

Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB Control Number: 0704-0553)

TITLE OF INFORMATION COLLECTION: 2018 Interviews with Law Enforcement Stakeholders

PURPOSE: These interviews will be conducted on behalf of the Defense Personnel and Security Research Center (PERSEREC), an agency of the Department of Defense (DoD). Its primary purpose is to derive a list of operationally relevant social and behavioral science research questions relevant to workplace violence prevention that DoD could fund in the future. Unlike most of the current research on workplace violence prevention that is based on known cases of workplace violence (i.e., “known bad” population), this exploratory, non-generalizable, qualitative project collects data from individuals who work in and around law enforcement organizations that have not experienced a violent event in spite of their high operational tempo, high stress, and access to weapons (i.e., “known good” population). The results of this project represent a first step to identify best practices from the “known good” population and transform them into research questions that DoD could execute in the future.

DESCRIPTION OF RESPONDENTS: For the 2018 Interviews with Law Enforcement Stakeholders, up to 25 law enforcement stakeholders will be interviewed. These stakeholders include 1) current and former state, local, and federal law enforcement officers; 2) current and former law enforcement administrators; and 3) researchers who focus on law enforcement issues.

TYPE OF COLLECTION: (Check one)

- | | |
|---|---|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input checked="" type="checkbox"/> Other: <u>Individual interviews</u> |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: //Signed//Ms. Stephanie L. Jaros, Project Director, PERSEREC/Office of People Analytics (OPA)

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? Yes No

3. If Yes, has an up-to-date System of Records Notice (SORN) been published? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

BURDEN HOURS

Category of Respondent	No. of Respondents	Participation Time	Burden
Law Enforcement Stakeholders	25	30 minutes	12.5 hours
Totals	25	30 minutes	12.5 hours

FEDERAL COST: The estimated annual cost to the Federal government is \$163,479.

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?

Yes No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

The PERSEREC Project Director informally briefed this project to two sub-committees of the International Association of Chiefs of Police (IACP) at their annual conference in October 2018. Several sub-committee members voluntarily provided their business cards for future conversations in which they would share their opinions because of their experiences in law enforcement. Every volunteer will be contacted via email and invited to participate. At the end of each interview, every volunteer will be asked to suggest additional people who might be interested in participating, and those individuals will be contacted via email.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

Web-based or other forms of Social Media

Telephone

In-person

Mail

Other, Explain

2. Will interviewers or facilitators be used? Yes No

Please make sure that all instruments, instructions, and scripts are submitted with the request. See attached recruitment email text, introductory language for telephone interview, and list of questions included in telephone interview.