

**TABLE OF CHANGES – INSTRUCTIONS**  
**Form N-300, Instructions for Application to File Declaration of Intention**  
**OMB Number: 1615-0078**  
**2/29/2016**

**Reason for Revision:** Incorporate standard language and ELIS data collections.

Current Page Number and Section	Current Text	Proposed Text
<p><b>Page 1, The Purpose of Form N-300</b></p>	<p><b>The Purpose of Form N-300</b></p> <p>This form enables you, a permanent resident, to notify U.S. Citizenship and Immigration Services (USCIS) that you intend to become a citizen of the United States. <b>USCIS does not require</b> that this form be filed to become eligible for naturalization.</p> <p>Some states request that this form be submitted if the applicant is doing business with the state. Check with the state where you reside, or are doing business, to determine whether you are required to file this form.</p>	<p>[Page 1]</p> <p><b>What Is the Purpose of Form N-300?</b></p> <p>Form N-300, <b>Application to File Declaration of Intention</b>, enables you, a <b>lawful</b> permanent resident, to notify U.S. Citizenship and Immigration Services (USCIS) that you intend to become a citizen of the United States. <b>USCIS does not require</b> that <b>you file</b> this <b>application</b> to become eligible for naturalization.</p>
<p><b>Page 1, Who Should File This Form</b></p>	<p><b>Who Should File This Form</b></p> <p>You should file this form if:</p> <ol style="list-style-type: none"> <li>1. You are a permanent resident over 18 years of age; <b>and</b></li> <li>2. You are currently residing in the United States.</li> </ol>	<p>[Page 1]</p> <p><b>Who May File Form N-300?</b></p> <p>You may file this <b>application</b> if:</p> <ol style="list-style-type: none"> <li>1. You are a <b>lawful</b> permanent resident over 18 years of age; <b>and</b></li> </ol> <p>[No change]</p>
<p><b>Page 1, Required Evidence</b></p>	<p>[page 1]</p> <p><b>Required Evidence</b></p> <p><b>Copy of Permanent Resident Card.</b> Submit a copy of the front and back of your Form I-551 (Permanent Resident Card). USCIS must be able to read information on the photocopy.</p> <p><b>Photographs.</b> You must submit two identical color passport- style photographs</p>	<p>[moved down]</p>

	<p>of yourself taken within 30 days of filing Form N-300. The photos must have a white to off-white background, be printed on thin paper with a glossy finish, and be unmounted and unretouched. If a digital photo is submitted, it must to be taken from a camera with at least 3.5 mega pixels of resolution.</p> <p>Passport-style photos must be 2" x 2". The photos must be in color with full face, frontal view on a white to off-white background. Head height should measure 1" to 1 3/8" from top of hair to bottom of chin, and eye height is between 1 1/8" to 1 3/8" from bottom of photo. Your head must be bare unless you are wearing a headdress as required by a religious denomination of which you are a member; however, your face must be visible. Using pencil or felt pen, lightly print your name and Alien Registration Number (A-Number) on the back of the photo.</p>	
<p><b>Page 1, General Instructions</b></p>	<p><b>[page 1]</b></p> <p><b>1. Type or print clearly using black ink.</b> Keep all information within the area provided.</p> <p>If extra space is needed to answer any question, attach an additional sheet(s) of paper. You must provide the following information on the top of each sheet of paper:</p> <p><b>A.</b> Your A-Number;</p> <p><b>B.</b> The date;</p> <p><b>C.</b> Question number; <b>and</b></p> <p><b>D.</b> Your signature.</p> <p><b>2. Answer all questions fully and accurately.</b> Write "N/A" if an item is not applicable. Write "None" if the answer is none.</p> <p><b>3. Avoid highlighting, crossing out, or writing outside the area provided for a response.</b></p> <p>If you must make substantial corrections to your Form N-300, USCIS</p>	<p><b>[Page 1]</b></p> <p><b>[deleted]</b></p>

