

VA National Cemetery Administration
Substantive Change Request White Paper

OMB No. 2900-0784
Application for Pre-Need Determination of Eligibility
for Burial in a VA National Cemetery

April 28, 2016

Background:

The 3-year renewal cycle for data collection 2900-0784 was approved by OMB, Notice of Action dated November 6, 2015. As recently as December 18, 2015, OMB granted collection clearance for a Non-Substantive Change request to VA form 40-10007, *Application for Pre-Need Determination of Eligibility for Burial in a VA National Cemetery*.

The initial and Non-Substantive approvals consisted of an estimated burden total of 8,000 respondents.

Request:

1. This substantive change request is for OMB review and approval of an increase from a previous total annual burden of 8,000 hours to 12,000 hours based on an updated estimate of 36,000 respondents (36,000 respondents x 20 minutes / 60 minutes = 12,000 hours). The burden hours reflects VA changing the pre-need program from a planning mechanism to a means for VA to make burial eligibility determinations in advance of an individual's time of need.
2. VA is seeking the proper acknowledgement for an increase in the burden estimate for data collection 2900-0784.

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