

U.S. DEPARTMENT OF HOMELAND SECURITY U.S. COAST GUARD	Security Plans for Ports, Vessels, Facilities, and Outer Continental Shelf Facilities and Other Security-Related Requirements	OMB No. 1625-0077 Exp: 03/31/2018
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Who must comply?	Vessel and facility owners, operators, and personnel operating in the U.S. Maritime Transportation System that are regulated by 33 CFR parts 101, 104, 105, and 106.
What is this collection about?	The Coast Guard (CG) implemented maritime security regulations in Title 33 CFR Subchapter H. A prime element of these requirements is security assessments and plans, as well as communication procedures, for MTSA-regulated vessels, facilities, and Outer Continental Shelf (OCS) facilities. These security assessments, security plans and Declarations of Security (DoS) involve collections of information that are vital to securing the safety of maritime areas. These requirements are critical in determining appropriate security measures to reduce the risk of a Transportation Security Incident (TSI).
Where do I find the requirements for this information?	Title 33 CFR, is available at— http://ecfr.gpoaccess.gov , select TITLE 33 – NAVIGATION AND NAVIGABLE WATERS, and follow to subchapter H – Maritime Security.
When must information be submitted to the Coast Guard?	Security plans, assessments, amendments and audits, and related material must be submitted— <ul style="list-style-type: none"> • For a new vessel or facility, prior to operation, or • For an existing vessel or facility with an approved CG security plan, prior to the expiration of the plan or when changes/updates are required or deemed necessary.
How is the information submitted?	By mail, fax or electronically submitted via e-mail to the CG. A comprehensive list of contact info for CG units, including District Commanders, can be found at: http://www.uscg.mil/top/units/ . <ul style="list-style-type: none"> • For a vessel security plan, to the CG Marine Safety Center; • For a facility security plan, to the local Captain of the Port; • For an OCS facility security plan, to the local CG District Commander.
What happens when complete information is received?	The CG will review the information and respond via writing.
For additional information, contact--	The CG— <ul style="list-style-type: none"> • For Vessel Security Plans questions, please contact the Marine Safety Center at (202) 475-3444 or securityplaninfo@uscg.mil.

	<ul style="list-style-type: none"> • For Facility Security Plan questions, please contact your local Coast Guard Sector Office. Those offices, as part of a comprehensive list of Coast Guard units, can be found at http://www.uscg.mil/top/units/. • For OCS Facility Security Plan questions, please contact your local CG District Commander. Those offices, as part of a comprehensive list of Coast Guard units, can be found at http://www.uscg.mil/top/units/. • For general maritime security questions, please contact Commandant (CG-FAC) U.S. Coast Guard Stop 7501 Attn: Office of Port and Facility Activities 2703 Martin Luther King Jr Ave SE Washington, DC 20593-7501 Tel: 1-877-MTSA-AID or 1-877-687-2243 Fax: 202-372-1906
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An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number.

The Coast Guard estimates that the average burden per response for this report varies per information collection—about 15 minutes for a Declaration of Security or the Report of an Unlawful Act; up to 10 hours for an annual security plan review; up to 15 hours for a 5-year review/resubmission of a security plan; and up to 100 hours for the development of a security plan. You may submit any comments concerning the accuracy of this burden estimate or any suggestions for reducing the burden to: Commandant (CG-FAC), U.S. Coast Guard Stop 7501, 2703 Martin Luther King Jr Ave SE, Washington, DC 20593-7501 or Office of Management and Budget, Paperwork Reduction Project (1625-0077), Washington, DC 20503.