	<p>recommends that you begin with a new Form N-300 rather than using correction tape or fluid to white out information. USCIS scanners may see through the white correction tape or fluid. This may lead to incorrect information being captured in USCIS systems which may cause processing delays or a rejection of your Form N-300.</p> <p>Ensure that you are using the correct edition of the Form N-300. The correct edition is available on the USCIS Web site at <a href="http://www.uscis.gov">www.uscis.gov</a>.</p> <p><b>[new]</b></p> <p><b>[new]</b></p> <p><b>[new]</b></p> <p><b>[new]</b></p> <p><b>4. Provide your A-Number on the top right corner of each page.</b> Your A-Number is located on your Permanent Resident Card (formerly known as the Alien Registration or “Green” Card). The</p>	<p><b>General Instructions</b></p> <p>USCIS provides forms free of charge through the USCIS Web site. In order to view, print, or fill out our forms, you should use the latest version of Adobe Reader, which you can download for free at <a href="http://get.adobe.com/reader/">http://get.adobe.com/reader/</a>. If you do not have Internet access, you may call the USCIS National Customer Service Center at <b>1-800-375-5283</b> and ask that we mail a form to you. For TTY (deaf or hard of hearing) call: <b>1-800-767-1833</b>.</p> <p><b>Signature.</b> Each application must be properly signed and filed. For all signatures on this application, USCIS will not accept a stamped or typewritten name in place of a signature. If you are under 14 years of age, your parent or legal guardian may sign the application on your behalf. A legal guardian may also sign for a mentally incompetent person.</p> <p><b>Filing Fee.</b> Each application must be accompanied by the appropriate filing fee. (See the <b>What Is the Filing Fee</b> section of these Instructions.)</p> <p><b>Evidence.</b> At the time of filing, you must submit all evidence and supporting documentation listed in the <b>Specific Instructions</b> and/or <b>What Evidence Must You Submit</b> section of these Instructions.</p> <p><b>[moved down]</b></p>
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A-Number on your card consists of seven to nine numbers, depending on when your record was created. If the A-Number on your card has fewer than nine numbers, place enough zeros before the first number to make a total of nine numbers on Form N-300. For example, write number A1234567 as A001234567, or write number A12345678 as A012345678. **You must provide your A-Number. USCIS may reject your application if you do not write your A-Number.**

**Copies.** You may submit copies of documents unless USCIS requests original documents. Original documents submitted when not required may remain a part of the record.

**Translations.** You must provide a full English translation for any document written in a foreign language you submit to USCIS. The translator must certify that the translation is complete and accurate and that he or she is competent to translate from the foreign language into English.

[new]

**Copies.** You may submit legible photocopies of documents requested, unless the Instructions specifically state that you must submit an original document. USCIS may request an original document at the time of filing or at any time during processing of an application, petition, or request. If you submit original documents when not required, the documents may remain a part of the record, and USCIS will not automatically return them to you.

**Translations.** If you submit a document with information in a foreign language, you must also submit a full English translation. The translator must sign a certification that the English language translation is complete and accurate, and that he or she is competent to translate from the foreign language into English. The certification should also include the date, the translator's signature and printed name, and may contain the translator's contact information.

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### How To Fill Out Form N-300

1. Type or print legibly in black ink.
2. If you need extra space to complete any item within this application, use the space provided in **Part 5. Additional Information** or attach a separate sheet of paper; type or print your name and Alien Registration Number (A-Number) (if any) at the top of each sheet; indicate the **Page Number, Part Number, and Item Number** to which your answer refers; and sign and date each sheet.
3. Answer all questions fully and

	<p>[moved down]</p>	<p>accurately. If a question does not apply to you (for example, if you have never been married and the question asks “Provide the name of your current spouse”), type or print “N/A,” unless otherwise directed. If your answer to a question which requires a numeric response is zero or none (for example, “How many children do you have” or “How many times have you departed the United States”), type or print “None,” unless otherwise directed.</p> <p>4. Provide your A-Number on the top right corner of each page. Your A-Number is located on your Permanent Resident Card (formerly known as the Alien Registration or “Green” Card.) The A-Number on your card consists of seven to nine numbers, depending on when your record was created. If the A-Number on your card has fewer than nine numbers, place enough zeros before the first number to make a total of nine numbers on Form N-300. For example, <b>type or print</b> number A1234567 as A001234567, or <b>type or print</b> number A12345678 as A012345678. <b>You must provide your A-Number. USCIS may reject your application if you do not <b>type or print</b> your A-Number.</b></p>
<p><b>Page 2, Specific Instructions</b></p>	<p><b>This form is divided into five parts.</b></p> <p><b>Part 1. Information About You, the Naturalization Applicant</b></p> <p><b>1. Current Legal Name.</b> Your current legal name is the name on your birth certificate unless it has been changed after birth by a legal action such as a marriage or court order. <b>Do not provide a nickname.</b></p>	<p>[Page 2]</p> <p><b>Specific Instructions</b></p> <p><b>This application is divided into Parts 1. - 6.</b></p> <p><b>Part 1. Information About You</b></p> <p><b>Item Number 1. Your Current Legal Name (do not provide a nickname).</b> Your current legal name is the name on your birth certificate unless it <b>was</b> changed after birth by a legal action such as a marriage or court order. <b>Do not provide a nickname.</b></p> <p><b>Item Number 2. Other Names Used (if any).</b> List all other names you have ever used, including aliases, maiden name, and nicknames. If you need extra space, to complete this section, use the space provided in <b>Part 5. Additional Information.</b></p>

