

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN					RECORDS			
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	REPORTS					RECORDS			
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)	
205.101(c) covers 205.238, 239, 241, and 242.	Subpart B -- APPLICABILITY exempt operators document compliance and maintain records for not less than 3 years.	None			0.00			0.00	483.00	1.12	539.03
205.103 covers 205.238, 239, 241, and 242.	certified operators document compliance for not less than 5 years	None			0.00			0.00	4,177.00	5.58	23,307.66
205.103 covers 205.238, 239, 241, and 242.	certified operators document compliance for not less than 5 years (application)	None			0.00			0.00	59.00	5.58	329.22
205.400(b) 205.406(a)(1)(i)205.201(a)(1) covers 205.238, 239, 241, and 242.	Subpart C - PRODUCTION & HANDLING Operators submit initial or updated Organic Plan operators list practices and procedures to be performed and maintained (application)	None	59	1.0	59.00	8.05	474.95				0.00
205.201(a)(1) covers 205.238, 239, 241, and 242.	operators list practices and procedures to be performed and maintained (initial - 1st year for current operations)	None	4,177	1.0	4,177.00	8.05	33,624.85				0.00
205.201(a)(3) covers 205.238, 239, 241, and 242.	operators list monitoring practices & procedures to be performed & maintained (application)	None	59	1.0	59.00	1.52	89.68				0.00
	operators list monitoring practices & procedures to be performed & maintained (initial)	None	4,177	1.0	4,177.00	1.52	6,349.04				0.00
SUBTOTAL					8,472.00		40,538.52	4,719.00			24,175.91
TOTAL OF ALL PAGES					39,021.00		95,780.52	4,719.00			24,175.91

TOTAL - COLUMNS "F" AND "I" = OMB 831, 13 b; COLUMNS "H" AND "K" = OMB 831, 13c				43,740.00		119,956.43			
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INSTRUCTIONS: Use this form when a single information collection document involves multiple reporting and recordkeeping requirements. The totals of the figures in cols. should be entered in item 13 of OMB-83-1: cols. (D) &/or (I) = 13a (respondent is only counted once); cols. F & I = 13b; cols. H & K = 13c. (F)Total/(D)Total = (E)Average (H)Total/(F)Total = (G)Average (K)Total/(I)Total = (J)Average NOTE: The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.			TITLE OF INFORMATION COLLECTION DOCUMENT					OMB NO.		
			National Organic Program; Organic Livestock and Poultry Practices (NOP-15-06; AMS-NOP-15-0012)					0581-NEW		
								DATE PREPARED		
								October 21, 2015		
IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN							
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205.201(a)(4) covers 205.238, 239, 241, and 242.	Subpart C - PRODUCTION & HANDLING (contd) operators describe recordkeeping system to be implemented to comply with 205.103 (application)	None	59	1.0	59.00	1.00	59.00			0.00
	operators describe recordkeeping system to be implemented to comply with 205.103 (initial)	None	4,177	1.0	4,177.00	1.00	4,177.00			0.00
205.201(a)(6) covers 205.238, 239, 241, and 242.	OSP - operators provide additional information as necessary (applicants)	None	59	1.0	59.00	0.60	35.40			0.00
	OSP - operators provide additional information as necessary (initial)	None	4,177	1.0	4,177.00	0.60	2,506.20			0.00
205.401d 205.406(a)(3) covers 205.238, 239, 241, and 242.	Operators submit other information as needed for certification, annual (applicants)	None	59	1.0	59.00	0.30	17.70			0.00
SUBTOTAL					8,531.00		6,795.30	0.00		0.00

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205.401d 205.406(a)(3) covers 205.238, 239, 241, and 242.	Operators submit other information as needed for certification, annual (initial)	None	4,177	1.0	4,177.00	0.30	1,253.10			0.00
205.402 covers 205.238, 239, 241, and 242.	Review of Application certifying agents review applications received for completeness and viability, communicate findings to applicant and, if appropriate, schedule on-site inspection	None	77	45.0	3,465.00	1.80	6,237.00			0.00
205.403 205.406(b) covers 205.238, 239, 241, and 242.	inspectors provide on-site inspection reports to the certifying agent, annual	None	125	107.0	13,375.00	3.00	40,125.00			0.00
205.501(a)(2) & (a)(3) covers 205.238, 239, 241, and 242.	Subpart F - Accreditation of Certifying Agents certifying agents demonstrate ability to comply with and implement requirements for accreditation	None *	77	1.0	77.00	3.00	231.00			0.00
205.501(a)(4) 205.501(a)(6) covers 205.238, 239, 241, and 242.	certifying agents conduct & provide results of performance evaluations of inspectors & other personnel	None *	77	8.0	616.00	0.60	369.60			0.00
205.501(a)(7) covers 205.238, 239, 241, and 242.	certifying agents have program evaluations conducted of their certification activities, annual	None *	77	1.0	77.00	2.40	184.80			0.00
SUBTOTAL					21,787.00		48,400.50	0		0.00

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205.504(b)(1) covers 205.238, 239, 241, and 242.	Evidence of Expertise & Ability certifying agents provide procedures to evaluate applicants, make decisions, issue certifications	None *	77	1.0	77.00	0.30	23.10			0.00	
205.504(b)(2) covers 205.238, 239, 241, and 242.	certifying agents provide procedures to review compliance and report violations	None *	77	1.0	77.00	0.15	11.55			0.00	
205.504(b)(3) covers 205.238, 239, 241, and 242.	certifying agents provide procedures to comply with recordkeeping requirements	None *	77	1.0	77.00	0.15	11.55			0.00	
SUBTOTAL					231.00	0.60	46.20	0.00	0.00	0.00	

WORKSHEET

Reporting

March update in Yellow	# of respondents	Total hours reporting	Hours per respondent	Hourly wage	Total cost
Certifiers	77	7,068.60	91.8	32.69	\$ 231,072.53
Operations (includes new applicants)	4,236.00	48,586.92	11.47	34.89	\$ 1,695,197.64
Inspectors	125.00	40,125.00	321.00	20.97	\$ 841,421.25
Total	4,438.00	95,780.52			\$ 2,767,691.42

Recordkeeping

March update in Yellow	# of respondents	Total hours recordkeeping	Hours per respondent	Hourly wage	Total cost
Operations (includes exempt and new applicants)	4,719.00	24,175.91	5.12	34.89	\$ 843,497.43
Total					

Reporting and recordkeeping	Total hours per respondent	Total cost per respondent
Certifiers	91.80	\$ 3,000.94
Inspectors	321.00	\$ 6,731.37
Operations	11.47	\$ 400.19

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