form **HUD-51000** (1/2014

**Schedule of Amounts for Contract Payments**

**U.S. Department of Housing**

OMB Approval No. 2577-0157

(Exp. 1/31/2017)

**and Urban Development**

Office of Public and Indian Housing

No progress payments shall be made to the contractor unless a schedule of amounts for contract payments in accordance with the construction contract is received.

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collecton displays a valid OMB control number.

Construction practices and HUD administrative requirements establish the need that HAs maintain certain records or submit certain documents in conjunction with the oversight of the award of construction contracts for the construction of new low-income housing developments or modernization of existing developments. These forms are used by HAs to provide information on the construction progress schedule and schedule of amounts for contract payments. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

Project Name and Location

Project Number

Name, Address, and Zip Code of Contractor

Nature of Contract

Contract Number

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |

Item

No.

Description of Item

Quantity

Unit of

Measure

Unit Price

in Place

Amount of

Sub-Item

Amount of

Principal Item

(7)

(1)

(2)

(3)

(4)

(5)

(6)

**Total Amount of Contract or Carried Forward**

$

To the best of my knowledge, all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Signature of authorized represenative

Date signed (mm/dd/yyyy)

Previous editions are obsolete

Page 1 of

Approved for Contractor by

Title

Date (mm/dd/yyyy)

Approved for Architect by

Title

Date (mm/dd/yyyy)

Approved for Owner by

Title

Date (mm/dd/yyyy)

form **HUD-51000** (1/2014

**Instructions for Preparation of form HUD-51000**

d. **Column 4.** Enter the appropriate unit of measure for each sub-

1. A separate breakdown is required for each project and prime contract instructions for preparation are given below.

item of work opposite the quantities described in column 3, such as “sq. ft.,” “

cu. yd.,” “tons,” “lb.,” “lumber per M/BM,” “brickwork

a. **Heading.** Enter all identifying information required for both

per M,” etc., applicable to the particular sub-item. Items shown on “lump sum” or equivalent basis will be paid for only on completion of the whole item and not on a percentage of completion basis.

forms.

b. **Columns 1 and 2.** In column 1, enter the item numbers starting

with No. 1, and in column 2 enter each principal division of work incorporated in the contract work.

e. **Column 5.** Enter the unit price, in place, of each sub-item of

(1) **Master List.** The Master list contains the basic items into

work.

which any construction contract may be subdivided for the purpose of preparing the Construction Progress Schedule and the Periodical Estimates for Partial Payments. Only those items shall be selected which apply to the particular contract. To ensure uniformity, no change shall be made in the item numbers. Generally, about 25 to 40 major items appear in a contract.

f. **Column 6.** Enter the amount of each sub-item obtained by

multiplying the quantities in column 3 by the corresponding unit prices in column 5.

g. **Column 7.** Enter the amount of principal item only, obtained by

adding the amounts of all sub-items of each principal division of work listed in column 6. Continue with the breakdown on form HUD-51000.

(2) **Items Subdivided.** In the Contractor's breakdown, against

h. The “Schedule of Amounts for Contract Payments” shall be

which all periodical estimates will be checked prior to pay-ment, each major item must be subdivided into sub-items pertinent to the project involved and in agreement with the Contractor's intended basis for requesting monthly pay­ments.

signed and dated in the space provided at the bottom of each sheet of the form by the individual who prepared the breakdown for the Contractor.

c. **Column 3.** Enter the total quantity for each sub-item of each principal division of work listed in the breakdown.

2. The minimum number of copies required for each submission for

approval is an original and two copies. When approved, one fully approved copy will be returned to the Contractor.

**Master List of Items**

Item No. Division of Work

Item No. Division of Work

Item No. Division of Work

231

Bond

20

Rough Carpentry

**Site Improvements**

General Conditions \1

21

Metal Bucks

44

Retaining Walls

Demolition & Clearing

22

Caulking

45

Storm Sewers

23

Weatherstripping

46

Sanitary Sewers

**Structures**

24

Lath & Plastering-Drywall

47

Water Distribution System Gas Distribution System Electrical Distribution System Street & Yard Lighting Fire & Police Alarm System Fire Protection System Street Work

Yard Work

(Other)

(Other)

1111111111

General Excavation

25

Stucco

48

Footing Excavation

26

Finish Carpentry

49

Backfill

27

Finish Hardware

50

Foundation Piles & Caissons Concrete Foundations Concrete Superstructures

28

Glass & Glazing

51

29

Metal Doors

52

30

Metal Base & Trim

53

2301

Reinforcing Steel

31

Toilet Partitions

54

Waterproofing & Dampproofing Spandrel Waterproofing Structural Steel

Masonry

32

Floors

55

33

Painting & Decorating

56

34

Screens

35

Plumbing

**Equipment**

Stonework

36

Heating

57

Shades & Drapery Rods

Miscellaneous & Ornamental Metal

37

Ventilating System

58

Ranges

Metal Windows

38

Electrical

59

Refrigerators

Roofing

39

Elevators

60

Kitchen Cabinets & Work Tables Laundry Equipment

(Other)

Sheet Metal

40

Elevator Enclosures—Metal Incinerators—Masonry & Parts (Other)

(Other)

61

41

62

42

43

63

**Punch List \**2

64

Lawns & Planting

1 General Conditions should be 3% to 5% of contract amount.

2 Punch List should be approximately 1/2 of 1% or $30 per dwelling unit, whichever is greater.

Previous editions are obsolete