

**Food and Nutrition Service Data Collection Information (by Program)**

**Annual Burden Hours**

Affected Public	Current OMB Control Number	Worksheet Number	Title of Worksheet	Estimated No. of Respondents <sup>1</sup>	Frequency of Response per Respondent <sup>2</sup>	Total Annual Response	Estimated Hrs per Response	Annual Burden Hrs	
Federal Agencies		<b>Child Nutrition Program</b>							
	0584-0002	FNS-10	Report of School Program Operations	56.0	33.8	1,891.0	2.3	4,255.0	
	0584-0075	FNS-13	Annual Report of State Revenue Matching	57.0	1.0	57.0	8.0	456.0	
	0584-0280	FNS-418	Summer Food Service Program for Children	53.0	3.0	159.0	2.0	318.0	
	0584-0055	FNS-44	Report of Child and Adult Care Food Program	56.0	24.0	1,344.0	1.0	1,344.0	
	0584-0067	FNS-777(SAE)	NSLP, SBP, SMP, CACFP and Food Distribution Program (FDP)	87.0	4.0	348.0	0.5	174.0	
	0348-0061	SF-425	NSLP	57.0	4.0	228.0	1.5	342.0	
	0348-0061	SF-425	SBP	57.0	4.0	228.0	1.5	342.0	
	0348-0061	SF-425	SMP	57.0	4.0	228.0	1.5	342.0	
	0348-0061	SF-425	CACFP	55.0	4.0	220.0	1.5	330.0	
	0348-0061	SF-425	SFSP	53.0	4.0	212.0	1.5	318.0	
	0348-0061	SF-425	CN Team Nutrition	57.0	4.0	228.0	1.5	342.0	
	0348-0061	SF-425	CN - Administrative Review & Training (I)	57.0	2.0	114.0	1.5	171.0	
	0348-0061	SF-425	CN - Administrative Review & Training (II)	57.0	4.0	228.0	1.5	342.0	
	0348-0061	SF-425	CN - Summer Food Service Program Pilot Programs	57.0	4.0	228.0	1.5	342.0	
	0348-0061	SF-425	CN - Direct Certification & Verification	57.0	4.0	228.0	1.5	342.0	
	0348-0061	SF-425	CN - CACFP Child Care Wellness Grants	57.0	4.0	228.0	1.5	342.0	
	0348-0061	SF-425	CN Direct Certification and Improvement	57.0	4.0	228.0	1.5	342.0	
	0348-0061	SF-425	CN National School Lunch Program Equipment Grants	57.0	4.0	228.0	1.5	342.0	
	0348-0061	SF-425	CN National Food Service Management Institute (FSMI)	1.0	4.0	4.0	1.5	6.0	
	0348-0061	SF-425	CN FSMI Produce Safety University Support	1.0	4.0	4.0	1.5	6.0	
	0348-0061	SF-425	CN FSMI Food Safety	1.0	4.0	4.0	1.5	6.0	
	0348-0061	SF-425	CN FSMI General Education	1.0	4.0	4.0	1.5	6.0	
	0348-0061	SF-425	CN Community Gardens Pilot Program	150.0	4.0	600.0	1.5	900.0	
	0348-0061	SF-425	CN Hunger-Free Community Grants	150.0	4.0	600.0	1.5	900.0	
			<b>PROGRAM SUBTOTALS</b>		<b>207.0</b>		<b>7,841.0</b>		<b>12,610.0</b>
			<b>Special Nutrition Assistance Program</b>						

