The Manufactured Housing Procedural and Enforcement Regulations 24 CFR Part 3282 Sections 552 and 553 require the manufacturer and IPIA to report monthly, the number and location of homes manufactured in any factory. The information collected here will be used to account for the shipment of homes and the calculation of monthly payments to the state agencies as required in Section 307. Public reporting burden for this collection of information is estimated to average 0.5 hours per response including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection information. Response to this information collection is mandatory under 42 U. S.C. 5413(c)(3). This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB number.

|  |  |
| --- | --- |
| **Manufacturer's Name & Address** | **Factory Name & Address** |
| **Manufacturer's Representative** | **Phone** | **Date (mm/dd/yyyy)** |
| Reporting Period: (mm/ yyyy) \_\_\_\_\_\_\_\_\_\_ through (mm/ yyyy) \_\_\_\_\_\_\_\_\_\_ | Page \_\_\_\_\_ of \_\_\_\_\_ |

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| **Certification Label Number** (with all zeros) | **Complete Manufacturer’s Serial Number**(with all letters (i.e. unit, AC, and SC designations, etc.) and numbers) | **Type of Unit** | **Date of Manufacture** (mm/dd/yyyy) | **First Location of Home Shipment** | **Site Completion Numeric ID** **(XXX-SC-XX)** | **Brief Description of On-Site Work (as applicable)** |
| IPIA Name\_\_\_\_\_\_\_\_ | **Location Type**(F, H,R, or O) | **Name** | **Street Address** | **City/Town** | **State** | **Zip** |
| xxxxxxxxxx | xxxxxxxxxxxxxxxxx | x | xx/xx/xxxx | x | xxxxxxxxxx | xxxxxxxxxxxxxxxxxxxxxx | xxxxxxxxxxxxxxxx | xx | xxxxx | xx-xx | xxxxxxxxxxxxxxx |
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