

**Form Approved
OMB No. 0920-XXXX
Exp. Date xx/xx/xxxx**

Spreadsheet for National DPP Grantees

Public reporting burden of this collection of information is estimated to average 12 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer; 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; ATTN: PRA (0920-XXXX)

Instruction for Form Completion:

Worksheet Definitions:

The "Org Data" tab is used for Organizational Level Data of each grantee in Year 3 of the grant cycle.

Please note:

There are multiple boxes under each "response" column to allow for selection of more than one response. For questions that require both a drop down response and a numeric value to be entered, there is a separate column for the numeric value.

PLEASE E-MAIL THEA NHIM AT xmh8@cdc.gov IF YOU HAVE ANY QUESTIONS. THANKS!

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response per question.

are two separate boxes that are next to each other.

Question	Code	Response
Demographic		
1. Grantee/Organization Name	GRANTEE	
2. Grant Year	GRANT_YR	
3. Fiscal Year	FIS_YR	
Intervention Description		
4. Is there purposeful targeting of NEW disparate or vulnerable populations at the grantee level? If so, what populations are targeted? Please select ALL that apply.	OVULPOP	
5. Did you recruit or select NEW sites in the current grant year? If no, skip to question 9.	SITE_NEW	If you answer "Other," please specify.
6. Please provide the name and organizational code for all NEW sites recruited or selected in the current grant year.	NEWSITE_CODE	

Question	Code		Response
7. Among NEW sites that began in the current grant year, how many are currently offering the National DPP lifestyle change classes?	NUM_SITE		
8. How did you or your sub awardee (if applicable) recruit and/or select sites to offer the lifestyle program (i.e., recruitment methods such as materials or campaigns, working with healthcare groups/practices, etc.) in the current grant year? Please select ALL that apply.	OREC_METH_SITE		

Question	Code		Response
		If you answer "Other," or "Select based on other criteria" please specify.	
9. Where or at what level are you targeting participant recruitment efforts? Please select ALL that apply.	INTLEVL_Y3		
			If you answer "Other," please specify.
10. Did you engage in any activities to recruit participants directly or connect them to a program site? If so, what activities? Please select ALL that apply.	OREC_ACT_PAR		
			If you answer "Other," please specify.
11. What materials, if any, were used to help drive/direct participants to the site lifestyle change programs? Please select ALL that apply.	OREC_METH_PAR		

Question	Code	Response	
12. If you engage in any activities to recruit participants through marketing materials, including social media postings; please provide total number per each type of marketing materials or postings used/distributed if available.	NUMMKMAT		
13. What kinds of incentives and/or behavioral techniques, if any, were used to retain program participants? Please select ALL that apply.	ORG_INCENT		
14. Was there any change in policy resulting in a new financing/reimbursement mechanism? If so, who was the target of the change in policy resulting in a new financing/reimbursement mechanism? Please select ALL that apply.	OCOVPOL_Y2		

Question	Code	Response	
15. What was the policy that was changed? Please select ALL that apply.	OCOVPOL_Y3		
			If you answer "Other," please specify.
16. If yes to policy changes with insurers, how many new insurers and markets are now providing reimbursement or coverage for the lifestyle change program? Please select which type of insurer, and for each insurer please specify the name of the insurer and specify the market (a geographic level indicating the state or region, or county).	INS_NEW		
			If you answer "Other," please specify.
Resources			
17. For the current grant year, how many lifestyle coaches were trained?	TOTTRND		
18. For the current grant year, how many master trainer lifestyle coaches were trained?	TOTTRND_MASTER		
19. For the current grant year, what was the average number of days of training received for lifestyle coaches?	DAYSTRND		
20. For the current grant year, what was the average number of days of training received for master trainers?	DAYSTRND_MASTER		
21. Please select from the list who trained NEW lifestyle coaches. Please select ALL that apply.	WHOTRAND		
			If you answer "Other," please specify.
22. Did lifestyle coaches receive an additional one day of motivational interview training?	MOT_INTW		
23. Please provide the average monetary cost per new lifestyle coach trained.	AVCOSTRN		
Reach			
24. For current grant year, at what level is the reimbursement or financing mechanism targeted (e.g., state, county, other government or non-profit	SEEKFUND		

Question	Code	Response	
state, county, other government or non-profit organization, etc.)? Please select ALL that apply.			
25. Have you communicated with any state health departments or other 1422 awardees about collaboration for diabetes prevention program reimbursement? If so, please describe.	REIMCOMM		
26. For the current grant year, please provide the number of employers who were educated about the benefits and cost-savings of the evidence-based lifestyle change program as a covered health benefit for employees.	NUMEMPEDEMPLOY		
27. For the current grant year, please provide the number of employers who offer the National DPP program on-site.	NUMEMPLY		
28. For current grant year, please provide the number of employers offering the National DPP lifestyle change program as a covered benefit or as a wellness benefit for employees.	NUMWELL		
29. For the current grant year, please provide the number of employer council events attended to educate participants about the benefits and cost-savings of the evidence-based lifestyle change program.	NUMEMCON		
30. For current grant year, please provide the number of health care purchasing coalitions educated about the benefits and cost-savings of the evidence-based lifestyle change program.	NUMHCPRC		
31. For current grant year, please provide the number of insurance broker events attended to educate participants about the benefits and cost-savings of the evidence-based lifestyle change program.	NUMINSBK		
Implementation Strategies			
32. Please select from the list the barriers to NEW site start-up (if applicable) and implementation in current grant year. Please select ALL that apply.	ORG_BAR		

Question	Code		Response
		If you answer "Other," please specify.	
33. Have you calculated the average cost per participant amongst your program sites? If you are able to report, what is the numeric value of the cost?	AVCOSTPAR		
34. Please select from the list strategies to address barriers listed above at organizational level for Year 3. Please select ALL that apply.			
	ORGSRAT	If you answer "Other," please specify.	

