

VA National Cemetery Administration
Non-Substantial Change Request White Paper

OMB No. 2900-0784
Application for Pre-Need Determination of Eligibility
for Burial in a VA National Cemetery

December 22, 2015

Background:

The 3-year renewal cycle for data collection 2900-0784 was approved by OMB, Notice of Action dated 11/06/2015. As recent as 12/18/2015, the collection was granted clearance for a Non-Substantive Change request to VA form 40-10007, *Application for Pre-Need Determination of Eligibility for Burial in a VA National Cemetery*.

Included in this approval was an inadvertent error with the upload of a modified Justification template, in which supporting statement no. 12 reflects an increase in the estimate of the respondent burden total.

The initial burden estimate, upon approval of the renewal, was 8,000 respondents. The modified Justification estimate is recorded as 36,000 respondents.

The burden change was not captured in ROCIS, nor does it reflect on the approving Notice of Action for 12/18/15. The Justification template must be replaced.

Request:

1. VA is submitting this Non-Substantive Change request for OMB review and approval for correction/replacement of the "modified" Justification.
2. VA is seeking the proper acknowledgement to upload the appropriate Justification template that accurately reflects the 12/18/15 Notice of Action with a burden estimate of 8,000 for this data collection effort.

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