

**BAS-8L
(9-2012)**



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001
OFFICE OF THE DIRECTOR

FROM THE DIRECTOR
U.S. CENSUS BUREAU

The U.S. Census Bureau conducts the Boundary and Annexation Survey (BAS) to update our records regarding changes to legal boundaries, names, and governmental status of all governmental units effective on or before **January 1** of the survey year. This voluntary survey is an important opportunity for you to ensure that we have the correct boundary and legal name for your county, as well as the entities within your jurisdiction. The Census Bureau will use the boundary information you provide to report data from the Population Estimates Program (PEP), the American Community Survey (ACS), and other Census programs and surveys.

We are pleased that you are willing to provide a response for the entities that agreed to participate in the BAS consolidated agreement. Please respond to the BAS with information regarding any boundary changes to those entities along with newly incorporated or disincorporated places, and if applicable, created or deleted minor civil divisions.

The enclosed checklist contains information about the materials in your BAS package. These materials reflect the response method that your county previously requested. Information describing how to update the enclosed materials is available in the BAS Respondent Guide. This information is also provided on the BAS Web site at <http://www.census.gov/geo/www/bas/bashome.html>.

All annexations received by **March 1** will be included in this year's boundary delivery for the PEP and the ACS. All annexation and boundary corrections received by **May 31** will be included in your BAS materials for next year. The Census Bureau will attempt to include street and landmark updates as resources permit. Please note that your response to the BAS does not replace any state reporting requirement.

The Census Bureau appreciates your response to this important voluntary survey. If you need any assistance with this request, please e-mail geo.bas@census.gov, telephone 1-800-972-5651, or visit <http://www.census.gov/geo/www/bas/bashome.html>.

Sincerely,

Thomas L. Mesenbourg, Jr.
Acting Director

Enclosures