




Attachment 8 - Research Determination Memo
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

Public Health Service
Centers for Disease Control
and Prevention (CDC)

Memorandum

Date: August 15, 2014

From: M. Kathleen Glynn, DVM, MPVM 
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Division of Scientific Education and Professional Development
Center for Surveillance, Epidemiology and Laboratory Services

Subject: ICR OMB 0920-0765 Fellowship Management System
2014 Request for Revision
Research Determination

To: Leroy A. Richardson, MS, MPH, MSCJ, CPHA
Chief, Information Collection Review Office
Office of Scientific Integrity
Office of Associate Director for Science
Office of the Director

Based on the description and justification for the Fellowship Management System (FMS) information collection request necessary for candidates to apply for fellowships, alumni to update their personal information after graduation, and host sites to submit assignment proposals electronically, and also on the definition of research defined by Federal Policy for the Protection of Human Subjects (45 CFR 46), the collection of information for the FMS applications, alumni directories, and host site applications is not considered research and therefore does not require IRB approval.

Should there be any questions regarding this determination that IRB approval is not required, feel free to contact Kate Glynn at 404-498-6169 (KGlynn@cdc.gov) or Beth Stover at 404-498-6005 (bstover@cdc.gov).