Affected Public	Current OMB Control Number	Worksheet Number	Title of Worksheet	Estimated No. of Respondents <sup>1</sup>	Frequency of Response per Respondent <sup>2</sup>	Total Annual Response	Estimated Hrs per Response	Annual Burden Hrs	
	0584-0025	FNS-101	Participation in Food Programs-By Race	2,719.0	1.0	2,719.0	2.0	5,438.0	
	0584-0069	FNS-209	Status of Claims Against Households	53.0	4.0	212.0	3.0	636.0	
	0584-0083	FNS-366A	Program and Budget Summary Statement: Budget Projection	53.0	1.0	53.0	13.0	689.0	
	0584-0083	FNS-366B	Program and Budget Summary Statement: Program Activity Statement & Updates	53.0	1.0	53.0	24.5	1,299.3	
	0584-0081	FNS-388	State Issuance and Participation Estimates	53.0	11.3	600.0	5.7	3,390.0	
	0584-0081	FNS-388A	Project Area Issuance and Participation	53.0	2.3	120.0	14.8	1,779.6	
	0584-0542	FNS-759	Supplemental Nutrition Assistance Program Education (SNAP-Ed) EARS Reporting Form	52.0	1.0	52.0	54.0	2,808.0	
	0584-NEW	FNS-778	SNAP	53.0	4.0	212.0	16.8	3,561.6	
	0584-NEW	FNS-778a	SNAP	7.0	4.0	28.0	1.0	28.0	
	0584-0339	FNS-583	SNAP Employment and Training Program Activity Report	53.0	13.2	698.0	31.3	21,858.6	
	0584-0080	FNS-46	Issuance Reconciliation Report	54.0	12.0	648.0	4.0	2,592.0	
	0584-0037	FNS-292A&B	Disaster Relief	55.0	2.0	110.0	0.4175	45.9	
	0348-0061	SF-425	SNAP Outreach	53.0	4.0	212.0	1.5	318.0	
	0348-0061	SF-425	SNAP Health and Census Pilot	53.0	4.0	212.0	1.5	318.0	
	0348-0061	SF-425	SNAP Participation	53.0	4.0	212.0	1.5	318.0	
	0348-0061	SF-425	SNAP Increasing Participation Among Elderly	53.0	4.0	212.0	1.5	318.0	
	0348-0061	SF-425	SNAP Healthy Incentives	53.0	4.0	212.0	1.5	318.0	
			<b>PROGRAM SUBTOTALS</b>	<b>2,774.0</b>		<b>6,565.0</b>		<b>45,716.0</b>	
			<b>Food Distribution Program</b>						
	0584-0293	FNS-667	Report of The Emergency Food Assistance Programs (TEFAP) Administrative Costs	55.0	5.0	275.0	3.5	962.5	
	0584-0293	FNS-152	Monthly Distribution of Donated Food to Family Units	97.0	12.0	1,164.0	2.5	2,910.0	
	0584-0293	FNS-153	Monthly Report of the CSFP and Quarterly Administrative Financial Status Report	20.0	12.0	240.0	6.3	1,512.0	
	0348-0061	SF-425	CSFP	42.0	1.0	42.0	1.5	63.0	
	0584-0025	FNS-191	CSFP Racial/Ethnic Group Participation	192.0	1.0	192.0	2.0	384.0	
	0584-0025	FNS-101	Participation in Food Programs-By Race	111.0	1.0	111.0	2.4	268	
	0348-0061	SF-425	FDPNE	111.0	4.0	444.0	1.5	666.0	
	0348-0061	SF-425	FDPIR-NET	111.0	1.0	111.0	1.5	166.5	

