

Form Macros. The following pages display all VMS forms or reports, and instructions (red boxes) for completing them. Remember - Use the **'Up'** or **'Down'** arrow button to move the cursor up or down the macro page. Use the **'Enter'** button to move the cursor to the right (for example, when there is more than one field on a line). The **'Up'** arrow button may also be used to move back to a previous field on that line. Enter the information into the appropriate fields, verify your selections, and then click the **'Send'** button. The screen will ask you to confirm your selection by entering a **'Y'** before sending.

*****You will receive a rejection message from McMurdo Fleet Management if you enter invalid information in any field. If so, simply send a new report while being sure to send the correct information. Contact the VMS Team if you need assistance.**

Macro #35 - Multispecies Catch Report:

- All catch reports must contain at least the operator's permit number and VTR number.
- Step 1. Enter your 8-digit operator permit number.
- Step 2. Enter your 8-digit VTR or 14-digit e-VTR number.
- Step 3. Enter the 2-digit month, day and year of the reported catch. **Use the 'Enter' key to move the cursor to the next field to the right.**
- Step 4. First, enter the 3-digit statistical (stat) area where the species kept was harvested (you may enter up to 4 different stat areas on a single catch report).

Next, below each stat area enter the estimated weight of each species kept (up to 6 digits). Finally, be sure to enter the total amount of NON-groundfish kept for each stat area.
- Step 5. Go to the next page
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MULTISPECIES CATCH REPORT V13

DEPENDING UPON WHERE YOU DECLARE TO FISH AND ANY SECTOR EXEMPTION REQUIREMENTS, YOU MAY BE REQUIRED TO SUBMIT THIS REPORT AS FOLLOWS:
(A) FOR DAILY REPORTS, BY 9 AM THE FOLLOWING DAY; OR
(B) FOR A TRIP-LEVEL REPORT, BEFORE CROSSING THE VMS DEMARCATION LINE.
IF YOU ARE IN A SECTOR, CONTACT YOUR SECTOR MANAGER FOR ASSISTANCE. ANY VESSEL MAY CONTACT: NMFS SUSTAINABLE FISHERIES DIVISION (978-281-9315), NMFS VMS TEAM (978-281-9213 OR NMFS.OLE.NE@NOAA.GOV), OR SEE 50 CFR PART 648 FOR SPECIFIC REPORTING REQUIREMENTS.

1. OPERATOR'S PERMIT #: _____
2. VTR SERIAL #: _____
   (REPORTED TO DEALER)
NOTE: YOU ARE NOT REQUIRED TO ENTER A 'ZERO' IN THOSE SPECIES FIELDS BELOW IN WHICH NO FISH WERE KEPT.
3. DATE FISH CAUGHT: __/__/__(MM/DD/YY)
4. REPORT (LBS) KEPT BY
STAT AREA:  _____  _____  _____  _____
COD         _____  _____  _____  _____
YELLOWTAIL _____  _____  _____  _____
POLLOCK    _____  _____  _____  _____
WHITE HAKE _____  _____  _____  _____
WINTER FLDR _____  _____  _____  _____
WITCH FLDR _____  _____  _____  _____
HADDOCK    _____  _____  _____  _____
REDFISH    _____  _____  _____  _____
PLAICE     _____  _____  _____  _____
HALIBUT    _____  _____  _____  _____
NON-GROUNDFISH _____  _____  _____  _____

5. IF YOU DECLARED AN EXEMPTION THAT ALLOWS THE USE OF A SMALLER MESH CODEND ON THIS TRIP AND YOU INTEND TO UTILIZE THAT EXEMPTION IMMEDIATELY AFTER SENDING THIS REPORT, ENTER Y HERE: _

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- Trip-Level Reporting.** Submit one report before crossing the VMS demarcation line if:
 - (1) You are declared into a single Broad Stock Area (BSA), and you have not declared into the Eastern US/Canada Area or a sector exemption(s). Complete Steps 1 and 2.
 - (2) You are declared into multiple BSAs outside of the Gulf of Maine (GOM) BSA, and you have not declared into the Eastern US/Canada Area or a sector exemption(s). Complete Steps 1, 2 & 3.
- Daily Reporting.** Submit a report for each day of your entire trip by completing Steps 1-4. Each daily report must include an estimate of all catch from 0000 to 2359 hours and must be submitted by 9 AM the following day. A report is required even if you do not catch fish, and regardless of the area actually fished. Daily catch reports are required if:
 - (1) You are declared into the GOM BSA and any other BSA.
 - (2) You are declared into any part of the Eastern US/Canada Area.
 - (3) You are declared into the Redfish Exemption Area.

