



## U.S. Customs and Border Protection

# Letter of Intent (LOI) Form - Commodity Data (EEI)

A Letter of Intent is required to participate in the Automated Export System (AES). The Letter of Intent (LOI) is a written statement of a company's desire to participate in the AES, and implies the development or purchase of a software solution by your company, which conforms to the AES data formats.

Upon receipt of your LOI, a Customs Client Representative and a Census Client Representative will be assigned to serve as your technical advisors during development, testing and implementation of the AES.

### Interconnection Security Agreement

In accordance with implementation of the Customs and Border Protection (CBP) Information Systems Security Policy, all participants that transmit electronic data directly to the AES or the Automated Commercial System (ACS) are required to have a signed Interconnection Security Agreement (ISA) on file with CBP.

For information to identify those participants that are required to file an ISA and instructions on how to complete and forward the ISA to CBP, see the CBP ISA in the related links:

- [Instructions for Customs and Border Protection Interconnection Security Agreement](#)
- [Instructions for the Electronic Interconnection Security Agreement for the Trade Internet Virtual Private Network](#)
- [Interconnection Security Agreement for MPLS/MQ Users](#)
- [Interconnection Security Agreement for Trade Internet VPN Users](#)

### LOI Registration

To register on-line, please complete and submit the form below. Please be sure to complete the form in its entirety, as missing information will cause a delay in processing the form.

Acceptance of this form by the AES satisfies the requirement for a written Letter of Intent.

If you have any questions, please call **1-800-549-0595** or email [askaes@census.gov](mailto:askaes@census.gov).

Note: Please only use the email for questions or issues. Do not submit the Letter of Intent form or an Employer Identification Number through this email address.

To register for [AESDirect](#), please go to their website and begin the registration process there.

**Tags:** Trade ACE

**Company Name \***

**Company Address \***

**Point of Contact Information \***

Please include Contact Name, Telephone, and Email

**Technical Point of Contact \***

Please include Technical Contact Name, Telephone, and Email

**Type of Business \***

- Carrier
- Exporter
- Freight Forwarder/Broker
- NVOCC
- Port Authority
- Service Bureau
- Software Vendor
- Other

Choose all that apply

**Company EIN or DNS \***

Methods for Transmitting Data

Mandatory section, one option must be selected from the following.

**Self-programming**

Self-programming and wish to establish VPN/MQ or MPLS VPN communications with CBP

**Using Purchased Software**

Using purchased software and wish to establish VPN/MQ or MPLS VPN communications with CBP

**Purchased Software Vendor**

Enter the name and contact information for your vendor.

**Using Service Provider's Software**

Using Service Provider's software and communications

**Service Provider Information**

Enter the name and contact information for your vendor.

**Service provider transmitter ID**

Mandatory if using a service provider.

**Using Software with a VAN option**

Using Software along with a VAN

**Vendor for Software with a VAN**

Enter the name and contact information for your VAN.

**VAN Information**

Enter the name and contact info of VAN.

**Format of Data \***


- CBP Proprietary
- ANSI X12

**Do you already participate in one of CBP's automated programs? \***

- Yes
- No

**If yes, then what is the name of your Assigned Client Representative?**

**Anticipated Implementation Date \***

Year  Month  Day  

**Self Certification Statement \***

Please include Company Name, Title of Company Official, and E-mail Address of Company Official. By filling in the box above, you are agreeing to the following statement: We (at the COMPANY NAME entered above) certify that all statements made and all information provided herein are true and correct. I understand that civil and criminal penalties, including forfeiture and sale, may be imposed for making false or fraudulent statements herein, failing to provide the requested information or for violation of U.S. laws on exportation (13 U.S.C. Sec. 305; 22 U.S.C. Sec 401; 18 U.S.C. Sec. 1001; 50 U.S.C. App. 2410)