

NIEHS Worker Training Program Data Management System (DMS) Screen Shots:

Announcements:
Instructions for changing your NIEHXT account password are available by clicking the link below. A link to the instructions can also be found on the left navigation menu.
[Changing your NIEHXT Account Password](#)

Deadlines:
HWWTP, ECWTP, and HDPTP
November 2, 2015: Deadline for entering all HWWTP, MWT, and HDPT ACTUAL course data into the DMS for the 2015 training year.
November 2, 2015: Deadline for entering all MWT student demographic data into the DMS for the 2015 training year.
November 2, 2015: Deadline for entering HWWTP, MWT, and HDPT final progress reports into the DMS for the 2015 training year.
November 2, 2015: Deadline for entering all HWWTP, MWT, and HDPT PROJECTED course data into the DMS for the 2016 training year.

DOE
November 2, 2015: Deadline for entering all DOE PROJECTED course data into the DMS for the 2016 training year.
November 2, 2015: Deadline for entering all DOE ACTUAL course data into the DMS for the 2015 training year.
November 2, 2015: Deadline for entering the DOE final progress report into the DMS for the 2015 training year.

For data submission questions, please contact [Kathy Ahlmark](#) via email at ahlmark@niehs.nih.gov or call 919.541.7825.
For technical problems or questions, please contact [Lynn Albert](#) via email at albert@niehs.nih.gov or call 919.794.4709.
For Section 508 questions, please contact [Alisa Haggard](#) via email at haggard@niehs.nih.gov or call 919.251.6137.

Collection authorized by OMB Number 0925-0348; Exp. December 31, 2015.

Public reporting burden for this collection of information is estimated to average 14 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974, ATTN: PRA (0925-0348). Do not return the completed form to this address.

**WETP CURRICULA INFORMATION & DATA MANAGEMENT SYSTEM
Admin Functions**

Use this screen to select the Administrative Function you wish to use.

Under WETP Admin Options:
Select **Registration Approve** if you wish to approve or reject a request for a user account.
Select **User Management** if you wish to view and/or modify, user contact or access level information or activate/inactive a DMS user.
Select **Approve/Reject Pending Course Offering Records** if you wish to accept or reject current pending course offering records or view current or past pending course offering records.

Under WETP Admin Reports:
Select **Admin Report Menu** if you wish to order specific Administrative Reports.
Select **Query Progress Reports** if you wish to query awardee progress reports.

Awardee Admin Functions	WETP Admin Options	WETP Admin Reports
Mark Data Complete	Approve/Reject Pending Course Offering Records	Admin Report Menu Query Progress Reports DOE Contact Hours and Course Attendees by Site DOE Training by Number of Course Attendees and Contact Hours DOE Course Categories and Associated Courses Awardee Course, Students, Contact hours Totals Only Report

Main Menu	Curricula Catalog	Progress Reports	ECWT Sppl Materials	Report Menu
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View Progress Reports

Use this form to select the training year(s) and program for the progress reports and/or appendices you wish to see.

<p>Select Consort(s):</p> <p>-- Select Consort(s) --</p> <ul style="list-style-type: none"> AFSCME Training and Education Institute Alabama Fire College CLARK ATLANTA UNIVERSITY CPWR - The Center for Construction Research and Tr... California/Arizona Consortium Depaul University 	<p>Select Training Year(s):</p> <p>-- Select Year(s) --</p> <ul style="list-style-type: none"> 2015 2014 2013 2012 2011 	<p>Select Program:</p> <ul style="list-style-type: none"> <input type="radio"/> BMWT (Brownfields Minority Worker Training) <input type="radio"/> DOE (Department Of Energy) <input type="radio"/> ECWT (Environmental Career Worker Training) <input type="radio"/> ESAP (Emergency Support Activation Plan) <input type="radio"/> HDPT (Hazmat Disaster Preparedness Training) <input type="radio"/> HWWT (Hazardous Waste Worker Training)
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[UPLOAD PROGRESS REPORTS AND APPENDICES](#)
 Click on this link to upload progress reports and/or appendices



WETP CURRICULA INFORMATION & DATA MANAGEMENT SYSTEM Data Entry

- [NIEHS Home](#)
- [WETP Home](#)
- [Clearinghouse](#)
- [Download User Manual](#)
- [Curricula Catalog Instructions](#)
- [Changing your NIEHS Account Password](#)
- [MSWORD 508 Checklist](#)
- [PDF 508 Checklist](#)
- [Powerpoint 508 Checklist](#)
- [Excel 508 Checklist](#)
- [HTML 508 Checklist](#)
- [Multimedia 508 Checklist](#)
- [Additional 508 Resources](#)

Use this screen to select the training year, program and type of data you wish to enter.


