

Paperwork Reduction Act Change Worksheet

Agency/Subagency: U.S. Department of Housing and Urban Development Offices of Public Housing Investments and Multifamily Housing	OMB Control Number: 2577-0284
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Enter only items that change	Current Record	New Record**
Agency form number(s): Assessment of HUD-funded or Designated Neighborhood Networks and Other Computer Labs in Public and Assisted Housing	Guidance for Completing the survey Questions, 5, 14, and 39	Guidance for Completing the Survey Questions, 5, 14, and 39
Annual reporting and keeping hour burden		
Number of respondents	13,200	13,200
Total annual responses	1,600	1,600
Percent of these responses collected electronically	100 %	100 %
Total annual hours	2,400	2,400
Difference	0	0
Explanation of difference Program change Adjustment	N/A	
Annual reporting and recordkeeping cost burden (in thousands of dollars)	\$9,108	\$9,108
Total annualized Capital/Startup costs	0	0
Total annual costs (O&M)		
Total annualized cost requested	\$9,108	\$9,108
Difference	0	0
Explanation of difference Program change Adjustment	0	0

Other change: **

1. In an effort to ensure more accurate responses to this survey, HUD would like to insert the following paragraphs in the instructions to clarify how the two types of respondents should respond. The new language is included below and is also included as an attachment in tracked changes:

PHA respondents should reply to the survey on an agency-wide basis. In order to respond to the survey, respondents will have to be familiar with their agency’s Neighborhood Networks grants, experience establishing and running NN centers; other on-site computer centers; or other onsite computer services for residents.

Multifamily respondents should reply on a property-level basis. Separate surveys should be completed for each Multifamily property. Respondents who own/manage more than one property may wish to have the onsite property managers complete the survey. In order to respond to the survey, respondents will have to be familiar with their property’s experience establishing and running NN

centers; other on-site computer centers; or other onsite computer services for residents. If you need an additional survey URL to provide responses for a different property, please contact Victoria.C.Brown@hud.gov.

2. HUD would like to remind Multifamily respondents to respond at the property level by adding this parenthetical expression after questions 5, 14, and 39. These questions represent different sections of the survey – the addition of this clarifying sentence will serve as a reminder to respondents: “MF respondents should complete all questions in the survey for the property they listed in questions 3 and 4.”

These changes will have no significant impact on information collection burden. The universe of respondents will be the same.

Questions to be edited:

Question #5: Has your PHA or Multifamily property ever had a computer center that was funded or designated as part of the Neighborhood Networks program? Insert: MF respondents should complete all questions in the survey for the property they listed in questions 3 and 4.

- Yes, our agency received a Public Housing NN grant(s). (*skip to Question 7*)
- Yes, our property/properties had a Multifamily NN designated computer center(s). (*skip to Question 7*)
- No.

Question #14. When was your computer equipment (hardware) last updated? Insert: MF respondents should complete all questions in the survey for the property they listed in questions 3 and 4.

- Within the last 12 months
- 2 years ago
- 3-5 years ago
- Don't know

Question #39. How well do you feel your PHA/MF properties are currently equipped to respond to resident requests for digital literacy training/services? Insert: MF respondents should complete all questions in the survey for the property they listed in questions 3 and 4.

- Well equipped
- Adequately equipped
- Poorly equipped
- If you feel poorly equipped, please tell us why.