	<p><b>2. U.S. Social Security Number.</b> Print your U.S. Social Security Number. Write “N/A” if you do not have one.</p> <p>[new]</p> <p><b>3. Date of Birth.</b> Always use eight numbers to show your date of birth. Write the date in this order: Month, Day, Year. For example, write May 1, 1958, as 05/01/1958.</p> <p><b>5. Date You Became a Permanent Resident.</b> Provide the official date when your permanent residence began, as shown on your Permanent Resident Card. Write the date in this order: Month, Day, Year. For example, write August 9, 1988, as 08/09/1988. <b>USCIS will reject your application if you do not provide the information.</b></p> <p><b>4. Country of Birth.</b> Provide the name of the country where you were born. Write the name of the country even if the country's name has since changed or the country no longer exists.</p> <p><b>6. Country of Nationality.</b> Provide the name of the country(ies) where you are currently a citizen or national.</p>	<p><b>Item Number 3. U.S. Social Security Number (if any).</b> Print your U.S. Social Security Number. <b>Type or print</b> “N/A” if you do not have one.</p> <p><b>USCIS Online Account Number (if any).</b> If you have previously filed an application, petition, or request using the USCIS online filing system (previously called USCIS Electronic Immigration System (USCIS ELIS)), provide the USCIS Online Account Number you were issued by the system. You can find your USCIS Online Account Number by logging in to your account and going to the profile page. If you previously filed certain applications, petitions, or requests on a paper form via a USCIS Lockbox facility, you may have received a USCIS Online Account Access Notice issuing you a USCIS Online Account Number. If you received such a notice, your USCIS Online Account Number can be found at the top of the notice. If you were issued a USCIS Online Account Number, enter it in the space provided. The USCIS Online Account Number is not the same as an A-Number.</p> <p><b>Item Number 5. Date of Birth.</b> <b>Provide your date of birth in the mm/dd/yyyy format.</b></p> <p><b>Item Number 6. Date You Became a Lawful Permanent Resident.</b> Provide the official date when your <b>lawful</b> permanent residence began, as shown on your Permanent Resident Card. <b>Type or print</b> the date in <b>mm/dd/yyyy format</b>. For example, <b>type or print</b> August 9, 1988, as 08/09/1988. <b>USCIS will reject your application if you do not provide the information.</b></p> <p><b>Item Number 7. Country of Birth.</b> Provide the name of the country where you were born. <b>Type or print</b> the name of the country even if the country's name has since changed or the country no longer exists.</p> <p>[Page 3]</p> <p><b>Item Number 8. Country of Citizenship or Nationality.</b> Provide the name of the <b>country</b> where you are currently a citizen or</p>
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	<p><b>A.</b> If the country no longer exists or you are stateless, write the name of the country where you were last a citizen or national.</p> <p><b>B.</b> If you are a citizen or national of more than one country, write the name of the country that issued your last passport.</p> <p><b>8. Mailing Address.</b> Provide your mailing address even if it is the same as your home address. Provide "<i>in care of name</i>" information, if applicable. You must write something in every box, except an apartment number or "C/O" if you do not have one, within "Mailing Address."</p> <p><b>7. Home Address.</b> Provide the address where you now reside. Do <b>not</b> write a Post Office (P.O.) Box number here unless it is your <b>ONLY</b> address.</p> <p><b>NOTE:</b> USCIS may not be able to contact you if you do not provide a complete and valid address. In addition, if USCIS does reject your application, USCIS may not be able to return the fee paid in connection with your Form N-300 to you if you do not provide a complete and valid address. If USCIS cannot return the fee, USCIS will cash your check.</p> <p><b>9. Telephone Numbers.</b> Provide your current telephone numbers. If the answer is none, write "None." If you are hearing impaired and use a TTY telephone connection, please indicate this by writing "TTY" after the telephone number.</p> <p><b>10. E-Mail Address.</b> Provide your current E-mail address. If you do not have an e-mail address, write "None."</p>	<p>national.</p> <p><b>A.</b> If the country no longer exists or you are stateless, <b>type or print</b> the name of the country where you were last a citizen or national.</p> <p><b>B.</b> If you are a citizen or national of more than one country, <b>type or print</b> the name of the country that issued your last passport.</p> <p><b>Item Number 9. Absence From the United States.</b> Select the box that indicates if you have been absent for a period of six months or longer since being admitted to the United States as a lawful permanent resident.</p> <p><b>Item Number 10. Mailing Address.</b> Provide your mailing address even if it is the same as your <b>physical</b> address. Provide "<b>In Care Of Name</b>" information, if <b>any</b>. You must <b>type or print in</b> every box, except <b>in the apartment, suite, floor, or "In Care Of Name"</b> if you do not have one, within "Mailing Address."</p> <p><b>Item Number 11. Physical Address</b> (do <b>not provide a PO Box in this space</b> unless it is your <b>ONLY</b> address). <b>Provide the address where you now reside.</b></p> <p><b>NOTE:</b> USCIS may not be able to contact you if you do not provide a complete and valid address. In addition, if USCIS does reject your application, USCIS may not be able to return the fee paid in connection with your Form N-300 to you if you do not provide a complete and valid address. If USCIS cannot return the <b>filing</b> fee, USCIS will cash your check.</p> <p>[Delete]</p> <p>[Delete]</p>
<b>Page 2, Part 2. Your</b>	<b>[page 2]</b>	<b>[page 3]</b>

