

## INFORMATION SHEET

### **Project Title: “Public Safety Communications First Responder Interviews”**

#### **NIST Principal Investigators:**

Principal Investigator: Mary Theofanos, Phone: 301-975-5889

#### **Research Description**

This study is being performed to better understand first responders’ tasks, context, communications and technology usage. The research is funded and conducted by the National Institute of Standards and Technology (NIST).

#### **Requirements for Participation**

You have been asked to participate in this study because of your experience as a first responder (Fire, Emergency Medical Services, or Law enforcement). In order to participate in this research, you must be at least 18 years old.

#### **Study Procedures**

You will be asked to participate in an in-depth, semi-structured interview about you and your public safety incident response experiences. The interview may be conducted via the phone, video teleconference, or face-to-face. The interview will be audio-recorded, and the recording will be transcribed. All of your data will be recorded without any personal identifiers, including the transcribed responses to interview questions and notes taken by the researchers during the interview. This study should take you no more than 45 minutes. In total, we expect to have approximately 9 participants complete the study activities.

#### **Confidentiality**

You will be assigned a participant number that will be used for all your data in this project. Your identity will be protected to the extent permitted by law, including the Freedom of Information Act. The Office for Human Research Protections (OHRP) of the U.S. Department of Health and Human Services, appropriate NIST researchers, and other appropriate Federal employees may review the records of this study. The study data will be used only by NIST researchers to inform usability testing and evaluation methods and guidelines. All of the data, including the audio recording, transcription, and researcher notes will be recorded without identifiers. The data will only be identified by a number and will not be linked back to an individual in any way. NIST will not keep a list that links your participant number to your name or other identifying information. In responding to the questions in the interview, do not include any personally identifiable information in your responses. You also should avoid making comments during the interview that may identify you on the audio recording. If you inadvertently make a disclosure of personally identifiable information during the interview, that information will not be transcribed.

### **Voluntary Participation**

Your participation is voluntary. Refusal to participate will involve no penalty or loss of benefits to which you are otherwise entitled. You are free to withdraw from the interview at any time without penalty. If you decline to answer a question, the interview will continue to the next question. If you withdraw from the interview, your data will not be removed from the study.

### **Potential Risks and Benefits**

The risks during performance of the study activities are minimal and not greater than those ordinarily encountered in daily life or in responding to a routine questionnaire or survey. You will not benefit directly by participating in the study. The long-term benefits of this study should be improved usability of public safety communications.

### **Contact Information**

For questions regarding this study, please contact Mary Theofanos at 301-975-5880, [maryt@nist.gov](mailto:maryt@nist.gov). For questions regarding your rights as a human research subject, please contact Anne Andrews, Director, NIST Human Subjects Protection Office, at 301-975-5445, [anne.andrews@nist.gov](mailto:anne.andrews@nist.gov), or Laura Baxter in the Office of the Chief Counsel for NIST at 301-975-5622, [laura.baxter@nist.gov](mailto:laura.baxter@nist.gov). Any research-related injury during the study should be reported to Mary Theofanos (contact information above).