



**DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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Month XX, 2018

Dear Valued Vendor,

We invite your organization to complete this voluntary survey to help DLA better understand what factors drive supplier satisfaction. We request that you select a single representative from your organization to complete this anonymous survey. This representative should be best positioned to provide your organization's collective supplier satisfaction feedback with its overall interactions and engagement with DLA at various stages of the acquisition lifecycle. In the event your organization's DLA business is complex, and it is too difficult to provide collective feedback, please contact us at dlasuppliersurvey@dla.mil to identify additional representatives to complete the survey for your organization. Thank you for your time and valued feedback.

Timothy Stark
Ombudsman
DLA Acquisition

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AGENCY DISCLOSURE NOTICE

The public reporting burden for this collection of information, 0704-0553, is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.