<p><b>Signature</b></p>	<p><b>Part 2. Your Signature</b></p> <p>Sign the Form N-300 as you normally sign your name. You may place an “X” mark instead of a signature if you are unable to write in any language.</p> <p><b>NOTE: USCIS will reject your Form N-300 if it is not signed.</b></p>	<p><b>Part 2. Applicant’s Statement, Contact Information, Certification, and Signature</b></p> <p><b>Item Numbers 1. - 6.</b> Select the appropriate box to indicate whether you read this application yourself or whether you had an interpreter assist you. If someone assisted you in completing the application, select the box indicating that you used a preparer. Further, you must sign and date your application and provide your daytime telephone number, mobile telephone number (if any), and email address (if any). Every application <b>MUST</b> contain the signature of the applicant (or parent or legal guardian, if applicable). A stamped or typewritten name in place of a signature is not acceptable.</p>
	<p>[new]</p>	<p>[page 3]</p> <p><b>Part 3. Interpreter’s Contact Information, Certification, and Signature</b></p> <p><b>Item Numbers 1. - 7.</b> If you used anyone as an interpreter to read the Instructions and questions on this application to you in a language in which you are fluent, the interpreter must fill out this section, provide his or her name, the name and address of his or her business or organization (if any), his or her daytime telephone number, his or her mobile telephone number (if any), and his or her email address (if any). The interpreter must sign and date the application.</p>
<p><b>Page 2, Part 3. Signature of Person Who Prepared This Form N-300 For You (if applicable)</b></p>	<p>[page 2]</p> <p><b>Part 3. Signature of Person Who Prepared This Form N-300 For You (if applicable)</b></p> <p>If you prepared this application by yourself, leave this section blank. If someone filled out this application for you, he or she must complete this section.</p>	<p>[page 3]</p> <p><b>Part 4. Contact Information, Declaration, and Signature of the Person Preparing this Application, if Other Than the Applicant</b></p> <p><b>Item Numbers 1. - 8.</b> This section must contain the signature of the person who completed your application, if other than you, the applicant. If the same individual acted as your interpreter <b>and</b> your preparer, that person should complete both <b>Part 3.</b> and <b>Part 4.</b> If the person who completed this application is associated with a</p>



		<p>business or organization, that person should complete the business or organization name and address information. Anyone who helped you complete this application <b>MUST</b> sign and date the application. A stamped or typewritten name in place of a signature is not acceptable. If the person who helped you prepare your application is an attorney or accredited representative, whose representation extends beyond preparation of this application, he or she may be obliged to also submit a completed Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative, along with your application.</p>
	<p>[new]</p>	<p><b>[page 3]</b></p> <p><b>Part 5. Additional Information</b>  <b>Item Numbers 1. - 5.</b> If you need extra space to provide any additional information within this application, use the space provided in <b>Part 5. Additional Information</b>. If you need more space than what is provided in <b>Part 5.</b>, you may make copies of <b>Part 5.</b> to complete and file with your application, or attach a separate sheet of paper. Type or print your name and A-Number (if any) at the top of each sheet; indicate the <b>Page Number, Part Number,</b> and <b>Item Number</b> to which your answer refers; and sign and date each sheet.</p>
<p><b>Page 2, Part 4. Declaration of Intent</b></p>	<p><b>[page 2]</b></p> <p><b>Part 4. Declaration of Intent</b></p> <p>You are required to complete and sign this part. Refer to <b>Part. 1</b> (Information About You) for instructions to assist you.</p> <p>USCIS will return page 3 of your Form N-300 if it is approved.</p> <p>USCIS will retain a copy of page 3 of your Form N-300.</p>	<p><b>[page 4]</b></p> <p><b>Part 6. Declaration of Intent</b></p> <p>You are required to complete and sign this part. Refer to <b>Part 1. Information About You</b> for <b>Instructions</b> to assist you. <b>If you are completing this application on a computer, all fields you completed in Part 1. will prepopulate in Part 6.</b> Please review the information to ensure all information was collected correctly.</p> <p>USCIS will return <b>the original Declaration of Intent page from your</b> Form N-300 if it is approved.</p> <p>USCIS will retain a copy of <b>the Declaration of Intent page from your</b> Form N-300 <b>in your file.</b></p> <p><b>We recommend that you print or save a</b></p>