Grantee	GRANT_YR	FIS_YR	OVULPOP	SITE_NEW
AADE	Year 1	2013		Yes
AHIP	Year 2	2014	No targeting of NEW disparate or vulnerable populations	No
BWHI	Year 3	2015	Low SES	N/A
NACDD	Year 4	2016	Under or uninsured	
OPTUM	N/A	N/A	Race/ethnicity: African- American	
YUSA			Race/ethnicity: Native American	
			Race/ethnicity: Hispanic/Latino	
			Race/ethnicity: Asian/Pacific Islander	
			Race/ethnicity: Other (describe)	
			Geography: Rural or frontier	
			Geography: Urban	
			Elderly	

Low literacy

Disabled

Not targeting a vulnerable
population

Other (describe)

N/A

OREC_METHSITE	INTLEVL_Y3	OREC_ACT_PAR	OREC_METH_PAR
Recruit via Organization's website	State Population	Did not engage in any participant recruitment	CDC/DTTAC Consumer Brochure
Recruit via Email blast to partners	County/Local Population	Direct recruitment by program staff (i.e. approaching participants one-on-one in their physician office or other setting)	CDC/DTTAC Consumer Poster, 8.5x11
Recruit via Leveraging pre-existing relationships	Health care systems/Practices	Conducting or participating in health fairs and/or other community outreach activities (including blood glucose screening events at worksites)	CDC/DTTAC Consumer Poster, 11x17
Recruit via Phone outreach	Insurers	Recruiting providers to make referrals during patient visit or to send letters/postcards to patients	CDC/DTTAC HCP Referral Form
Recruit via Press release	Non-profit org	Recruiting other organizational partners to make direct referrals or recruit via contact lists	CDC/DTTAC HCP Brochure
Recruit via collaborating with state 1422 grantees	Employers	Advertising and press release in newsletters, local newspapers, radio, or television stations	ANY Common Ground resource not listed here
Select based on Proximity to target demographic	Government entity (state employees) Y-membership	Presentations/Information sessions to community/employees Volunteer recruiters from previous lifestyle change classes (through word-of-mouth, phone, or email)	Grantee developed marketing materials/campaigns
Select based on Readiness assessment (org/partners)	Other	Posting on Organization website, or email blast to members	Materials/campaigns developed by partner organizations
Select based on other criteria	N/A		N/A
N/A		Other	

Other

ORG_INCENT	OCOVPOL_Y2	OCOVPOL_Y3	INS_NEW	WHOTRAND
Cash prizes	Insurance	Employee coverage benefit	Private Insurer (e.g., Cigna, BCBS, United Healthcare): Please Specify insurers and markets	DTTAC
Motivational inte	Employer	Insurance coverage benefit	Government-sponsored: Medicare	University of P
Nonmonetary be	National	Pay for performance	Government sponsored: Medicaid	University of I
Nonmonetary be	Other	Participant fee waiver or scholarship paid by grant	Government sponsored Other (e.g., TriCare)	YUSA
Nonmonetary benefits: grocery		New in kind support	State Employee sponsored	New trainers ti
Nonmonetary benefits: cookbood		Employer sponsored delivery	Other	Other
Non-monetary benefits: healthfu		Other		N/A
Other				
N/A				

MOT_INTW	SEEKFUND	ORG_BAR	ORGRAT
		Procuring funding	Improve communication with CDC
Yes, all	Public Insurance Plan	Lifestyle change program reimbursement issues	Offering additional classes
Yes, some	Private Insurers	Staff support	Adjusting class schedule/timelines
No, none	Grants	Lack of clear program guidance from CDC	Organizational staff volunteer additional hours
N/A	Other Government Funding	Buy-in/engagement from partners	Expanding marketing efforts to community to increase
Funded by Master Trainers	Employer Funding	Space for program delivery	Restructuring incentive strategies
	Other Funding	Healthcare providers or physician	Seeking in-kind staff/classroom space
	N/A	Low enrollment	Continued engagement with partners/ke
		Participant drop-out	Organization developed own marketing materials
		Length of lifestyle change program	Implementation /work plan revision
		Lifestyle coach training delay	Educating target audience on evidence-based lifestyle change programs

Organization structural change	Recruite alternative program providers
Class schedule timing	Finding provider champions
Lack of motivation from participants	Organization developed own Spanish materials/offere d class in Spanish
Slow hiring process at organizational level	Offer additional training on DPRP data collection
Public/private insurers' delayed process on membership outreach	Other
Delay in Spanish curriculum/mark eting materials	N/A
Planning and implementation barriers	
Sub-grantee non-compliance	
Other	
N/A	

NUMMKMAT

Paper marketing materials (i.e. flyers, pamphlets, brochures, and/or posters)

Social media postings (i.e., FB, Twitter, Instagram)

Organization website visits