

**Form Macros.** The following pages display all VMS forms or reports, and instructions (red boxes) for completing them. Remember - Use the **'Up'** or **'Down'** arrow button to move the cursor up or down the macro page. Use the **'Enter'** button to move the cursor to the right (for example, when there is more than one field on a line). The **'Up'** arrow button may also be used to move back to a previous field on that line. Enter the information into the appropriate fields, verify your selections, and then click the **'Send'** button. The screen will ask you to confirm your selection by entering a **'Y'** before sending.

**\*\*\*You will receive a rejection message from McMurdo Fleet Management if you enter invalid information in any field. If so, simply send a new report while being sure to send the correct information. Contact the VMS Team if you need assistance.**

Macro #35 - Multispecies Catch Report:

- All catch reports must contain at least the operator's permit number and VTR number.
- Step 1. Enter your 8-digit operator permit number.
- Step 2. Enter your 8-digit VTR or 14-digit e-VTR number.
- Step 3. Enter the 2-digit month, day and year of the reported catch. **Use the 'Enter' key to move the cursor to the next field to the right.**
- Step 4. First, enter the 3-digit statistical (stat) area where the species kept was harvested (you may enter up to 4 different stat areas on a single catch report).  
  
Next, below each stat area enter the estimated weight of each species kept (up to 6 digits). Finally, be sure to enter the total amount of NON-groundfish kept for each stat area.
- Step 5. Go to the next page  
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MULTISPECIES CATCH REPORT V13

DEPENDING UPON WHERE YOU DECLARE TO FISH AND ANY SECTOR EXEMPTION REQUIREMENTS, YOU MAY BE REQUIRED TO SUBMIT THIS REPORT AS FOLLOWS:
(A) FOR DAILY REPORTS, BY 9 AM THE FOLLOWING DAY; OR
(B) FOR A TRIP-LEVEL REPORT, BEFORE CROSSING THE VMS DEMARCATION LINE.
IF YOU ARE IN A SECTOR, CONTACT YOUR SECTOR MANAGER FOR ASSISTANCE. ANY VESSEL MAY CONTACT: NMFS SUSTAINABLE FISHERIES DIVISION (978-281-9315), NMFS VMS TEAM (978-281-9213 OR NMFS.OLE.NE@NOAA.GOV), OR SEE 50 CFR PART 648 FOR SPECIFIC REPORTING REQUIREMENTS.

1. OPERATOR'S PERMIT #: _____
2. VTR SERIAL #: _____
   (REPORTED TO DEALER)
NOTE: YOU ARE NOT REQUIRED TO ENTER A 'ZERO' IN THOSE SPECIES FIELDS BELOW IN WHICH NO FISH WERE KEPT.
3. DATE FISH CAUGHT: __/__/__(MM/DD/YY)
4. REPORT (LBS) KEPT BY
STAT AREA:  _____  _____  _____  _____
COD         _____  _____  _____  _____
YELLOWTAIL _____  _____  _____  _____
POLLOCK    _____  _____  _____  _____
WHITE HAKE _____  _____  _____  _____
WINTER FLDR _____  _____  _____  _____
WITCH FLDR _____  _____  _____  _____
HADDOCK    _____  _____  _____  _____
REDFISH    _____  _____  _____  _____
PLAICE     _____  _____  _____  _____
HALIBUT    _____  _____  _____  _____
NON-GROUNDFISH _____  _____  _____  _____

5. IF YOU DECLARED AN EXEMPTION THAT ALLOWS THE USE OF A SMALLER MESH CODEND ON THIS TRIP AND YOU INTEND TO UTILIZE THAT EXEMPTION IMMEDIATELY AFTER SENDING THIS REPORT, ENTER Y HERE: _

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**Trip-Level Reporting.** Submit one report before crossing the VMS demarcation line if:

- (1) You are declared into a single Broad Stock Area (BSA), and you have not declared into the Eastern US/Canada Area or a sector exemption(s). Complete Steps 1 and 2.
- (2) You are declared into multiple BSAs outside of the Gulf of Maine (GOM) BSA, and you have not declared into the Eastern US/Canada Area or a sector exemption(s). Complete Steps 1, 2 & 3.

