

**Army Provost Marshal Office Sex Offender Registration Information**  
(Read Agency Disclosure Notice, Privacy Act Statement, and Instructions before completing form.)OMB NO. 0702-0128  
OMB approval expires  
MMM DD, YYYY**AGENCY DISCLOSURE NOTICE**

The public reporting burden for this collection of information is estimated to average 20 minutes per response, including the time for the collector to review and gather the information from the respondent and complete the report in the Army Law Enforcement Reporting System. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, Executive Services Directorate, Directives Division, 4800 Mark Center Drive, East Tower, Suite 02G09, Alexandria, VA 22350-3100 [0702-0128]. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

**PLEASE DO NOT RETURN YOUR RESPONSE TO THE ABOVE ADDRESS.**

Responses should be sent to the Office of the Provost Marshal General 2800 Army Pentagon, Washington D.C. 20310-2800 or your local Provost Marshal Office.

**PRIVACY ACT STATEMENT**

**AUTHORITY:** Title 10 USC Section 301; title 5 USC Section 2951; E.O. 9397 dated November 22, 194 (SSN).

**PRINCIPLE PURPOSE:** To provide commanders and law enforcement officials with means by which information may be accurately identified.

**ROUTINE USES:** Your social security number is used as an additional/alternate means of identification to facilitate filing and retrieval.

**DISCLOSURE:** Disclosure of your social security number is voluntary.

**INSTRUCTIONS**

1. The sex offender produces either evidence of the qualifying conviction or the court ordered sex offender registration paperwork with the state in which the sex offender was convicted, date of conviction, and results of conviction, to include length of time required to register and any specific court ordered restrictions to the Installation Provost Marshal Office.
2. Details of the court case, to include victim information, is not collected. The sex offender does not fill out a form or any paperwork to register as a sex offender on the installation, they must provide the court order or evidence of qualifying conviction to the Provost Marshal Office on the installation and the Army Law Enforcement Officer will use the supplied documentation to fill in and complete the Raw Data File completing the sex offender registration.
3. The Raw Data File requires sex offenders to provide, among other things, certain personal information, such as name, grade/rank, address, date of birth, and SSN, which would be used in the course of a inputting their identifying information into ALERTS to assist in confirming the true identity of the individual. Justification for retention of the SSN is based on the Law Enforcement Use Case from DTM 07-015-USD(R&R).