Recordkeeping

				Α	В	C = (A*B)	D	E= (C*D)	F	G =E-F
Child Nutrition Program	CFR Citation	Regulation	Form Number	Estimated # Record- keepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Hours	Current OMB Approved Burden Hrs	Total Difference
	State Agency Level									
Milk	215.7	SA maintains applications submitted by, and agreements executed with, SFAs and sponsors.		54	71.83	3,879	0.10	387.88	3,202	-2,814
Milk	215.11(b)	SA maintains documentation of compliance reviews, site visits and Program assistance.		54	5.00	270	0.20	54.00	741	-687
Milk	215.11(c)(1)	SA maintains Program records as necessary to support the reimbursement payments and reports.		54	24.00	1,296	0.10	129.60	125	5
Milk				54	862.00	46,548	0.10	4654.80	5,080	-425
Milk	215.12	SA maintains all records of action taken on disallowed claims.		54	2	108	0.33	35.64	36	0
Milk		A-133 Audit, Audit Plan, and Management Evaluations including records of the receipt and expenditure of funds under the Program.		54	1	54	0.26	14.04	14	o
		State Agency Level Total		54	965.83	52,155	0.10	5,276	9,198	-3,922
				Institution I	Level					
Milk	215.7	SFA maintains Program records to support claims.		3,879	10	38,790	0.20	7,758.00	C	7,758
Milk	215.14a	Compliance with procurement requirements		2,931	1	2,931	0.20	586.20	5,569	-4,983
		Institution Level Total		3,879	10.76	41,721	0.20	8,344	5,569	2,775
	Site Level									
		Site Level Total		0	0	0	O	0	C	0
		Total Recordkeeping Burden		3,933	23.87	93,876	0.15	13,620	14,767	-1,147

	Child Nutrition Program	Estimated # Record-keepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record		Current OMB Approved Burden Hrs	Total Difference
Mil	lk	3,933	23.86876	93,876	0.145	13,620	14,767	(1,147)
0		-	-	-	-	-	-	-
0		-	-	-	-	-	-	-
0		-	-	-	-	-	-	-

OMB Control #0584-0005 Food and Nutrition 7 CFR Part 215 - Special Milk Program (SMP)

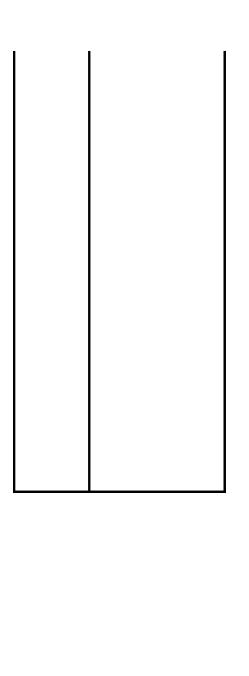
	Reporting												
				Α	В	C = (A*B)	D	E= (C*D)	F				G =E-F
Prgm Rule	CFR Citation	Title	Form Number	Estimated # Respondents	Responses per Respondents	Total Annual Records	Estimated Avg. # of Hours Per Response	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Change -	Due to an Adjustment	Total Difference
					State Agenc	y Level							
Milk	215.5(a)	SA requests funds to pay SMP claims.		54	24	1,296	0.25	324.00	428			-104	-104
Milk	215.11(c)(2)	SA submits quarterly report (FNS-777). THIS BURDEN WAS TRANSFERRED TO THE FPRS ICR.		54	0	0	0.00	0	311			-311	-311
Milk	215.16	Grant Closeout Reports		0	0	0	0.00	0	156			-156	-156
		State Agency Level Total		54	24.00	1,296	0.25	324	895	(0	-571	-571
					Institution	Level							
Milk	§215.7	SFA must submit to SA an application and agreement to operate the SMP.		3,879	1	3,879	0.25	969.8	15			955	955
Milk	§215.13(a)-(b)	OMB A - 133 Audits, OIG audits, SA visits . Burden determined negligible during last renewal, but wasn't noted in the burden chart.		0	0	0	0.00	0	5,569			-5,569	-5,569
		Institution Level Total		3,879	1.00	3,879	0.25	970	5,584	(0	-4,614	-4,614
	Site Level												
Milk													
		Site Level Total		0	0	0	0	0	0		0	0	0
		Total Reporting Burden		3,933	1.32	5,175	0.25	1,294	6,479	(0	-5,185	-5,185

Prgm Rule	Estimated # Respondents	Responses per Respondents	Total Annual Records	Estimated Avg. # of Hours Per Response		Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Change -	Due to an Adjustment	Total Difference
Milk	3,933	1.31579	5,175	0.25000	1,294	6,479	0	0	(5,185)	(5,185)
0	=	=	-	-	-	-				-
0	-	-	-	-	-	-				-
0	=	-	-	=	-	=				-

SUMMARY OF BURDEN RECORDKEEPING & REPORTING	
TOTAL NO. RESPONDENTS	3,933
AVERAGE NO. RESPONSES PER RESPONDENT	25.1845
TOTAL ANNUAL RESPONSES	99,051
AVERAGE HOURS PER RESPONSE	0.1505683
TOTAL BURDEN HOURS FOR PART 215 WITH REVISION	14,914
CURRENT OMB INVENTORY FOR PART 215	21,246
DIFFERENCE (NEW BURDEN REQUESTED WITH REVISION)	-6,332

OMB Control #0584-0005 - Burden Summary - 7 CFR Part 215, Special Milk Program Regulations							
	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. DxE)		
Recordkeeping							
State Agency Level	54	965.83	52,155	0.10	5,276		
Institution Level	3,879	10.76	41,721	0.20	8,344		
Site Level	-		-		-		
Recordkeeping Total	3,933	23.87	93,876	0.15	13,620		
Reporting							
State Agency Level	54	24.00	1,296	0.25	324		
Institution Level	3,879	1.00	3,879	0.25	970		
Site Level	-		-		-		
Reporting Total	3,933	1.32	5,175	0.25	1,294		
TOTAL BURDEN FOR (Title)	3,933	25.1845	99,051	0.1506	14,914		

Date	User Initials
11/1/11	
11/2/11	
11/22/11	
1/11/12	
3/20/15	
10/15/15	SW



This is a DRAFT of the Special Milk Program Burden doc using the redesigned template	
Burden reduction for renewal. Need to eliminate burden associated with the FNS-10 and FNS-777 to	not duplicate burden in
Removed duplicate burden at site level; regulatory language puts burden of information collection at	
revised notice to incorporate PRAB comments; returned to PRAB 1.12.12	mortation level
Burden corrections for renewal.	
Removing FNS-66B form from this collection. Any data collected for the SMP by the ROAP will be part	t of the ICR #0584-0284.

