

Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB Control Number: 0710-0018)

TITLE OF INFORMATION COLLECTION: St. George Harbor Survey

PURPOSE: The Alaska District of the U.S. Army Corps of Engineers (USACE) and the City of Saint George, Alaska (City) request approval of a survey instrument that collects information from the residents of St. George and commercial fishing vessel owners operating in the Pribilof Islands, Alaska. Specifically, this survey will assist in analyzing the types of facilities that could be built, given the quantity, distribution, and demand for, fuel and goods in the Northwest Arctic Borough of Alaska. The primary questions to be answered are: What is the benefit from harbor improvements, and what types of harbor improvements are most beneficial? The survey will also determine a design vessel, planned subsistence, and planned commercial fishing use.

DESCRIPTION OF RESPONDENTS: The sampling strategy is to contact all residents of St. George and all commercial fishing vessel owners who have permits to operate in the Pribilof Islands. This is approximately 300 recipients. Mailing addresses are primarily from the Alaska Department of Fish & Game’s permit holder and vessel database, as well as the City of Saint George.

TYPE OF COLLECTION (Check One):

- | | |
|---|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g. Website or Software) | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input checked="" type="checkbox"/> Other: <u>Survey</u> |

CERTIFICATION:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

I certify all six of the above to be true.

Name: Brent J. Andrews Date: 12/12/2016

PERSONALLY IDENTIFIABLE INFORMATION:

1. Is personally identifiable information (PII) collected?
 Yes No

2. If yes above, will any information that is collected be included in records that are subject to the Privacy Act of 1974?
 Yes No N/A
3. If yes to Question 1, has an up-to-date System of Records Notice (SORN) been published?
 Yes No N/A

GIFTS OR PAYMENTS: Is an incentive (e.g., money or reimbursement of expenses, or a token of appreciation) provided to participants?
 Yes No

BURDEN HOURS:

Category of Respondent:	No. of Respondents:	Participation Time (minutes)	Burden (hours)
Individuals or Households	115	:30	57.5
Private Sector	185	:30	92.5
Total	300	Average = :30	150

FEDERAL COST: The estimated cost to the Federal government is \$12,800.

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

SELECTION OF TARGETED RESPONDENTS:

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
 Yes No

If the answer is yes above, please provide a description of both below (or attach the sampling plan)? If the answer is No above, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

The survey will go out to all Pribolof Island commercial fishing permit holders and all residents of Saint George. Mailing addresses are primarily from the Alaska Department of Fish & Game’s permit holder and vessel database, as well as the City of Saint George.

ADMINISTRATION OF THE INSTRUMENT:

1. How will you collect the information? (Check all that apply)
 - Web-based or other forms of Social Media
 - Telephone
 - In-person

- Mail
- Other, explain:

The survey will be sent out by mail. Follow-ups of those who have not completed the survey will be attempted by phone.

2. Will interviewers or facilitators be used?

- Yes
- No

Alaska District economists will conduct interviews by phone if required. If conducted by phone, respondents will be read the Agency Disclosure Notice before beginning the survey.