

ATTACHMENT 11: EMAILS AND TEXT MESSAGES TO RESPONDENTS

Initial Recruitment Email

FROM: RESPECT Staff
SUBJECT: Your invitation to the RESPECT Study

Hi [FIRST NAME],

Thanks for taking the time to talk our staff at [VENUE/EVENT NAME]; based on the information you provided, you are eligible to participate in the RESPECT Study Web Survey. **If you complete this short web survey by [DATE/TIME], you'll receive a \$25 gift card for a store of your choice from among 9 online and in-store options, like Amazon.com, Starbucks, or Panera Bread. If you participate after [DATE/TIME], you will still receive a \$20 gift card.**

This is an ongoing study. That means if you participate in this survey, we'll contact you again to complete similar surveys every few months. Each survey will offer the same **\$20 gift card, with an extra \$5 if you respond quickly.**

You can click the link below to take the survey or to learn more about it. You'll need the access code below to complete the survey.

SURVEY LINK

Your Access Code: [ACCESS CODE]

Your answers are completely confidential and will be released only as summaries in which no individual's answers can be identified.

If you have any questions or comments about the RESPECT survey, please call the project helpline toll free at _____ between 9 am and 5 pm, Eastern Time, Monday through Friday.

Thank you very much for helping with this important study.

Sincerely,
RESPECT Study Team

OMB No: 0910-XXXX

Expiration Date: XX/XX/XXXX

Paperwork Reduction Act Statement: The public reporting burden for this collection of information has been estimated to average 5 minutes per response. Send comments regarding this burden estimate or any other aspects of this collection of information, including suggestions for reducing burden to PRStaff@fda.hhs.gov

Initial Recruitment Text

As promised at [VENUE/EVENT], here is your link to the RESPECT Survey: [survey link here] ID_____. Submit within 2 days for \$25. Thank you!

1st Reminder Prompt

FROM: RESPECT Staff

SUBJECT: Complete the RESPECT Web Survey for a \$20 gift card

Dear [FIRST NAME],

This is a reminder that you were selected to participate in the RESPECT study. Please click on the following link to participate in the web survey or to learn more about it. You will need the Survey Access Code below to start the survey. **For completing this brief survey, you will receive a \$20 gift card for a store of your choice from among 9 online and in-store options including Amazon.com, Starbucks, or Panera Bread .**

SURVEY LINK

Your Survey Access Code: [ACCESS CODE]

You were selected for this study based on your answers to the survey you completed at [VENUE/EVENT NAME], and we really need you to take the survey so that your views and experiences are counted.

Your participation is voluntary and your answers are completely confidential.

Thanks for your participation!

RESPECT Study Team

PS: If you have any questions, please feel free to call the project helpline toll free at _____ between 9 am and 5 pm, Eastern Time, Monday through Friday.

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1st Reminder Text

Please complete the RESPECT Survey for \$20 at: [survey link here] ID_____. We value your input!

2nd Reminder Prompt

FROM: RESPECT Staff

SUBJECT: Time is running out to participate in the RESPECT Study

Dear [FIRST NAME],

You were selected to participate to share your experiences and opinions in the RESPECT study based on your participation in a short survey at [VENUE/EVENT NAME]. We have not yet received your response. We cannot replace you in this study and really need you to participate in the survey so that your views and experiences are represented. **For completing this brief survey, you will receive a \$20 gift card for a store of your choice from among 9 online and in-store options including Amazon.com, Starbucks, or Panera Bread.**

Please click on the following link to participate in the web survey or to learn more about it. You will need the Survey Access Code below to start the survey.

SURVEY LINK

Your Access Code: [ACCESS CODE]

The study is being conducted by RTI International--a non-profit research organization. The survey will take about 30 minutes to complete. Your participation is completely voluntary. The answers you provide will remain completely confidential.

We greatly appreciate your participation.
RESPECT Study Team

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2nd Text Prompt

Time is running out to complete the RESPECT Survey for \$20 at: [survey link here] ID_____. Your experiences matter!

