

U. S. DEPARTMENT OF AGRICULTURE AGRICULTURAL MARKETING SERVICE <b>SANITARY CERTIFICATE REQUEST</b>		According to the paperwork reduction act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. This valid OMB control number for this collection is 0581-0283. The time required to complete this information collection is estimated to average 12 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection information.	
<b>TYPE</b> English <input type="checkbox"/> Faxed Certificate* <b>0 Additional Copies*</b> *additional charges apply			
<input type="checkbox"/> I acknowledge that by checking this box that the information provided is factual and accurate.			
<b>CONTACT INFORMATION</b>		<b>MAILING INFORMATION</b>	
1. CONTACT NAME		7. COMPANY	
2. AMS BILLING ACCT.		8. CONTACT	
3. BILLING REFERENCE		9. STREET	
4. E-MAIL ADDRESS		10. CITY	
5. CONTACT PHONE		11. STATE	
6. FAX		12. ZIP	
<b>CONSIGNOR</b>			
13. NAME			
14. ADDRESS			
15. CITY/STATE			
<b>CONSIGNEE</b>			
16. NAME			
17. ADDRESS			
18. COUNTRY CODE			
<b>IDENTIFICATION OF DAIRY PRODUCTS</b>			
19. DESCRIPTION OF COMMODITY			
20. KIND OF HEAT TREATMENT (HTST; PASTEURIZED)			
21. TYPE OF PACKAGING			
22. NUMBER OF PACKAGING UNITS			
23. NET WEIGHT		<b>lb</b>	
24. REQUIRED TEMPERATURE DURING STORAGE AND TRANSPORTATION			
25. EXPIRATION DATE			
<b>MANUFACTURER</b>			
26. PLANT NUMBER			
<b>SHIPMENT INFORMATION</b>			
27. DEPARTURE PORT			
28. TRANSPORT TYPE			
SIGNATURE (for faxed or mailed copies)		29. DATE	

\*\*For fastest processing, please attach this form and a PDF shipping label in an email to [DairySanitaryCerts@ams.usda.gov](mailto:DairySanitaryCerts@ams.usda.gov).

DA-240 (01/2016)

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov). USDA is an equal opportunity provider, employer, and lender.