

## CPFFCL Respondents

# Law Enforcement Management and Administrative Statistics- Forensic Services Supplement (LEMAS-FSS)

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### Purpose

In 2014, your agency was asked to participate in the Census of Publically Funded Forensic Crime Labs (CPFFCL). This is not the same survey and serves a different purpose.

**The purpose of this survey is to understand the scope of forensic activity carried out by sworn and non-sworn law enforcement personnel who are not primarily assigned to your agency's forensic crime laboratory.** The survey will ask about the collection, analysis and interpretation of different types of forensic evidence, evidence collection and storage, and training and certification for those engaged in forensics services. The survey is meant to capture information only on staff within your agency that may be engaged in forensic services but who are primarily assigned outside your agency's forensic crime laboratory (e.g., sworn officers/detectives who collect forensic evidence or conduct controlled substance screens in-field).

This survey asks about law enforcement personnel (sworn and non-sworn) that work primarily outside your agency's forensic crime laboratory who collect, analyze or interpret evidence in the following forensic science disciplines:

- Biological examinations (e.g., DNA)
- Controlled substances
- Crime scene (e.g., evidence collection, reconstruction, forensic photography)
- Digital and multimedia examinations (e.g., computer, network, mobile device, video, audio)
- Document examinations
- Fingerprints (e.g., latent prints, ten prints)
- Fire investigation
- Firearms, ballistics and tool mark examinations
- Footwear/Tire tread impressions
- Toxicology
- Trace evidence
- Traffic accident reconstruction

The survey also asks about personnel who engaged in evidence processing and storage.

## Law Enforcement Agency Characteristics

1. Please review the following information for your agency. Please fill in any missing information and correct any errors:
  - a. Contact Name:
  - b. Contact Title:
  - c. Street Address 1:
  - d. Street Address 2:
  - e. City, State Zip:
  - f. Email:
  - g. Telephone Number:
  - h. Agency ORI Number:
  
2. Which of the following best describes your agency?
  - a. Municipal or county police
  - b. Sheriff's office
  - c. State Police or Highway Patrol
  - d. Other (please specify): \_\_\_\_\_
  
- 3a. As of **December 31, 2016**, was your law enforcement agency accredited?
  - a. No
  - b. Yes  
- 3b. If yes, who was your agency accredited by? **(Select all that apply)**
  - National organization (e.g., CALEA, IADLEST)
  - State accreditation
  
- 4. Does your agency have a forensics laboratory whose principal function is the examination of either 1) physical evidence by one or more full-time scientists (minimum of bachelor's degree in natural science, criminalistics or forensic science) OR 2) digital or multimedia evidence, in criminal matters and providing reports and testimony to courts of law with respect to such evidence? *This does not include operations that engage exclusively in evidence collection and documentation.*
  - a. No **→ [Please stop here and call 1-800-845-7883 to confirm your agency's eligibility to take the survey]**
  - b. Yes
  
- 5. Does your agency have personnel that engage in forensic science services who are **not** primarily assigned to your agency's forensic crime laboratory (include sworn officers/detectives or non-sworn employees who collect forensic evidence, assess crime scenes, or conduct controlled substance screens in-field outside of the forensic crime lab)?
  - a. No **[GO TO Q17]**
  - b. Yes

## Scope & Scale of Forensic Activities Undertaken

6. Did your agency's personnel **who primarily work outside your forensic crime laboratory** engage in any of the following forensic science activities during 2016? *Select 'yes' if any agency personnel collected evidence, analyzed and interpreted evidence, OR participated in legal proceedings for each activity. Do not include individuals who only processed and stored physical evidence.*