Affected Public	Current OMB Control Number	Worksheet Number	Title of Worksheet	Estimated No. of Respondents <sup>1</sup>	Frequency of Response per Respondent <sup>2</sup>	Total Annual Response	Estimated Hrs per Response	Annual Burden Hrs
	0348-0061	SF-425	FDPIR	111.0	4.0	444.0	1.5	666.0
	0348-0061	SF-425	TEFAP - Infrastructure	150.0	4.0	600.0	1.5	900.0
			<b>PROGRAM SUBTOTALS</b>	<b>192.0</b>		<b>3,623.0</b>		<b>8,498.0</b>
			<b>Special Supplemental Food Program for Women, Infants and Children (WIC)</b>					
	0584-0447	FNS-683	WIC Farmers' Market Nutrition Program (FMNP) Annual Financial Report	45.0	1.0	45.0	3.0	135.0
	0584-0447	FNS-203	WIC Farmers' Market Nutrition Program Report	45.0	1.0	45.0	1.0	45.0
	0584-0541	FNS-683A	Senior Farmers' Market Nutrition Program (SFMNP) Annual Financial and Program Data Report	51.0	1.0	51.0	2.0	102.0
	0584-0431	FNS-648	WIC Local Agency Directory	90	1.0	90.00	0.167	15.0
	0584-0045	FNS-798	WIC Financial Management and Participation Report	90.0	15.0	1,350.0	3.1	4,185.0
	0584-0045	FNS-798A	Addendum to WIC Financial Management and Participation Report - NSA Expenditures	90.0	1.0	90.0	1.7	153.0
	0348-0061	SF-425	WIC Breastfeeding Peer Counseling	90.0	1.0	90.0	1.5	135.0
	0348-0061	SF-425	WIC General Infrastructure	90.0	1.0	90.0	1.5	135.0
	0348-0061	SF-425	WIC General Infrastructure State Agency Model	90.0	4.0	360.0	1.5	540.0
	0348-0061	SF-425	WIC State Agency Model	90.0	4.0	360.0	1.5	540.0
	0348-0061	SF-425	WIC State to State Technical Assistance	90.0	1.0	90.0	1.5	135.0
	0348-0061	SF-425	WIC Technology State Agency Model	90.0	4.0	360.0	1.5	540.0
	0348-0061	SF-425	WIC Special Project Full Grant	90.0	4.0	360.0	1.5	540.0
	0348-0061	SF-425	WIC Special Project Concept Grant	90.0	4.0	360.0	1.5	540.0
	0348-0061	SF-425	WIC Breastfeeding Performance Bonus	90.0	1.0	90.0	1.5	135.0
	0348-0061	SF-425	WIC Electronic Benefits Transfer	90.0	4.0	360.0	1.5	540.0
	0348-0061	SF-425	ARRA WIC Electronic Benefits Transfer	90.0	4.0	360.0	1.5	540.0
	0348-0061	SF-425	ARRA WIC State Agency Model	90.0	4.0	360.0	1.5	540.0
	0348-0061	SF-425	ARRA WIC Technology State Agency Model	90.0	4.0	360.0	1.5	540.0
			<b>PROGRAM SUBTOTALS</b>	<b>90.0</b>		<b>5,271.0</b>		<b>10,035.0</b>
			<b>Grants Management</b>					
	0348-0061	SF-425	Food Safety - Center of Excellence	3.0	4.0	12.0	1.5	18.0
			<b>PROGRAM SUBTOTALS</b>	<b>3.0</b>		<b>12.0</b>		<b>18.0</b>
				<b>3,266.0</b>	<b>7.13779240661</b>	<b>23,312.0</b>	<b>3.29774133784</b>	<b>76,877.0</b>

Reviewers Notes:

Affected Public	Current OMB Control Number	Worksheet Number	Title of Worksheet	Estimated No. of Respondents <sup>1</sup>	Frequency of Response per Respondent <sup>2</sup>	Total Annual Response	Estimated Hrs per Response	Annual Burden Hrs
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- Methodology used to calculate annual burden hours is as follows: Estimated No. of Respondents<sup>1</sup> x Frequency of Response per Respondent x Estimated Hrs per Response<sup>2</sup>. The hourly wage rate is an hourly mean wage for education-related occupations for functions performed by State agency and local agency program staff.

- Additional tabs are provided as summaries for Control Numbers with more than one form in the collection.

