00	\$238
	- Nonprofit organization		133	1	133	0.25	33	\$14.00	\$462

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1944.676(h)	Equal Opportunity Agreement	Form RD 400-1 (0575-0018)							
	- Local/State Governments (Native American Indian Tribes)		67	1	67	0.16	11	\$14.00	\$154
	- Nonprofit organization		133	1	133	0.16	21	\$14.00	\$294
1944.676(h)	Assurance Agreement	Form RD 400-4 (0575-0018)							
	- Local/State Governments (Native American Indian Tribes)		67	1	67	.25	17	\$14.00	\$238
	- Nonprofit organization		133	1	133	.25	33	\$14.00	\$462
REPORTING TOTAL					8,227		7,511		
1944.681	Application for Federal Assistance	SF 424 (4040-0004)							
	- Local/State Governments (Native American Indian Tribes)		33	1	33	0.5	17	\$14.00	\$238
	- Nonprofit organization		67	1	67	0.5	34	\$14.00	\$476
BURDENS AND FORMS APPROVED UNDER OTHER OMB NUMBERS									
1944.682(c)	Request for Advance or Reimbursement	SF 270 (4040-0012)							
	- Local/State Governments (Native American Indian Tribes)		33	4	132	0.5	66	\$14.00	\$924
	- Nonprofit organization		67	4	268	0.5	134	\$14.00	\$6,876

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1944.683(a-b)	Financial Status Report	SF 425 (4040-0014)							
	- Local/State Governments (Native American Indian Tribes)		33	4	132	0.5	66	\$14.00	\$924
	- Nonprofit organization		67	4	268	0.5	134	\$14.00	\$1,876
RECORDKEEPING REQUIREMENTS									
1944.682(a)	Grant Agreement	Exhibit A							
	- Local/State Governments (Native American Indian Tribes)		33	1	33	0.5	17	\$14.00	\$238
	- Nonprofit organization		67	1	67	0.5	34	\$14.00	\$476
	RECORDKEEPING TOTAL				100		51		
	TOTAL DOCKET				8,327		7,562		105,868