Activity	Yes	No
1. Digital & Multimedia Evidence (General)	<input type="checkbox"/>	<input type="checkbox"/>
<i>If YES, mark all specific functions that apply:</i>	↓	
a. Computer Forensics	<input type="checkbox"/>	<input type="checkbox"/>
b. Network Forensics	<input type="checkbox"/>	<input type="checkbox"/>
c. Mobile Device Analysis (e.g., cell phone, GPS)	<input type="checkbox"/>	<input type="checkbox"/>
d. Video Analysis (e.g., CCTV, body camera)	<input type="checkbox"/>	<input type="checkbox"/>
e. Forensic Audio or Voice	<input type="checkbox"/>	<input type="checkbox"/>
2. Crime Scene (general)	<input type="checkbox"/>	<input type="checkbox"/>
<i>If YES, mark all specific functions that apply:</i>	↓	
a. Evidence Collection	<input type="checkbox"/>	<input type="checkbox"/>
b. Reconstruction (e.g., blood stain pattern analysis)	<input type="checkbox"/>	<input type="checkbox"/>
c. Forensic Photography	<input type="checkbox"/>	<input type="checkbox"/>
3. Fingerprints	<input type="checkbox"/>	<input type="checkbox"/>
<i>If YES, mark all specific functions that apply:</i>	↓	
a. Latent prints	<input type="checkbox"/>	<input type="checkbox"/>
b. Ten print	<input type="checkbox"/>	<input type="checkbox"/>
4. Controlled Substances (e.g., in-field screen, in-house testing)	<input type="checkbox"/>	<input type="checkbox"/>
5. Firearms & Ballistics/Tool Marks	<input type="checkbox"/>	<input type="checkbox"/>
6. Traffic Accident Reconstruction	<input type="checkbox"/>	<input type="checkbox"/>
7. Fire Investigation	<input type="checkbox"/>	<input type="checkbox"/>
8. Footwear/Tire tread impressions	<input type="checkbox"/>	<input type="checkbox"/>
9. Forensic biology (e.g., DNA)	<input type="checkbox"/>	<input type="checkbox"/>
10. Questioned Documents (e.g., handwriting, handprinting, signatures, printers/copiers)	<input type="checkbox"/>	<input type="checkbox"/>
11. Toxicology (e.g., urine, blood/blood alcohol concentrations)	<input type="checkbox"/>	<input type="checkbox"/>
12. Trace evidence (e.g., gunshot residue, hair, fiber, paint, chemical, explosives)	<input type="checkbox"/>	<input type="checkbox"/>

\*\*\*<If primary activity 1, 2, 3, 4, 5, 6, 7 = yes, then rotate thru items 6-16 for each>\*\*\*

\*\*\*<If all primary activity 1-12 = no, confirm if Q6 should be marked 'yes'>\*\*\*

The following questions are about the law enforcement personnel who work primarily outside the forensic crime laboratory that engage in <>.

7. Does your agency have personnel who work primarily outside the forensic crime laboratory that collect <>?
- No
  - Yes [GO TO Q9]

If NO:

8. Who collects <> for your agency? [select all that apply]
- Our agency's forensic crime laboratory personnel

- Another local police department
- Sheriff's Department
- State Police
- Fire Department or Fire Marshal
- State run laboratory
- Other regional law enforcement
- Federal laboratory
- Medical Examiner or Coroner
- Private laboratory or other commercial services

9. Does your agency have personnel who work primarily outside your agency's crime laboratory that analyze and interpret the results of <>?
- a. No
  - b. Yes **[GO TO Q11]**

If NO:

10. Who analyzes and interprets <> for your agency? **[select all that apply]**
- Our agency's forensic crime laboratory personnel
  - Another local police department
  - Sheriff's Department
  - State Police
  - Fire Department or Fire Marshal
  - State run laboratory
  - Other regional law enforcement
  - Federal laboratory
  - Medical Examiner or Coroner
  - Private laboratory or other commercial services

**[IF Q9= NO and Q10 answered GO TO NEXT DISCIPLINE OR Q17]**

**[CHECK: IF Q7 = No and Q9 = No, confirm if Q6 <> should be marked 'yes']**

11. As of the pay period including **December 31, 2016**, enter the number of personnel who worked primarily outside your agency's forensic crime laboratory and who analyzed and interpreted the results of <> by their professional certification status. *When considering personnel who are certified, only count certifications by a professional organization such as those listed below. Do not count personnel who obtained training certificates through continuing education or university/college training.*

	Sworn officers	Non-sworn personnel
a. Professionally Certified		
b. Not Professionally Certified		
c. Total		

Professional Certification Organizations include:

American Board of Criminalistics (ABC)  
American Board of Forensic Document Examiners (ABFDE)  
Board of Forensic Document Examiners (BFDE)  
American Board of Forensic Toxicology (ABFT)  
International Association of Computer Investigative Specialists (IACIS)  
International Society of Forensic Computer Examiners (ISFCE)  
Digital Forensics Certification Board (DFCB)  
Global Information Assurance Certification (GIAC)  
Law Enforcement and Emergency Services Video Association (LEVA)  
International Association for Identification (IAI)  
Association of Firearms and Toolmark Examiners (AFTE)  
International Association of Arson Investigators (IAAI)

**\*\*\*\*IF (Q6 1, 2, or 3 = yes AND associated subdisciplines (a., b., c., or d.) = yes) ASK Q12\*\*\*\***

12. For the personnel who work primarily outside your agency's forensic crime laboratory, please indicate how many are professionally certified in following activities within <>. *When considering personnel who are certified, only count certifications by a professional organization such as those listed below. Do not count personnel who obtained training certificates through continuing education or university/college training.*

	All	Some	None
<1a, 2a, OR 3a = yes>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<1b, 2b, OR 3b = yes>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<1c OR 2c = yes>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<1d = yes>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Professional Certification Organizations include:

American Board of Criminalistics (ABC)  
American Board of Forensic Document Examiners (ABFDE)  
Board of Forensic Document Examiners (BFDE)  
American Board of Forensic Toxicology (ABFT)  
International Association of Computer Investigative Specialists (IACIS)  
International Society of Forensic Computer Examiners (ISFCE)  
Digital Forensics Certification Board (DFCB)  
Global Information Assurance Certification (GIAC)  
Law Enforcement and Emergency Services Video Association (LEVA)  
International Association for Identification (IAI)  
Association of Firearms and Toolmark Examiners (AFTE)  
International Association of Arson Investigators (IAAI)

**[IF Q11.b.column1 AND Q11.b.column2 = 0 ("Not Professionally Certified" sworn or non-sworn personnel =0), GO TO Q15]**

13. For personnel who work primarily outside your agency's forensic crime laboratory and are not professionally certified (reported in Q11.b. column 1 or 2) is any training required to engage in analysis and interpretation of <>?  
a. No [GO TO 15]

b. Yes

14. What is the average number of required training hours for personnel to analyze and interpret the results of <>?

15. Have personnel who work primarily outside your agency's forensic crime laboratory provided results, conclusions or opinions in legal proceedings for <> (e.g., depositions, sworn testimony, reports to court)?

	Yes	No	N/A
a. Professionally Certified	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Not Professionally Certified	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

16. Does your agency have written policies and procedures for <>?

- a. No
- b. Yes

[Check for additional "Yes" activities in Q6 1-7, repeat Q7-16 for each "Yes" activity; If no other activities 1-7 "yes", continue to Q17]

\*\*\*<If Q6 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 OR 12 = NO; IF Q6 1-12 = YES, skip to Q18 >\*\*\*

You indicated that your agency does not have personnel who work primarily outside your forensic crime laboratory that engage in < LIST ALL >.

17. Who provides your agency with these type of forensic evidence? [Select all that apply]

- Our agency's forensic crime laboratory personnel
- Another local police department
- Sheriff's Department
- State Police
- Fire Department or Fire Marshal
- State run laboratory
- Other regional law enforcement
- Federal laboratory
- Medical Examiner or Coroner
- Private laboratory or other commercial services

\*\*\*<ALL>\*\*\*

The following questions concern your agency's evidence processing and storage procedures and personnel.

18. Does your agency process (i.e., handle, package) and store evidence?

- a. No (GO TO END)
- b. Yes

19. Where is the evidence stored? **[Select all that apply]**

- On-site (e.g., headquarters, station, forensic crime lab)
- Off-site (e.g., private facility, another law enforcement agency, external forensic crime lab)
- Other (please specify): \_\_\_\_\_

20. As of the pay period including **December 31, 2016**, enter the number of personnel who worked primarily outside your agency's forensic crime laboratory that were involved in evidence processing and storage by their professional certification status. *When considering personnel who are certified, only count personnel who are certified by the International Association for Property and Evidence.*

	Sworn officers	Non-sworn personnel
a. Certified by the <i>International Association for Property and Evidence</i>		
b. Not certified		
c. Total		

21. Does your agency have written policies and procedures for evidence processing and storage?
- a. No
  - b. Yes

**END OF SURVEY**

Thank you for completing the survey.