



### 7.2.2 Certification

The Certification process requires an Institution’s corporate officer to certify that the Institution was in compliance with all HUD-required certification statements.

In order to complete this process, the user must have the Certifying Official role (see section [2.1 – Authorization Role Definitions](#)). The Institution’s FHA Connection Application Coordinator must grant this role to the appropriate user(s). An Institution can have a maximum of three individuals with the Certifying Official role.

Click the “Start” button to the right of Certification to begin this step. This opens the Certification screen.

Certification screen

On the Certification screen, check the box for each certification statement as appropriate.



*If the user cannot certify to any of the statements, see section [7.2.2.1 - Unable to Certify](#).*