

## FUNERAL DIRECTOR'S STATEMENT OF BURIAL EXPENSES

Railroad Retirement Claim Number
Employee's Social Security Number
Deceased Employee's Name

This form can be used in any case in which proof of payment of burial expenses is required. The G-273a **MUST** be used whenever there are any funeral home charges which have not been paid.

The G-273a must be taken to the funeral home which handled the arrangements for the employee's funeral. The form must be completed, signed, and dated by the funeral home director. **The funeral home director should return the completed form directly to the Railroad Retirement Board (RRB).**

This report is authorized by law (45 U.S.C. 231f(b)(6)). While you are not required to respond, failure to do so may prevent or delay payment of benefits.

1 Date of Death <span style="float: right;">▶</span>	MONTH	DAY	YEAR

2 Enter the total amount of your charges, including cash advances, for this service. <span style="float: right;">▶</span>	\$
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3 List below all payments that you have received or expect to receive. Include payments from the Department of Veterans Affairs, insurance policies, fraternal organizations and unions. Do not include the payment you expect from the RRB. If paid by prearrangement, show the name of the person who made the prearrangement, not the insurance company or financial institution making the final payment.

RECEIVED/EXPECTED FROM	ADDRESS AND TELEPHONE NUMBER	BENEFICIARY (IF ANY)	DATE	AMOUNT
a				
b				
c				

4 Is there still a balance due? <span style="float: right;">▶</span>	<input type="checkbox"/> Yes <b>Go to Item 5</b> <input type="checkbox"/> No <b>Go to Item 7</b>
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5 Has any person or organization taken responsibility for the burial expenses? <span style="float: right;">▶</span>	<input type="checkbox"/> Yes <b>Go to Item 6</b> <input type="checkbox"/> No <b>Go to Item 7</b>
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6 Give the name, telephone number, and address of the person or organization that has taken responsibility for the burial expenses.

Name	Area Code	Telephone Number

Address
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7 Has any other funeral home furnished services in connection with the deceased employee's burial? <span style="float:right">➔</span>	<input type="checkbox"/> Yes <b>Go to Item 8</b> <input type="checkbox"/> No <b>Go to Item 10</b>				
8. Give the name, telephone number, and address of the other funeral home that furnished services.					
Name	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:15%; text-align:center;">Area Code</td> <td style="width:85%; text-align:center;">Telephone Number</td> </tr> <tr> <td style="height: 20px;"></td> <td style="height: 20px;"></td> </tr> </table>	Area Code	Telephone Number		
Area Code	Telephone Number				
Address					
9. Are the expenses for the funeral home listed in Item 8 included in the total in Item 2? <span style="float:right">➔</span>	<input type="checkbox"/> Yes <input type="checkbox"/> No				

If there are outstanding funeral home expenses, *and the payment is assigned to the funeral home or the funeral home applied for the payment*, the payment will be deposited directly into the funeral home's account at the bank, savings and loan, credit union or other financial institution. Either complete the following items or write "void" across a blank check and attach it to this form.

10 Has the payment been assigned to the funeral home or has the funeral home applied for the payment? <span style="float:right">➔</span>	<input type="checkbox"/> Yes <b>Go to Item 11</b> <input type="checkbox"/> No <b>Go to Item 17</b>																			
11 Print the name of your financial institution. <span style="float:right">➔</span>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:15%; text-align:center;">Area Code</td> <td style="width:85%; text-align:center;">Telephone Number</td> </tr> <tr> <td style="height: 20px;"></td> <td style="height: 20px;"></td> </tr> </table>	Area Code	Telephone Number																	
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13 Enter the 9-digit routing transit number of your financial institution. <span style="float:right">➔</span>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td> </tr> </table>																			
14 Enter the account number. <span style="float:right">➔</span>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td><td style="width:10%;"></td> </tr> </table>																			
15 Enter the type of account for the above account number. <span style="float:right">➔</span>	<input type="checkbox"/> Checking <input type="checkbox"/> Savings																			
16	Remarks																			

**17 CERTIFICATION OF FUNERAL DIRECTOR**

- I am an authorized funeral director and prepared for burial or buried the body of the employee named at the top of this form.
- I understand that this statement may be used in connection with an application for benefits payable under the Railroad Retirement Act.
- If the payment I receive from the RRB is greater than the unpaid expenses, I will either return the payment or refund the excess to the RRB.

Signature	Name and Address of Funeral Home	
Print Name		
Title		
Date	Area Code	Telephone Number

**PAPERWORK REDUCTION ACT AND PRIVACY ACT NOTICES**

The Railroad Retirement Board (RRB) is authorized to collect the information on this form under section 7 (b) (6) of the Railroad Retirement Act. The information asked for on this form is needed to determine eligibility for reimbursement for the payment of burial expenses incurred by your funeral home. Although you are not required to furnish this information, no payments can be made unless you complete and return this form.

A complete listing of the persons, organizations and agencies to which the information you give us may be released is available at any office of the RRB.

We estimate this form takes an average of 10 minutes per response to complete, including the time for reviewing the instructions, getting the needed data, and reviewing the completed form. Federal agencies may not conduct or sponsor, and respondents are not required to respond to, a collection of information unless it displays a valid OMB number. If you wish, send comments regarding the accuracy of our estimate or any other aspect of this form, including suggestions for reducing completion time, to Chief of Information Resources Management, Railroad Retirement Board, 844 North Rush Street, Chicago, IL 60611-2092.