

DUE ON \_\_\_\_\_

OMB 0581-0093

**SOFTWOOD LUMBER BOARD**

**APPLICATION FOR EXEMPTION FROM ASSESSMENT**

**As stated in Section 1217.53 of the Softwood Lumber Research, Promotion, Consumer Education and Industry Information Order (Exemption from assessments):**

*Any domestic manufacturer or importer who ships within the United States or imports to the United States less than 15 million board feet annually who desires to claim an exemption from assessments during a fiscal year as provided in Section 1217.53 shall apply to the Softwood Lumber Board (Board), on a form provided by the Board, for a certificate of exemption. Such domestic manufacturer or importer shall certify that the manufacturer's or importer's shipment or importation of softwood lumber shall be less than 15 million board feet for the fiscal year for which the exemption is claimed.*

**CERTIFICATION**

(To Be Signed and Dated by Applicant)

I hereby certify that I manufactured and shipped within the United States or imported to the United States less than 15 million board feet of softwood lumber in \_\_\_\_\_ (prior year). I therefore request a certificate of exemption from the Softwood Lumber Board (Board) for the year \_\_\_\_\_.

Contact Name: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Company Name : \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone No. \_\_\_\_\_ Tax ID# or Importer ID#: \_\_\_\_\_

Board feet of softwood lumber shipped/imported in 20XX (prior year): \_\_\_\_\_

Forecast of board feet of softwood lumber to be shipped/imported in 20XX: \_\_\_\_\_

Supporting documentation to verify prior year's shipments is **REQUIRED** for U.S. domestic manufacturers. **This application will be rejected if the applicant is a U.S. domestic manufacturer and sufficient supporting documentation is not included.** Suggested supporting documentation may include copies of production or shipment records or grading agency reports. The Softwood Lumber Board will reconcile import volumes with U.S. Customs Data, therefore supporting documentation is not required from importers.

Please mail, fax, or email your completed Certificate of Exemption from Application with **supporting documentation** by (DATE) to:

Softwood Lumber Board  
Street  
State, City Zip Code  
Telephone: # Fax: # Email:

**NOTE:** The following statements are made in accordance with the Privacy Act of 1974 (U.S.C. 522a) and the Paperwork Reduction Act of 1995, as amended. The authority for requesting this information to be supplied on this form is the Commodity Promotion, Research, and Information Act of 1996, Pub. L. 104-127, 110 Stat. 1032 (7 U.S.C. 7411-7425). Furnishing the requested information is necessary for the administration of this program. Submission of Tax Identification Number (TIN) or Business Identification Number is mandatory, and will be used to determine affiliation or entity identification.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0093. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information.

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