Macro #35 - Multispecies Catch Report (cont'd)

Step 5. Redfish Exemption reporting. Submit a report before switching codends by completing Steps 1-5. Provide an estimate of all catch that day between 0000 hours and the time of the report. The daily report the following day at 9 AM must include any catch from the time you switched codends, until 11:59 PM. You must submit a final report once you have stopped fishing and begin your return to port by completing Steps 1-4.

Small-Mesh Exemption in Southern New England. You must submit a report by completing Steps 1, 2, 4 & 5 with an estimate of all catch on board, upon completing the large-mesh portion of the trip. You must submit a final report by completing Steps 1, 2 & 4 with an estimate of all catch on board once you have stopped fishing and begin your return to port.

Macro #36 - Multispecies Trip START Hail:

The trip start hail is required by NMFS only if a sector vessel intends to fish on a NMFS exemption granted to your sector or on a Sector Ops Plan provision.

Step 1. Enter your 8-digit operator permit number.

Step 2. Enter your 8-digit VTR or 14-digit e-VTR number.

Step 3. Enter 'Y' for 'yes' if you will be taking a NMFS observer or at-sea monitor onboard this trip. Otherwise, enter 'N' for 'no'.

Steps 4 & 5. Enter an 'X' by all appropriate exemptions and/or provisions to be fished under for this trip.

Steps 6 & 7. Enter the name of the city (characters A-Z only) and enter the 2-character state (postal abbreviation) where the catch will be landed.

MULTISPECIES TRIP START HAIL V13

SUBMIT THIS REPORT BEFORE YOU LEAVE PORT ON YOUR GROUND FISH TRIP AS REQUIRED BY (A) OR (B) BELOW:
(A) WHEN FISHING UNDER AN EXEMPTION(S)
(B) WHEN REQUIRED BY YOUR SECTOR OPS PLAN.

1. OPERATOR'S PERMIT #: _____
2. VTR SERIAL #: _____
(REPORTED TO DEALER)
3. OBSERVER OR ASM ON-BOARD (Y/N)?_
4. SECTOR EXEMPTIONS TO BE FISHED UNDER THIS TRIP:
(NOTE: CHECK ALL THAT APPLY)
 - _ A. REDFISH TRIP
 - _ B. CLOSED AREA TRIP
 - _ C. OTHER EXEMPTION
(WHEN DIRECTED BY NMFS)
5. SECTOR OPS PLAN PROVISIONS TO BE FISHED UNDER THIS TRIP:
(NOTE: CHECK ALL THAT APPLY)
 - _ A. INSHORE GULF OF MAINE
 - _ B. OTHER PROVISIONS
(WHEN DIRECTED BY NMFS)
 - _ 1. PROVISION 1
 - _ 2. PROVISION 2
6. LANDING PORT CITY: _____
7. LANDING STATE (ABBREVIATED):__
8. ESTIMATED ARRIVAL: __/__/__-_____
(REPORT IN: MM/DD/YY HH:MI) (HH=00-23)
9. ESTIMATED OFFLOAD: __/__/__-_____
(NOTE: PROVIDE ONLY FOR TRIPS <6 HRS OR IF FISHING WITHIN 6 HRS OF OFFLOAD PORT)
(REPORT IN: MM/DD/YY HH:MI) (HH=00-23)
10. COMMENTS:

Steps 8. Enter the 2-digit month, day, year, hour (24-hour clock) and minute of your estimated return to port. **Use the 'Enter' key to move the cursor to the next field to the right.**

Step 9. See the 'Note' to determine if you must enter the estimated offload date/time.

If so, enter the 2-digit month, day, year, hour (24-hour clock) and minute of your estimated offload

Step 10. Optional field. NMFS may provide instructions for use from time-to-time.