Narrative of Changes

The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.

Collection Title: National Urban Search and Rescue Response System
OMB Control No.: 1660-0073
Current Expiration Date: 11/30/2015

Collection Instruments: FEMA Form 089-0-10; FEMA Form 089-

0-11; FEMA Form 089-0-12; FEMA Form 089-0-14; FEMA Form 089-0-15; FEMA Form 089-0-26

FEMA Forms 089-0-10 and 089-0-14 have been updated to reflect the current guiding regulations and updated US&R Program Directives for Grants/Cooperative Agreements and US&R System operations. Changes have also been made to use more straight-forward language to allow for better understanding by the respondents of this collection. See Form Revision Charts (uploaded under supplementary documents) for specific changes to FEMA Forms 089-0-10 and 089-0-14. A new form has been added to this collection, which is FEMA Form 089-0-26.

The following are the changes to the collection:

Supporting Statement:

Question 8a – Updated to reflect FRN publication information.

Question 10 – Updated to reflect current privacy information.

Question 12 – Total Annual Burden has increased.

Question 14 – Costs to the Federal Government updated.

Question 15 – Burden hours has since increased. See explanation.

Estimated Annualized Burden Hours and Costs								
Type of Respondent	Form Name <i>l</i> Form Number	No. of Respon -dents	No. of Respon -ses per Respon -dent	Total No. of Responses	Avg. Burden per Response (in hours)	Total Annual Burden (in hours)	Avg. Hourly Wage Rate	Total Annual Respondent Cost
State, Local or Tribal Government (US&R Task Forces)	FEMA Form 089-0-10, A thru I: Narrative Statement Workbook	28	1	28	4 hours	112	\$42.94	\$4,809.28
State, Local or Tribal Government (US&R Task Forces)	Semi-Annual Performance Report / FEMA Form 089-0-11	28	2	56	2 hours	112	\$42.94	\$4,809.28
State, Local or								

Tribal Government (US&R Task Forces)	Amendment Form / FEMA Form 089-0-12	28	2	56	1 hour	56	\$42.94	\$2,404.64
State, Local or Tribal Government (US&R Task Forces)	Self- Evaluations / FEMA Form 089-0-14	28	1	28	2 hours	56	\$42.94	\$2,404.64
State, Local or Tribal Government (US&R Task Forces)	Task Force Deployment Data / FEMA Form 089-0-15	28	1	28	1 hour	28	\$42.94	\$1,202.32
State, Local or Tribal Government (US&R Task Forces)	Vehicle Support Unit Purchase / Replacement / Disposal Justification Form / FEMA Form 089-0-26	14	1	14	2 hours	28	\$42.94	\$1,202.32
Total		28		210		392		\$16,832.48

[•] Note: The "Avg. Hourly Wage Rate" for each respondent includes a 1.4 multiplier to reflect a fully-loaded wage rate.

Question 15 – Form changed explained.

Insert full explanation and chart from question 15 below.

Itemized Changes in Annual Burden Hours							
Data collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference	
FEMA Form 089-0-10, A thru I: Narrative Statement Workbook				112	112	0	
Semi-Annual Performance Report / FEMA Form 089- 0-11				112	112	0	
Amendment Form / FEMA Form 089-0-12				56	56	0	
Self-Evaluations / FEMA Form 089-0-14				56	56	0	
Task Force Deployment Data / FEMA Form 089-0- 15				28	28	0	

Vehicle Support Unit Purchase / Replacement / Disposal Justification Form / FEMA Form 089-0-						
26	0	28	+28		28	
Total(s)	0	28	+28	364	364	0

Explain:

The increase of estimated burden hours from the previous forms collection submission is due to a request to add a form to this collection (Urban Search and Rescue Response System Vehicle Support Unit Purchase/Replacement/Disposal Justification/FEMA Form 089-0-26). The estimated burden hours are an increase of 28 hours (estimating half of the respondents (14) to submit this form each year x 2 hours per response = 28 hours).