## SF 425 Estimates

Current OMB Control Number	Worksheet Number	Title of Worksheet	Estimated No. of Respondents	Frequency of Response per Respondent	Total Annual Response	Estimated Hrs per Response	Annual Burden Hrs
0348-0061	SF-425	NSLP	57.0	4.0	228.0	1.5	342.0
0348-0061	SF-425	SBP	57.0	4.0	228.0	1.5	342.0
0348-0061	SF-425	SMP	57.0	4.0	228.0	1.5	342.0
0348-0061	SF-425	CACFP	55.0	4.0	220.0	1.5	330.0
0348-0061	SF-425	SFSP	53.0	4.0	212.0	1.5	318.0
0348-0061	SF 425	CN Team Nutrition	57.0	4.0	228.0	1.5	342.0
0348-0061	SF 425	CN - Administrative Review & Training (I)	57.0	2.0	114.0	1.5	171.0
0348-0061	SF 425	CN - Administrative Review & Training (II)	57.0	4.0	228.0	1.5	342.0
0348-0061	SF 425	CN - Summer Food Service Program Pilot Programs	57.0	4.0	228.0	1.5	342.0
0348-0061	SF 425	CN - Direct Certification & Verification	57.0	4.0	228.0	1.5	342.0
0348-0061	SF 425	CN - CACFP Child Care Wellness Grants	57.0	4.0	228.0	1.5	342.0
0348-0061	SF-425	CN Direct Certification and Improvement	57.0	4.0	228.0	1.5	342.0
0348-0061	SF-425	CN National School Lunch Program Equipment Grants	57.0	4.0	228.0	1.5	342.0
0348-0061	SF-425	CN National Food Service Management Institute (FSMI)	1.0	4.0	4.0	1.5	6.0
0348-0061	SF-425	CN FSMI Produce Safety University Support	1.0	4.0	4.0	1.5	6.0
0348-0061	SF-425	CN FSMI Food Safety	1.0	4.0	4.0	1.5	6.0
0348-0061	SF-425	CN FSMI General Education	1.0	4.0	4.0	1.5	6.0
0348-0061	SF-425	CN Community Gardens Pilot Program	150.0	4.0	600.0	1.5	900.0
0348-0061	SF-425	CN Hunger-Free Community Grants	150.0	4.0	600.0	1.5	900.0
0348-0061	SF-425	SNAP Outreach	53.0	4.0	212.0	1.5	318.0
0348-0061	SF-425	SNAP Health and Census Pilot	53.0	4.0	212.0	1.5	318.0
0348-0061	SF-425	SNAP Participation	53.0	4.0	212.0	1.5	318.0
0348-0061	SF-425	SNAP Increasing Participation Among Elderly	53.0	4.0	212.0	1.5	318.0
0348-0061	SF-425	SNAP Healthy Incentives	53.0	4.0	212.0	1.5	318.0
0348-0061	SF-425	CSFP	42.0	1.0	42.0	1.5	63.0
0348-0061	SF-425	FDPNE	111.0	4.0	444.0	1.5	666.0
0348-0061	SF-425	FDPIR-NET	111.0	1.0	111.0	1.5	166.5
0348-0061	SF-425	FDPIR	111.0	4.0	444.0	1.5	666.0

## SF 425 Estimates

0348-0061	SF-425	TEFAP - Infrastructure	150.0	4.0	600.0	1.5	900.0
0348-0061	SF-425	WIC Breastfeeding Peer Counseling	90.0	1.0	90.0	1.5	135.0
0348-0061	SF-425	WIC General Infrastructure	90.0	1.0	90.0	1.5	135.0
0348-0061	SF-425	WIC General Infrastructure State Agency Model	90.0	4.0	360.0	1.5	540.0
0348-0061	SF-425	WIC State Agency Model	90.0	4.0	360.0	1.5	540.0
0348-0061	SF-425	WIC State to State Technical Assistance	90.0	1.0	90.0	1.5	135.0
0348-0061	SF-425	WIC Technology State Agency Model	90.0	4.0	360.0	1.5	540.0
0348-0061	SF-425	WIC Special Project Full Grant	90.0	4.0	360.0	1.5	540.0
0348-0061	SF-425	WIC Special Project Concept Grant	90.0	4.0	360.0	1.5	540.0
0348-0061	SF-425	WIC Breastfeeding Performance Bonus	90.0	1.0	90.0	1.5	135.0
0348-0061	SF-425	WIC Electronic Benefits Transfer	90.0	4.0	360.0	1.5	540.0
0348-0061	SF-425	ARRA WIC Electronic Benefits Transfer	90.0	4.0	360.0	1.5	540.0
0348-0061	SF-425	ARRA WIC State Agency Model	90.0	4.0	360.0	1.5	540.0
0348-0061	SF-425	ARRA WIC Technology State Agency Model	90.0	4.0	360.0	1.5	540.0
0348-0061	SF-425	Food Safety - Center of Excellence	3.0	4.0	12.0	1.5	18.0
Total			150.0		10,355.0		15,532.5