		<p>copy of your completed application to review in the future and for your records.</p>
<p><b>Page 3, Processing Information</b></p>	<p>[page 3]</p> <p><b>Processing Information</b></p> <p>Any Form N-300 that is not signed or accompanied by the correct fee, except those accompanied by a fee waiver request (Form I-912, Request for a Fee Waiver), will be rejected. A Form N-300 that is not completed according to these instructions, is missing pages or otherwise not executed in its entirety, or is not accompanied by the required initial evidence may be rejected or delayed. If USCIS rejects your Form N-300 for any of the reasons above, the form and any fees will be returned to you if you provide a complete and valid mailing address. You will be notified why the form is considered deficient. You may correct the deficiency and refile a Form N-300. An application or petition is not considered properly filed until accepted by USCIS.</p> <p><b>Requests for More Information or Interview</b></p> <p>USCIS may request more information or evidence. USCIS may also request that you submit originals of any copies that you previously provided to USCIS for your Form N-300. In addition, USCIS may request that you appear for an interview.</p> <p><b>Decision</b></p> <p>The decision on Form N-300 involves a determination of whether you have established eligibility for the requested benefit. If you do not establish a basis for eligibility, USCIS will deny your Form N-300. You will be notified of the decision in writing.</p>	<p>[moved down]</p> <p>[deleted]</p>
<p><b>Page 1, Required Evidence</b></p>	<p>[moved down]</p>	<p>[Page 4]</p> <p><b>What Evidence Must You Submit?</b></p> <p>You must submit all evidence requested in these Instructions with your application. If you fail to submit required evidence, USCIS may reject or deny your application</p>

		<p>for failure to submit requested evidence or supporting documents in accordance with 8 CFR 103.2(b)(1) and these Instructions.</p> <p><b>1. Copy of Permanent Resident Card</b></p> <p>Submit a copy of the front and back of your Form I-551 (Permanent Resident Card.) USCIS must be able to read information provided on the copy.</p> <p><b>[Page 5]</b></p> <p><b>2. Photographs</b></p> <p>You <b>must</b> submit two identical color photographs of yourself taken within 30 days of filing this application. The photos must have a white to off-white background, be printed on thin paper with a glossy finish, and be unmounted and unretouched.</p> <p>Passport-style photos must be 2 by 2 inches. The photos must be in color with full face, frontal view on a white to off-white background. Head height should measure 1 to 1 3/8 inches from top of hair to bottom of chin, and eye height is between 1 1/8 to 1 3/8 inches from bottom of photo. Your head must be bare unless you are wearing headwear as required by a religious denomination of which you are a member. Using a pencil or felt pen, lightly print your name and Alien Registration Number (A-Number) (if any) on the back of the photo.</p>
<p><b>Page 3, What Is the Filing Fee</b></p>	<p><b>What Is the Filing Fee</b></p> <p>The fee for filing Form N-300 is <b>\$250</b>.</p> <p><b>Use the following guidelines when you prepare your check or money order for your Form N-300 fee:</b></p> <p><b>1.</b> The check or money order must be drawn on a bank or other financial</p>	<p><b>[Page 4]</b></p> <p><b>What Is the Filing Fee?</b></p> <p>The filing fee for Form N-300 is <b>\$250</b>.</p> <p><b>NOTE:</b> The filing fee is not refundable, regardless of any action USCIS takes on this application. <b>DO NOT MAIL CASH.</b> You must submit all fees in the exact amounts.</p> <p><b>Use the following guidelines when you prepare your check or money order for the Form N-300 filing fee:</b></p> <p>[No change]</p>