3rd Reminder Prompt

FROM: RESPECT Staff

SUBJECT: Last Chance to participate in the RESPECT Study for a \$20 gift card

Dear [FIRST NAME],

This is a final reminder that you were selected to participate in the RESPECT Study. Please click on the following link to participate in the web survey or to learn more about it. You will need the Survey Access Code below to start the survey. **For completing this brief survey, you will receive a \$20 gift card for a store of your choice from among 9 online and in-store options including Amazon.com, Starbucks, or Panera Bread.**

SURVEY LINK

Your Survey Access Code: [ACCESS CODE]

The survey will take about 30 minutes to complete. Your participation is completely voluntary. The answers you provide will remain completely confidential.

We appreciate your participation!

RESPECT Study Team

OMB No: 0910-XXXX

Expiration Date: XX/XX/XXXX

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3rd Text Prompt

Last chance to complete the RESPECT Survey for \$20 at: [survey link here] ID _____. Make your voice heard!

Breakoff/Timeout Email

FROM: RESPECT Staff

SUBJECT: Please Complete your RESPECT Survey

Dear [FIRST NAME],

Thank you for getting started on the RESPECT survey. Your survey is not complete and cannot yet be included in our study. We cannot replace you in this study and need you to complete the survey so that your views and experiences are represented. Your participation is completely voluntary, and the answers you provide will remain completely confidential.

Within two days of completing the survey, you will receive a \$20 gift card for a store of your choice from among 9 online and in-store options including Amazon.com, Starbucks, or Panera Bread.

SURVEY LINK

Your Access Code: [ACCESS CODE]

If you have any issues in continuing your RESPECT survey, please call the project helpline toll free at _____ between 9 am and 5 pm, Eastern Time, Monday through Friday. We greatly appreciate your participation.

Thank you,
RESPECT Study Team

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Breakoff/Timeout Text

Please finish the RESPECT Survey to receive \$20. Click the link to finish: [survey link here] Have questions? Call XXX-XXX-XXXX.

Thank You Email

FROM: RESPECT Staff
SUBJECT: Thank you!

Hi [FIRST NAME],

Thanks for completing your RESPECT survey. Within 2 days you'll receive an email from reward@virtualrewardcenter.com offering you your gift card for participation.

We'll contact you again in a couple months to complete another survey and offer you the same gift card as a reward, so please be on the lookout for that invitation email.

Thanks again for your help!
RESPECT Study Team

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Thank you Text

Thanks for completing your RESPECT survey. Within 2 days you'll receive an email from reward@virtualrewardcenter.com offering you your gift card.

Incentive Offer Email

From: reward@virtualrewardcenter.com

Subject line: Here is your RESPECT Study Gift Card

Dear [FIRST NAME],

Thank you for participating in the RESPECT study! Enclosed is your Virtual Visa Reward.

You are receiving a [\$20/\$25] GiftCard Pass, which can be used to instantly. Select an Amazon.com Gift Card or choose an eGift card from top brands such as Amazon.com, Starbucks, Chili's, Barnes and Noble, Gap Brand, Panera Bread, and Dunkin' Donuts.

The reward has no expiration date.

[Redeem My Reward!](#)

If you need assistance with your Virtual Reward, please contact support@virtualrewardcenter.com

RTI will contact you again to participate in other RESPECT surveys and give you the opportunity to earn more gift cards like this one.

Thank you,

Price Fulfillment Services

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Follow Up Survey Recruitment E-mail

FROM: RESPECT Staff

SUBJECT: New RESPECT Survey - Your link and access code

Dear [FIRST NAME],

You are being contacted to participate in a new RESPECT survey. You previously participated in a RESPECT survey and we need your help again. The study is being conducted by RTI International—an independent, non-profit research organization.

For completing this brief web-based survey by [DATE/TIME], you will receive a \$25 gift card for a store of your choice from among 9 online and in-store options, including Amazon.com, Starbucks, and Domino's Pizza. If you participate after [DATE/TIME], you will still receive a \$20 gift card.

If you participate in this survey, we will contact you again to complete similar surveys at a later time. Each survey you complete will offer a **\$20 gift card, with an extra \$5 if you respond quickly.**

Please click on the following link to participate in the survey or to learn more about it. To take the survey, you will need the access code below.

SURVEY LINK

Your Access Code: [ACCESS CODE]

The survey will take about 30 minutes to complete. Your participation is completely voluntary. The answers you provide will remain completely confidential.

Your views and experiences are very important, so we hope you will make your voice heard by taking the survey!

Thank you,
RESPECT Study Team

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