Select **Course Offerings** if you wish to add, edit, delete or make actual course offering data.
 Select **Student Demographic Data** if you wish to add, edit, delete or make actual student demographic data.

<p>Select Training Year:</p> <ul style="list-style-type: none"> <input checked="" type="radio"/> September 1, 2014 - August 31, 2015 (Actual) <input type="radio"/> September 1, 2015 - August 31, 2016 (Projected) 	<p>Select Program:</p> <ul style="list-style-type: none"> <input checked="" type="radio"/> DOE 	<p>Select Type of Data:</p> <ul style="list-style-type: none"> <input checked="" type="radio"/> Course Offerings
<ul style="list-style-type: none"> <input type="radio"/> August 1, 2014 - July 31, 2015 (Actual) <input type="radio"/> August 1, 2015 - July 31, 2016 (Projected) 	<ul style="list-style-type: none"> <input type="radio"/> HWWT <input type="radio"/> ECWT <input type="radio"/> HDPT 	<ul style="list-style-type: none"> <input type="radio"/> Course Offerings <input type="radio"/> Student Demographic Data

https://connect.niehs.nih.gov/wetcis/includes/menutram itsec.org WETP CURRICULA L. x


File Edit View Favorites Tools Help

Google Suggested Sites HAZMAT Safety & Training WTP Clearinghouse Prudential VGLI EBenefits Home - DOCS DERT Outp. Web Slice Gallery Page Safety Tools



WETP CURRICULA INFORMATION & DATA MANAGEMENT SYSTEM Reports

Curricula Catalog Emergency Support Activation Plan **Reports** Data Entry Progress Reports Admin Functions Awardee Info

Use this screen to select the training year(s), program and type of data for the report you wish to generate. 

Select **Course Offerings** if you would like to generate a report of course offering data.
Select **Student Demographic Data** if you would like to generate a report of student demographic data.


<p>Select Training Year:</p> <ul style="list-style-type: none"> <li style="background-color: #e0e0e0; padding: 2px;">2016 <li style="padding: 2px;">2015 ^ <li style="padding: 2px;">2014 <li style="padding: 2px;">2013 <li style="padding: 2px;">2012 v <li style="padding: 2px;">2011 	<p>Select Program:</p> <ul style="list-style-type: none"> <input checked="" type="radio"/> DOE <input type="radio"/> HWWT <input type="radio"/> HWWT-ESAP <input type="radio"/> ECWT <input type="radio"/> BMWT <input type="radio"/> HDPT 	<p>Select Type of Data:</p> <ul style="list-style-type: none"> <input checked="" type="radio"/> Course Offerings <input type="radio"/> Student Demographic Data
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https://connect.niehs.nih.gov/wetcis/includes/menutram itsec.org WETP CURRICULA L. x


File Edit View Favorites Tools Help

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WETP CURRICULA INFORMATION & DATA MANAGEMENT SYSTEM Emergency Support Activation Plan

Curricula Catalog **Emergency Support Activation Plan** Reports Data Entry Progress Reports Admin Functions Awardee Info

Use this screen to navigate to the HWWT-ESAP Data Entry or Report Screens. 

Click on **Add/Edit HWWT-ESAP Contact Persons** to go to the Contact Persons Data Entry Screen.
Click on **Add/Edit Awardee HWWT-ESAP Information** to go to the Awardee HWWT-ESAP Information Data Entry Screen.

Add/Edit HWWT-ESAP Contact Persons	Add/Edit Awardee HWWT-ESAP Information
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WETP CURRICULA INFORMATION & DATA MANAGEMENT SYSTEM Curricula Catalog

[Curricula Catalog](#) [Emergency Support Activation Plan](#) [Reports](#) [Data Entry](#) [Progress Reports](#) [Admin Functions](#) [Awardee Info](#)

- [NIEHS Home](#)
- [WETP Home](#)
- [Clearinghouse](#)
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Use this screen to navigate to different curricula catalog functions. 
Click on the Browse Catalog link to go to the public curricula catalog.
Click on Add New Course link to add new course curricula and materials.
Click on the Curricula Catalog Editor link to Add/Edit/Delete/Modify course curricula.
Click on the Add New Curricula Data Coordinator link to add a curricula data coordinator.
Click on the Edit Curricula Data Coordinator link to edit information about an existing curricula data coordinator.

Curricula Catalog Editor	Add New Course	Browse Curricula Catalog
Add Curricula Data Coordinator	Edit Curricula Data Coordinator	