

Note: Partners are encouraged to review implementation models that have been posted to the Better Buildings Solution Center for ideas and inspiration.

Background: The U.S. Department of Energy defines an “implementation model” as a replicable pathway for the deployment of energy efficiency in an organization. The solution identified in the implementation model should address a key barrier to energy or water efficiency within your organization or the public sector and provide details to the approach your organization took to create a sustainable solution. The following framework is a tool to help you define and develop your implementation model.

Note: Review initial ideas, including your proposed goal, barrier and solution with Better Buildings Program staff before drafting a full implementation model.

Organization Name:

Version Date:

Implementation Model Type:

Overview *(100 words or less)*

1. What was your organization’s goal or desired outcome(s)?

2. What was the barrier(s) to achieving this outcome?

3. What was your solution to improve energy or water efficiency deployment across your organization and address the barrier defined above?

Approach & Execution

4. What policies, process changes, outreach efforts, and tools/resources were developed/created as a part of this approach?

The following elements may inform your response:

- Policies (changes that impact organizational structure, operations, or “buy-in,” and/or drive action/compliance)
- Process (key actions undertaken specifically to overcome barriers and achieve success)
- Outreach Efforts (initiatives to garner support for, educate, or market your approach)

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5. Budget, staff time or outside support required to develop/create and execute the policies, process changes, outreach efforts or tools/resources identified above. Please describe any planning, partnerships, financing, or data management that were part of your approach.

The following elements may inform your response:

- Planning (comprehensive action plans or guidance documents that may have strategically outlined the approach)
- Partnerships (engaging outside organizations in your efforts to maximize reach and effectiveness)
- Financing (new or innovative initiatives or legislation leveraged to make this approach possible)
- Data Management (platforms or processes employed to collect and track information, or quantify the approach)

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Measuring Success

6. **What are the key success metrics for this approach, and how is the organization assessing these metrics (e.g., kBtu/ SF, gal/SF)?**

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7. **What resources, if any, are needed to make the assessment (e.g., staff, funding, IT, other)?**

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8. **How is the assessment being used in your organization to evaluate impact or for continuous improvement?**

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Outcomes

9. **Expected annual cost savings**

Please provide once implementation is complete, in dollars or percent (see the paragraph on Savings and Data above for details on the baseline and actual periods).

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Tools/Resources

10. Because implementation models are intended to be “playbooks” for other organizations to apply to their own barriers, please provide any materials and tools that were used or created to meet your desired outcome including:

- documents/spreadsheets
- forms
- templates
- presentations
- outreach materials

Please include all tools/resources as attachments that you are willing to let others use, but redact all personalized/sensitive information.

This data is being collected to support the Department of Energy Better Buildings Initiative. The data you supply will be used for developing best practices to facilitate reductions in energy intensity by commercial, manufacturing, and community organizations.

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