**Daily Reporting.** Submit a report for each day of your entire trip by completing Steps 1-4. Each daily report must include an estimate of all catch from 0000 to 2359 hours and must be submitted by 9 AM the following day. A report is required even if you do not catch fish, and regardless of the area actually fished. Daily catch reports are required if:

- (1) You are declared into the GOM BSA and any other BSA.
- (2) You are declared into any part of the Eastern US/Canada Area.
- (3) You are declared into the Redfish Exemption Area.

## Macro #35 - Multispecies Catch Report (cont'd)

**Step 5. Redfish Exemption reporting.** Submit a report before switching codends by completing Steps 1-5. Provide an estimate of all catch that day between 0000 hours and the time of the report. The daily report the following day at 9 AM must include any catch from the time you switched codends, until 11:59 PM. You must submit a final report once you have stopped fishing and begin your return to port by completing Steps 1-4.

**Small-Mesh Exemption in Southern New England.** You must submit a report by completing Steps 1, 2, 4 & 5 with an estimate of all catch on board, upon completing the large-mesh portion of the trip. You must submit a final report by completing Steps 1, 2 & 4 with an estimate of all catch on board once you have stopped fishing and begin your return to port.

## Macro #36 - Multispecies Trip START Hail:

The trip start hail is required by NMFS only if a sector vessel intends to fish on a NMFS exemption granted to your sector or on a Sector Ops Plan provision.

Step 1. Enter your 8-digit operator permit number.

Step 2. Enter your 8-digit VTR or 14-digit e-VTR number.

Step 3. Enter 'Y' for 'yes' if you will be taking a NMFS observer or at-sea monitor onboard this trip. Otherwise, enter 'N' for 'no'.

Steps 4 & 5. Enter an 'X' by all appropriate exemptions and/or provisions to be fished under for this trip.

Steps 6 & 7. Enter the name of the city (characters A-Z only) and enter the 2-character state (postal abbreviation) where the catch will be landed.

### MULTISPECIES TRIP START HAIL V13

SUBMIT THIS REPORT BEFORE YOU LEAVE PORT ON YOUR GROUND FISH TRIP AS REQUIRED BY (A) OR (B) BELOW:  
 (A) WHEN FISHING UNDER AN EXEMPTION(S)  
 (B) WHEN REQUIRED BY YOUR SECTOR OPS PLAN.

1. OPERATOR'S PERMIT #: \_\_\_\_\_
2. VTR SERIAL #: \_\_\_\_\_  
(REPORTED TO DEALER)
3. OBSERVER OR ASM ON-BOARD (Y/N)?\_
4. SECTOR EXEMPTIONS TO BE FISHED UNDER THIS TRIP:  
(NOTE: CHECK ALL THAT APPLY)
  - \_ A. REDFISH TRIP
  - \_ B. CLOSED AREA TRIP
  - \_ C. OTHER EXEMPTION  
(WHEN DIRECTED BY NMFS)
5. SECTOR OPS PLAN PROVISIONS TO BE FISHED UNDER THIS TRIP:  
(NOTE: CHECK ALL THAT APPLY)
  - \_ A. INSHORE GULF OF MAINE
  - \_ B. OTHER PROVISIONS  
(WHEN DIRECTED BY NMFS)
    - \_ 1. PROVISION 1
    - \_ 2. PROVISION 2
6. LANDING PORT CITY: \_\_\_\_\_
7. LANDING STATE (ABBREVIATED):\_\_
8. ESTIMATED ARRIVAL: \_\_/\_\_/\_\_-\_\_\_\_\_  
(REPORT IN: MM/DD/YY HH:MI) (HH=00-23)
9. ESTIMATED OFFLOAD: \_\_/\_\_/\_\_-\_\_\_\_\_  
(NOTE: PROVIDE ONLY FOR TRIPS <6 HRS OR IF FISHING WITHIN 6 HRS OF OFFLOAD PORT)  
(REPORT IN: MM/DD/YY HH:MI) (HH=00-23)
10. COMMENTS:  
\_\_\_\_\_

Steps 8. Enter the 2-digit month, day, year, hour (24-hour clock) and minute of your estimated return to port. **Use the 'Enter' key to move the cursor to the next field to the right.**

Step 9. See the 'Note' to determine if you must enter the estimated offload date/time.

If so, enter the 2-digit month, day, year, hour (24-hour clock) and minute of your estimated offload

Step 10. Optional field. NMFS may provide instructions for use from time-to-time.