	<p>institution located in the United States and must be payable in U.S. currency; <b>and</b></p> <p>2. Make the check or money order payable to <b>U.S. Department of Homeland Security.</b></p> <p><b>NOTE:</b> Spell out U.S. Department of Homeland Security; do not use the initials “USDHS” or “DHS.”</p> <p><b>Notice to Those Making Payment by Check</b></p> <p>USCIS will make a copy and convert your original check into an electronic funds transfer (EFT). This means USCIS will use the account information on your check to electronically debit your account for the check amount. This debit usually takes 24 hours and should show up on your regular account statement.</p> <p>USCIS will not return your original check. USCIS will destroy it and keep a copy with your file. If the EFT cannot be processed due to technical reasons, you authorize USCIS to process the copy of the check. If the EFT cannot be completed because of insufficient funds, USCIS may try the EFT up to two times.</p> <p>If you receive an insufficient funds notice, USCIS will send you instructions on how to submit your penalty fee. <b>Do not</b> send a check for the penalty fee to the address where you filed your Form N-300. It will be returned to you.</p> <p><b>How To Check If the Fees Are Correct</b></p> <p>The fee on Form N-300 is current as of the edition date appearing in the lower right corner of this page. However, because USCIS fees change periodically, you can verify if the fees are correct by following one of the steps below:</p> <p>1. Visit the USCIS Web site at <a href="http://www.uscis.gov">www.uscis.gov</a>, select “<b>FORMS,</b>” and check the “filing fee” column for the form you are filing; <b>or</b></p>	<p>[No change]</p> <p>[No change]</p> <p><b>[page 5]</b></p> <p><b>Notice to Those Making Payment by Check.</b> If you send us a check, USCIS will convert it into an electronic funds transfer (EFT). This means we will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will usually take 24 hours and your bank will show it on your regular account statement.</p> <p>You will not receive your original check back. We will destroy your original check, but will keep a copy of it. If USCIS cannot process the EFT for technical reasons, you authorize us to process the copy in place of your original check. If USCIS cannot complete the EFT because of insufficient funds, we may try to make the transfer two additional times.</p> <p>[Delete]</p> <p>[No change]</p> <p>Form N-300’s filing fee is current as of the edition date in the lower left corner of this page. However, because USCIS fees change periodically, you can verify that the fees are correct by following one of the steps below.</p> <p>1. Visit the USCIS Web site at <a href="http://www.uscis.gov">www.uscis.gov</a>, select “<b>FORMS,</b>” and check the appropriate fee; or</p>
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	<p>2. Telephone the USCIS National Customer Service Center at <b>1-800-375-5283</b> and ask for the fee information. For TDD (hearing impaired) call: <b>1-800-767-1833</b>.</p> <p><b>Fee Waiver Request</b></p> <p>Individuals may request a fee waiver based on an inability to pay. Form I-912 provides a standard means for submitting fee waiver requests. The instructions provide applicants with guidance on properly completing Form I-912 and submitting supporting documentation. The instructions also provide information on how USCIS makes a decision on a fee waiver request. To download a copy of Form I-912, including the instructions, click on the “<b>FORMS</b>” link on the USCIS Web site at <a href="http://www.uscis.gov">www.uscis.gov</a>.</p> <p><b>Re-Filing Form N-300</b></p> <p>If USCIS denied your previously filed Form N-300 and you are filing a new Form N-300, you must pay the full amount. <b>Otherwise, USCIS will not accept your Form N-300. USCIS cannot apply a previously submitted filing fee to a newly filed Form N-300.</b></p>	<p>2. Call the USCIS National Customer Service Center at <b>1-800-375-5283</b> and ask for fee information. For TTY (deaf or hard of hearing) call: <b>1-800-767-1833</b>.</p> <p><b>Fee Waiver</b></p> <p>You may be eligible for a fee waiver under 8 CFR 103.7(c). If you believe you are eligible for a fee waiver, complete Form I-912, Request for Fee Waiver (or a written request) and submit it and any required evidence of your inability to pay the filing fee with this application. You can review the fee waiver guidance at <a href="http://www.uscis.gov/feewaiver">www.uscis.gov/feewaiver</a>.</p> <p>[Deleted]</p>
<p><b>Page 4, Where To File</b></p>	<p><b>Where To File</b></p> <p>Mail your completed Form N-300, and accompanying documentation, to the USCIS Dallas Lockbox facility at the following address:</p> <p><b>USCIS P.O. Box 650809 Dallas, TX 75265</b></p> <p>For Express Mail or courier deliveries,</p>	<p><b>[Page 5]</b></p> <p><b>Where To File?</b></p> <p>Please see our Web site at <a href="http://www.uscis.gov/N-300">www.uscis.gov/N-300</a> or call our National Customer Service Center at <b>1-800-375-5283</b> for the most current information about where to file this application. For TTY (deaf or hard of hearing) call: <b>1-800-767-1833</b>.</p> <p>[Delete – added to form entry page at <a href="http://www.uscis.gov/N-300">www.uscis.gov/N-300</a>]</p>

	<p>use the following address:</p> <p><b>USCIS</b>  <b>Attn: Form N-300</b>  <b>2501 S. State Hwy. 121 Business</b>  <b>Suite 400</b>  <b>Lewisville, TX 75067</b></p> <p><b>E-Notification</b></p> <p>If you are filing your Form N-300 at one of the USCIS Lockbox facilities, you may elect to receive an e-mail and/or text message notifying you that your Form N-300 has been accepted. You must complete Form G-1145, E-Notification of Application/Petition Acceptance, and attach it to the first page of your Form N-300. To download a copy of Form G-1145, including the instructions, click on the “<b>FORMS</b>” link on the USCIS Web site at <a href="http://www.uscis.gov">www.uscis.gov</a>.</p> <p><b><u>Form Revision Date and Filing Addresses</u></b></p> <p>The filing addresses provided on this form reflect the most current information as of the date this form was last printed. If you are filing Form N-300 more than 30 days after the latest edition date shown in the lower right corner, visit the USCIS Web site at <a href="http://www.uscis.gov">www.uscis.gov</a> before you file, and check the “<b>FORMS</b>” page to confirm the correct filing address and version currently in use. Check the edition date located at the lower right corner of the form. If the edition date on your Form N-300 matches the edition date listed for Form N-300 on the online “<b>FORMS</b>” page, your version is current. If the edition date on the online version is more recent, download a copy and use it. If you do not have Internet access, call the USCIS National Customer Service Center at <b>1-800-375-5283</b> to verify the current filing address and edition date. <b>USCIS will reject forms with the wrong revision date and the return the fee with instructions to resubmit the entire filing using the current form.</b></p>	<p>[Delete]</p> <p>[Delete]</p>
<p><b>Page 4, Address Changes</b></p>	<p><b>[page 4]</b></p> <p><b>Address Changes</b></p>	<p><b>[Page 5]</b></p> <p><b>Address Change</b></p>

