

**Request for Approval under the Fast Track OMB Control Number: 0704-0553**

**TITLE OF INFORMATION COLLECTION:**

Assessing the value and the flood susceptibility of industrial assets to the storm surges associated with tropical events for commercial and industrial properties located within the Coastal Texas Ecosystem Protection and Restoration, Texas (Coastal Texas) evaluation area.

**PURPOSE:**

The U.S. Army Corps of Engineers, Galveston District request approval of a survey instrument for collecting commercial and industrial flood damage information from property owners in the coastal portions of counties located in the Coastal Texas Feasibility Evaluation area. The focus of this survey is to assess the exposure value of assets at risk from previous floods and the flood damages that could be incurred had the previous flood events been more severe. The survey responses will assist the Corps in formulating the most economically feasible and environmentally acceptable flood risk management plan for the coastal counties in the Coastal Texas Evaluation area.

**DESCRIPTION OF RESPONDENTS:**

Approximately 2,000 buildings are classified as industrial buildings in the structure inventory collected for the Coastal Texas evaluation. These buildings are primarily located on a large industrial property with restricted access for the public. The buildings contain contents, inventory and equipment, that are unique to their particular line of business. The value and susceptibility of the contents of these buildings to flood damage cannot be accurately estimated without the input of owners or plant managers of the industrial property. The owners/managers of the property may also take protective action when a flood is likely to threaten the value of these assets. Determining the value and the vulnerability of the contents of these commercial and industrial buildings will require the input of the plant managers associated with the industrial properties.

**TYPE OF COLLECTION:** (Check one)

- |   |   |
|---|---|
| <input type="checkbox"/> Customer Comment Card/Complaint Form         | <input type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software | <input type="checkbox"/> Small Discussion Group       |
| <input checked="" type="checkbox"/> Focus Group                       | <input type="checkbox"/> Other: _____                 |

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.

- The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Brian Maestri

To assist review, please provide answers to the following question:

**Personally Identifiable Information:**

- Is personally identifiable information (PII) collected?  Yes  No
- If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974?  Yes  No
- If Yes, has an up-to-date System of Records Notice (SORN) been published?  Yes  No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants?  Yes  No

**BURDEN HOURS**

Category of Respondent	No. of Respondents	Participation Time	Burden
Private Sector	50 to 100	60 minutes	100 hours
<b>Totals</b>	<b>100</b>	60 minutes	<b>100 hours</b>

**FEDERAL COST:** The estimated annual cost to the Federal government is \$24,000.

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents**

- Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?  
 Yes  No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Approximately 2,000 buildings have been classified as industrial in the structure inventory. One industrial property can contain a large number of buildings. The properties in the overflow area will be identified and the local sponsor will be asked to distribute the survey to as many industrial owners as are willing to participate. It is expected 50 to 100 industrial properties containing several buildings will complete the survey. However, the number of respondents to

complete the survey is based on the willingness of the owners and facility operators of industrial properties to participate in the industrial survey.

**Administration of the Instrument**

1. How will you collect the information? (Check all that apply)
  - Web-based or other forms of Social Media
  - Telephone
  - In-person
  - Mail
  - Other, Explain The survey forms will be distributed through the local sponsor and a follow up interview will be conducted over the phone or in person to discuss the responses to the questions in the survey.
2. Will interviewers or facilitators be used?  Yes  No

**Please make sure that all instruments, instructions, and scripts are submitted with the request.**

**Instructions for completing Request for Approval under the Fast Track for the Collection of Routine Customer Feedback”**

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**TITLE OF INFORMATION COLLECTION:** Provide the name of the collection that is the subject of the request. (e.g. Comment card for soliciting feedback on xxxx)

**PURPOSE:** Provide a brief description of the purpose of this collection and how it will be used. If this is part of a larger study or effort, please include this in your explanation.

**DESCRIPTION OF RESPONDENTS:** Provide a brief description of the targeted group or groups for this collection of information. These groups must have experience with the program.

**TYPE OF COLLECTION:** Check one box. If you are requesting approval of other instruments under the generic, you must complete a form for each instrument.

**CERTIFICATION:** Please read the certification carefully. If you incorrectly certify, the collection will be returned as improperly submitted or it will be disapproved.

**Personally Identifiable Information:** Provide answers to the questions. Note: Agencies should only collect PII to the extent necessary, and they should only retain PII for the period of time that is necessary to achieve a specific objective.

**Gifts or Payments:** If you answer yes to the question, please describe the incentive and provide a justification for the amount.

**BURDEN HOURS:**

**Category of Respondents:** Identify who you expect the respondents to be in terms of the following categories: (1) Individuals or Households;(2) Private Sector; (3) State, local, or tribal governments; or (4) Federal Government. Only one type of respondent can be selected per row.

**No. of Respondents:** Provide an estimate of the Number of respondents.

**Participation Time:** Provide an estimate of the amount of time required for a respondent to participate (e.g. fill out a survey or participate in a focus group)

**Burden:** Provide the Annual burden hours: Multiply the Number of responses and the participation time and divide by 60.

**FEDERAL COST:** Provide an estimate of the annual cost to the Federal government.

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents.** Please provide a description of how you plan to identify your potential group of respondents and how you will select them. If the answer is yes, to the first question, you may provide the sampling plan in an attachment.

**Administration of the Instrument:** Identify how the information will be collected. More than one box may be checked. Indicate whether there will be interviewers (e.g. for surveys) or facilitators (e.g., for focus groups) used.

**Submit all instruments, instructions, and scripts with the Request for Approval.**