**2016 (Startup) Participation Management Enrollment Form Changes**

|  | Location of Change on Paper Form | Description of Change | Origin/Reason of Change Request | Impact to Web  (code or text change) | Is Change to Web Approved? |
| --- | --- | --- | --- | --- | --- |
|  | All pages – Global – Footer - on both documents:   * Institution form (I, A, L, G, T, and U types) * State Agency form (S type) | Changed the Effective Date to 12/27/2015 | Yearly Form Revision date | Rollover text change to signature pages. (A JIRA Log will be required to add signature pages and forms to the web.) | CR 9999 for 2016 Startup |
|  | Page 4 – last three paragraphs  State Agency form | Change to use the DPA acronym (2 references)  Added ‘Electronic Services’ in front of ‘Users’ in the second sentence. | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 5 – Items A, B, C  State Agency form | Added ‘Note’ text with additional instructions if certain items are selected. | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 8 – Questions 1 and 2  State Agency form | Removed ‘(Required)’ | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 8 – Questions 4  State Agency form | Removed ‘(Note: all fields are required.)’ | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 11 – item 2, 3, and 4  State Agency form | Item 2 – Removed ‘Federal Student Aid’  Item 3 – Removed ‘Criminal’  Item 4 – Changed ‘Fed. Reg.’ to ‘FR’ | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 14 and page 24  State Agency form | Clarification text added throughout the page. | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 2  Institution form only | Clarification text added throughout the page. | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 3 and 4 – item 5, 6, 7, 8, and 9  Institution form only | Updated item numbers based on From updates. | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 4  Institution form only | Deleted information about Direct Loan Servicing System (DLSS) | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 4 – Item 10  Institution form only | Added text about Data Challenges and Appeals Solution (DCAS). | Added text for the new DCAS service. | DCAS updates | CR3024 for DCAS |
|  | Page 5  Institution form only | Change to use the DPA acronym (2 references) | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 6  Institution form only | Updated Clarification text for the NSLDS Online service.  Added the DCAS Online service information. | Clarification  Added text for the new DCAS service. | Rollover code/text change  DCAS updates | CR 9999 for 2016 Startup  CR3024 for DCAS |
|  | Page 7 Institution form only | Removed the (FSC) acronym. | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 8 Institution form only | Changed PDPA to Primary DPA and changed Guaranty Agency (ies) to use the GA acronym. | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 9 Institution form only | Updated to use the acronym for Federal Work-Study and FSEOG. | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 10 Institution form only | Updates to use GE for Gainful Employment.  Added clarification text.  Added the DCAS Online service information. | Clarification  Added text for the new DCAS service. | Rollover code/text change  DCAS updates | CR 9999 for 2016 Startup  CR3024 for DCAS |
|  | Page 11, 12, 13 Institution form only | Added the DCAS Online service information.  Update to Item number due to changes in the form.  Updates to use acronyms.  Added clarification text. | Added text for the new DCAS service.  Clarification | DCAS updates  Rollover code/text change | CR3024 for DCAS  CR 9999 for 2016 Startup |
|  | Page 17 – item 6 Institution form only | Added clarification text “of the Destination Point”. | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 18 – item 8b Institution form only | Added clarification text “Administrator”. | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 21 – item 13 Institution form only | Removed text. “(NSLDS will send the DPA a separate ID and password)” | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 22 Institution form only | Added clarification text.  Added the DCAS Online service information. | Clarification  Added text for the new DCAS service. | Rollover code/text change  DCAS updates | CR 9999 for 2016 Startup  CR3024 for DCAS |
|  | Page 23 Institution form only | Updates to use acronyms.  Update to Item numbers due to changes in the form. | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 24, 25 Institution form only | Update to Item numbers due to changes in the form. | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 23Institution form only | Update to Item numbers due to changes in the form.  Removed text. “(NSLDS will send the DPA a separate ID and password)” and “(Available for GAs only – limited to 5 per DPA)” | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 27 Institution form only | Added clarification text.  Added the DCAS Online service information. | Clarification  Added text for the new DCAS service. | Rollover code/text change  DCAS updates | CR 9999 for 2016 Startup  CR3024 for DCAS |
|  | Page 28Institution form only | Update to Item numbers due to changes in the form.  Removed text. “(NSLDS will send the DPA a separate ID and password)” | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 30, 32 Institution form only | Update to Item numbers due to changes in the form. | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 33 Institution form only | Added the DCAS Online service information. | Added text for the new DCAS service. | DCAS updates | CR3024 for DCAS |
|  | Page 36 Institution form only | Added clarification text. | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |
|  | Page 37 Institution form only | Added the DCAS Online service information. | Added text for the new DCAS service. | DCAS updates | CR3024 for DCAS |
|  | Page 38, 39, 40, 41 Institution form only | Added and removed clarification text. | Clarification | Rollover code/text change | CR 9999 for 2016 Startup |