	<p>If you have changed your address, you must inform USCIS of your new address. For information on filing a change of address go to the USCIS Web site at <a href="http://www.uscis.gov/addresschange">www.uscis.gov/addresschange</a> or contact the National Customer Service Center at <b>1-800-375-5283</b>. For TDD (hearing impaired) call: <b>1-800-767-1833</b></p> <p><b>NOTE:</b> Do not submit a change of address request to the USCIS Lockbox facilities because the USCIS Lockbox facilities do not process change of address requests.</p>	<p>An applicant who is not a U.S. citizen must notify USCIS of his or her new address within 10 days of moving from his or her previous residence. For information on filing a change of address, go to the USCIS Web site at <a href="http://www.uscis.gov/addresschange">www.uscis.gov/addresschange</a> or contact the USCIS National Customer Service Center at <b>1-800-375-5283</b>. For TTY (deaf or hard of hearing) call: <b>1-800-767-1833</b>.</p> <p><b>NOTE:</b> Do not submit a change of address request to the USCIS Lockbox facilities because the Lockbox does not process change of address requests.</p>
	<p><b>[moved down]</b></p>	<p><b>[Page 5]</b></p> <p><b>Processing Information</b></p> <p>You must have a United States address to file this application.</p> <p><b>Initial Processing.</b> Once USCIS accepts your application we will check it for completeness. If you do not completely fill out this application, you will not establish a basis for your eligibility and USCIS may reject or deny your application.</p> <p><b>Requests for More Information.</b> We may request that you provide more information or evidence to support your application. We may also request that you provide the originals of any copies you submit. USCIS will return any requested originals when they are no longer needed.</p> <p><b>[page 6]</b></p> <p><b>Requests for Interview.</b> We may request that you appear at a USCIS office for an interview based on your application. At the time of any interview or other appearance at a USCIS office, we may require that you provide your fingerprints, photograph, and/or signature to verify your identity and/or update background and security checks.</p> <p><b>Decision.</b> The decision on Form N-300 involves a determination of whether you have established eligibility for the immigration benefit you are seeking.</p>

		USCIS will <b>notify you</b> of the decision in <b>writing</b> .
<b>Page 4, USCIS Forms and Information</b>	<p><b>[page 4]</b></p> <p><b>USCIS Forms and Information</b></p> <p>To ensure you are using the latest version of this form, visit the USCIS Web site at <a href="http://www.uscis.gov">www.uscis.gov</a> where you can obtain the latest USCIS forms and immigration-related information. If you do not have internet access, you may order USCIS forms by calling our toll-free number at <b>1-800-870-3676</b>. You may also obtain forms and information by telephoning our USCIS National Customer Service Center at <b>1-800-375-5283</b>. For TDD (hearing impaired) call: <b>1-800-767-1833</b>.</p> <p>You can schedule an appointment to meet with a USCIS representative at your local USCIS office through the USCIS Internet-based system, <b>InfoPass</b>. To access the system, visit the USCIS Web site. Use the <b>InfoPass</b> appointment scheduler and follow the screen prompts to set up your appointment. <b>InfoPass</b> generates an electronic appointment notice that appears on the screen.</p>	<p><b>[Page 6]</b></p> <p><b>USCIS Forms and Information</b></p> <p>To ensure you are using the latest version of this <b>application</b>, visit the USCIS Web site at <a href="http://www.uscis.gov">www.uscis.gov</a> where you can obtain the latest USCIS forms and immigration-related information. If you do not have <b>Internet</b> access, you may order USCIS forms by calling <b>the Forms Request Line</b> at <b>1-800-870-3676</b>. You may also obtain forms and information by <b>calling the USCIS National Customer Service Center</b> at <b>1-800-375-5283</b>. For <b>TTY (deaf or hard of hearing)</b> call: <b>1-800-767-1833</b>.</p> <p><b>Instead of waiting in line for assistance at your local USCIS office, you can schedule an appointment online at <a href="http://www.uscis.gov">www.uscis.gov</a>. Select “Schedule an appointment online” and follow the screen prompts to set up your appointment. Once you finish scheduling an appointment, the system will generate an appointment notice for you.</b></p>
<b>Page 4, Attorney or Representative</b>	<p><b>[page 4]</b></p> <p><b>Attorney or Representative</b></p> <p>You may be represented, at no expense to the U.S. Government, by an attorney or other duly accredited representative. Your representative must submit Form G-28, Notice of Entry of Appearance as Attorney or Representative, with your Form N-300. If USCIS requests you to appear for an interview, your representative may also submit the Form G-28 at that time. Form G-28 can be obtained by visiting the USCIS Web site at <a href="http://www.uscis.gov">www.uscis.gov</a>, calling the USCIS forms line number at <b>1-800-870-3676</b>, or by contacting the USCIS National Customer Service Center at <b>1-800-375-5283</b>. For TDD (hearing impaired) call: <b>1-800-767-1833</b>.</p>	[Delete]
<b>Page 5, Penalties</b>	<b>[page 5]</b>	<b>[Page 6]</b>



