



12/10/2015

TO: Office of Management and Budget (OMB)
Through: Reports Clearance Officer, DHHS¹
Project Clearance Acting Chief, NIH ____

FROM: Paula Y. Goodwin, Ph.D.
Special Assistant to the Director, Office of Extramural Programs (OEP)

SUBJECT: Non-Substantive Request- Generic Clearance for Surveys of the Office of
Extramural Research (OD)
OMB No. 0925-0627, Expiry Date 4/30/2017

This is a request for OMB to approve a modification of Generic Clearance for Surveys of the Office of Extramural Research (OD), OMB No. 0925-0627, Expiry Date 4/30/2017, to increase the total number of respondents in all three respondent groups. The overall total number of responses will increase by 12,210 and the burden hours by 3,210.

The request to increase the total number of participants allowed under OMB#0925-0627, Expiration Date 4/30/2017, is prompted by the desire to allow for additional surveys that will allow the NIH to gather input from partners and customers, from within the scientific community and the public, to improve our processes and operations. For example, we anticipate conducting a survey of our Loan Repayment Program recipients where we expect to utilize approximately 1000 of the available burden hours. Additionally, we expect to conduct surveys related to small business grantees and the reviewer community. The burden hours for the anticipated surveys will exceed the hours available prompting us to request additional hours.

Should you have any questions or concerns regarding this request, please contact me at your earliest convenience.

Proposed Tables A.12-1 Annualized Estimated Burden Hours

TABLE A12-1.a. ESTIMATED ANNUAL HOURS OF BURDEN FOR QUANTITATIVE SURVEYS

Type of Respondents	Number of Respondents	Number of Responses per Respondent	Average Time per Response (in hours)	Total Annual Burden Hours
Science professionals – applicants, reviewers, Institutional Officials	5000	1	15/60	1250
Adult science trainees	1500	1	15/60	375
General public	3500	1	15/60	875
Totals	10,000	10,000		2,500

TABLE A12-1.b. ESTIMATED ANNUAL HOURS OF BURDEN FOR QUALITATIVE SURVEYS

Type of Respondents	Number of Respondents	Number of Responses per Respondent	Average Time per Response (in hours)	Total Annual Burden Hours
Science professionals – applicants, reviewers, Institutional Officials	75	1	1	75
Adult science trainees	40	1	1	40
General public	75	1	1	75
Totals	190	190		190