

BRDS-L1-B1
(11/03/15)



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau

Washington, DC 20233-0001

Dear [15 BRDIS Contact]:

Our records indicate that you are the person who coordinated your company's response to the **2015 Business R&D and Innovation Survey** (Form BRDI-1). Please use our Business Help Site to verify or update the survey coordinator's contact information by **January 31, 2017**. We also request that you use this site to inform us if your company was purchased, acquired other companies, or has ceased operations. The website, User ID, and password are:

<https://econhelp.census.gov/brdispre>

User ID:

Password:

{This is where the statement containing analyst name & phone number will be inserted. Should remain blank.}

YOUR RESPONSE IS REQUIRED BY LAW. Title 13 United States Code, Sections (8b), 131 and 182, and Title 42 United States Code, Sections 1861-76 (National Science Foundation Act of 1950, as amended) authorize the collection of information in this survey. Title 13 United States Code, Sections 224 and 225 require businesses and other organizations that receive this questionnaire to answer the questions and return the report to the U.S. Census Bureau. We estimate this survey to take 15 minutes to complete. On the back of this letter, you will find disclosure descriptions regarding Office of Management and Budget number; authority and confidentiality; and burden estimate statement.

Title 13 United States Code, Section 9 also requires that we keep your answers strictly confidential. The information you provide may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Further, copies retained in your files are immune from legal process.

In an effort to conserve resources, you will not be mailed a paper copy of the form in late March. Instead, a letter will be mailed to you when the survey is available online for submission. More information on the benefits of reporting electronically and the tools available on our web site to assist with reporting will be included with your letter.

Thank you in advance for your assistance with this survey. Please don't hesitate to call us at 1-800-851-2014, between 8:00 am and 4:45 pm Eastern time, Monday through Friday, if you have any questions.

Sincerely,

Kimberly P. Moore
Chief, Economic Reimbursable Surveys Division
U.S. Census Bureau

OMB Number

You are not required to respond to this collection of information if it does not display a valid approval number from the Office of Management and Budget (OMB). The eight-digit OMB number is 0607-0912 and appears in the upper right corner of the report form/login screen.

Authority and Confidentiality

Title 13 United States Code, Sections 8(b), 131, and 182, and Title 42 United States Code, Sections 1861-76 (National Science Foundation Act of 1950, as amended) authorize this collection. Title 13 United States Code, Sections 224 and 225 require businesses and other organizations that receive this questionnaire to answer the questions and return the report to the U.S. Census Bureau. By Section 9 of the same law, your report is confidential. It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information, and may be used only for statistical purposes. The law also provides that copies of your report retained in your files are immune from legal process.

Burden Estimate Statement

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: ECON Survey Comments 0607-0912, U.S. Census Bureau, 4600 Silver Hill Road, Room EMD-8K122, Washington, DC 20233. You may e-mail comments to ECON.Survey.Comments@census.gov. Be sure to use ECON Survey Comments 0607-0912 as the subject.