	<p><b>Penalties</b></p> <p>If you knowingly and willfully falsify or conceal a material fact or submit a false document with this Form N-300, USCIS will deny your Form N-300 and may deny any other immigration benefit. In addition, you may be subject to criminal prosecution and penalties provided by law.</p>	<p><b>Penalties</b></p> <p>If you knowingly and willfully falsify or conceal a material fact or submit a false document with <b>your</b> Form N-300, <b>we</b> will deny your Form N-300 and may deny any other immigration benefit. In addition, you <b>will face severe penalties provided by law</b> and may be subject to criminal <b>prosecution</b>.</p>
<p><b>Page 5, USCIS Privacy Act Statement</b></p>	<p><b>[page 5]</b></p> <p><b>USCIS Privacy Act Statement</b></p> <p><b>AUTHORITIES:</b> The information requested on this form, and the associated evidence, is collected under the Immigration and Nationality Act, section 101, et seq.</p> <p><b>PURPOSE:</b> The primary purpose for providing the requested information on this form is to determine if you have established eligibility for the immigration benefit for which you are filing. The information you provide will be used to grant or deny the benefit sought.</p> <p><b>DISCLOSURE:</b> The information you provide is voluntary. However, failure to provide the requested information, and any requested evidence, may delay a final decision or result in denial of your form.</p> <p><b>ROUTINE USES:</b> The information you provide on this form may be shared with other Federal, State, local, and foreign government agencies and authorized organizations following approved routine uses described in the associated published system of records notices [DHS-USCIS-007 - Benefits Information System and DHS-USCIS-001 - Alien File (A- File) and Central Index System (CIS), which can be found at <a href="http://www.dhs.gov/privacy">www.dhs.gov/privacy</a>]. The information may also be made available, as appropriate, for law enforcement purposes or in the interest of national security.</p>	<p><b>[Page 6]</b></p> <p><b>USCIS Privacy Act Statement</b></p> <p><b>AUTHORITIES:</b> The information requested on this <b>application</b>, and the associated evidence, is collected <b>under Section 334</b> of the Immigration and Nationality Act <b>8 USC 1445, as amended INA</b> section 101.</p> <p><b>PURPOSE:</b> The primary purpose for providing the requested information on this <b>application</b> is to <b>notify USCIS, and certain states, that you intend to become a Unites States Citizen</b>.</p> <p><b>DISCLOSURE:</b> The information you provide <b>on this application and submit to USCIS</b> is voluntary. However, <b>certain states may require the completion of this benefit application prior to engaging in any business with you</b>. Failure to complete this application does not make you ineligible for <b>USICS</b> benefits, but may prevent you from engaging in business with the state.</p> <p><b>ROUTINE USES:</b> <b>DHS may share the information you provide on this application</b> with other Federal, <b>state</b>, local, and foreign government agencies and authorized <b>organizations</b>. <b>DHS follows</b> approved routine uses described in the associated published system of records notices [<b>DHS/USCIS-007 - Benefits Information System and DHS/USCIS-001 - Alien File, Index and National File Tracking System Records</b>] which you can find at <a href="http://www.dhs.gov/privacy">www.dhs.gov/privacy</a>. <b>DHS may also share the information, as appropriate, for</b></p>

		law enforcement purposes or in the interest of national security.
	<p><b>Paperwork Reduction Act</b></p> <p>An agency may not conduct or sponsor information collection, and a person is not required to respond to a collection of information, unless Form N-300 displays a currently valid OMB control number. The public reporting burden for this collection of information is estimated at 45 minutes per response. This includes the time to review the instructions, as well as complete and submit your Form N-300. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of the Policy &amp; Strategy, 20 Massachusetts Avenue, NW, Washington, DC 20529-2140; OMB No. 1615-0078. <b>Do not mail your completed Form N-300 to this address.</b></p>	<p><b>[Page 7]</b></p> <p><b>Paperwork Reduction Act</b></p> <p>An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid <a href="#">Office of Management and Budget (OMB)</a> control number. The public reporting burden for this collection of information is estimated at <a href="#">80 minutes per response, including the time for reviewing instructions, gathering the required documentation and information, completing the application, attaching necessary documentation, and submitting the application.</a> Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy <a href="#">and Strategy</a>, 20 Massachusetts <a href="#">Ave NW</a>, Washington, DC 20529-2140; OMB No. 1615-0078. <b>Do not mail your completed Form N-300 to this address.</b></p>