

National Disease Surveillance Program - I. Case Reports

Part B

OMB No. 0920-0009

Revision

October 5, 2015

Point of Contact:

Amy McMillen

CDC

NCEZID

Office of Policy, Analysis, and Strategy

404-639-1045

[Auh1@cdc.gov](mailto:Auh1@cdc.gov)

Table of Contents:

|  |        |
|--|--------|
| 1. Respondent Universe and Sampling Methods                    | page 2 |
| 2. Procedures for the Collection of Information                | page 2 |
| 3. Methods to Maximize Reponse Rates and Deal with no response | page 2 |
| 4. Tests of Procedures or Methods to be Undertaken             | page 2 |
| Individuals Consulted on Statistical Aspects and Individuals   |        |
| 5. Collectiong and/or Analyzing Data                           | page 2 |

## **B. Collections of Information Employing Statistical Methods**

### **1. Respondent Universe and Sampling Methods**

No sample selection is involved in this surveillance study. The surveillance report forms and instructions are distributed to all States and Territories of the United States. State and local health department staff submit these reports to CDC on variable frequencies ---- weekly, monthly, or quarterly. In certain circumstances, such as outbreak situations, reports are first made by telephone, and then followed by a written report.

### **2. Procedures for Collection of Information**

Data on disease and preventable conditions are collected in accordance with jointly approved plans by CDC and the Council of State and Territorial Epidemiologist (CSTE). Changes in the surveillance program and in reporting methods are affected in the same manner. At the beginning of this surveillance program CSTE and CDC decided which diseases warranted surveillance. These diseases are reviewed and revised based on variations in the public's health.

### **3. Methods to Maximize Response Rates and Deal with Non-response**

No method is needed to deal with non-response as the state public health laboratories submit the disease surveillance forms as a part of their job to perform a public health service. Therefore, the response rate is expected to be 100%.

### **4. Test of Procedures or Methods to be Undertaken**

No test of procedures has been performed.

### **5. Individuals Consulted on Statistical Aspects and Individuals Collecting and/or Analyzing Data**

No one was consulted on the statistical aspects of the data.