Current OMB Control Number	Worksheet Number	Title of Worksheet	Estimated No. of Respondents	Frequency of Response per Respondent	Total Annual Response	Estimated Hrs per Response	Annual Burden Hrs
0584-0025	FNS-101	Participation in Food Programs-By Race	2,719.0	1.0	2,719.0	2.0	5,438.0
0584-0025	FNS-101	Participation in Food Programs-By Race	111.0	1.0	111.0	2.4	268.0
0584-0025	FNS-191	CSFP Racial/Ethnic Group Participation	192.0	1.0	192.0	2.0	384.0
Total			2719		3,022.0		6,090.0

Current OMB Control Number	Worksheet Number	Title of Worksheet	Estimated No. of Respondents	Frequency of Response per Respondent	Total Annual Response	Estimated Hrs per Response	Annual Burden Hrs
0584-0045	FNS-798	WIC Financial Management and Participation Report	90.0	15.0	1,350.0	3.1	4,185.0
0584-0045	FNS-798A	Addendum to WIC Financial Management and Participation Report - NSA Expenditures	90.0	1.0	90.0	1.7	153.0
Total			90		1,440.0		4,338.0



<b>Current OMB Control Number</b>	<b>Worksheet Number</b>	<b>Title of Worksheet</b>	<b>Estimated No. of Respondents</b>	<b>Frequency of Response per Respondent</b>	<b>Total Annual Response</b>	<b>Estimated Hrs per Response</b>	<b>Annual Burden Hrs</b>
0584-0081	FNS-388	State Issuance and Participation Estimates	53.0	11.3	600.0	5.7	3,390.0
0584-0081	FNS-388A	Project Area Issuance and Participation	53.0	2.3	120.0	14.8	1,779.6
Total			53		720.0		5,169.6

Current OMB Control Number	Worksheet Number	Title of Worksheet	Estimated No. of Respondents	Frequency of Response per Respondent	Total Annual Response	Estimated Hrs per Response	Annual Burden Hrs
0584-0083	FNS-366A	Program and Budget Summary Statement: Budget Projection	53.0	1.0	53.0	13.0	689.0
0584-0083	FNS-366B	Program and Budget Summary Statement: Program Activity Statement	53.0	1.0	53.0	24.5	1,299.3
Total			53	----	106.0	----	1,988.3

Current OMB Control Number	Worksheet Number	Title of Worksheet	Estimated No. of Respondents	Frequency of Response per Respondent	Total Annual Response	Estimated Hrs per Response	Annual Burden Hrs
0584-0293	FNS-667	ARRA-Report of The Emergency Food Assistance Programs (TEFAP) Administrative Costs	55.0	0.0	0.0	0.0	0.0 removed
0584-0293	FNS-667	Report of The Emergency Food Assistance Programs (TEFAP) Administrative Costs	55.0	5.0	275.0	3.5	962.5
0584-0293	FNS-152	Monthly Distribution of Donated Food to Family Units	97.0	12.0	1,164.0	2.5	2,910.0
0584-0293	FNS-153	Monthly Report of the CSFP and Quarterly Administrative Financial Status Report	20.0	12.0	240.0	6.3	1,512.0
Total			111		1,679.0		5,384.5

Current OMB Control Number	Worksheet Number	Title of Worksheet	Estimated No. of Respondents	Frequency of Response per Respondent	Total Annual Response	Estimated Hrs per Response	Annual Burden Hrs
0584-0447	FNS-683a	WIC Farmers' Market Nutrition Program (FMNP) Annual Financial Report	45.0	1.0	45.0	3.0	135.0
0584-0447	FNS-203	WIC Farmers' Market Nutrition Program Report	45.0	1.0	45.0	1.0	45.0
Total			46		90.0		180.0

## NEW FNS 778-778A

<b>Current OMB Control Number</b>	<b>Worksheet Number</b>	<b>Title of Worksheet</b>	<b>Estimated No. of Respondents</b>	<b>Frequency of Response per Respondent</b>	<b>Total Annual Response</b>	<b>Estimated Hrs per Response</b>	<b>Annual Burden Hrs</b>
0584-NEW	FNS-778	SNAP	53.0	4.0	212.0	16.8	3,561.6
0584-NEW	FNS-778a	SNAP	7.0	4.0	28.0	1.0	28.0
Total			53		240.0		3,589.6