EVALUATION OF THE GRADUATE NURSE EDUCATION DEMONSTRATION PROGRAM

QUANTITATIVE DATA COLLECTION PROTOCOL

(Contract No. CMMI-393-2012-0117)

February 25, 2013

Data Element Name	Definition and/or Instruction	Answer Value	Frequency of Collection	Response
Instructions	**(1) This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
	(2) This template should be completed by those preceptors who train APRN students.			
Preceptor Characteristics (from each clinical site and hospital, if appropriate)				
Hospital or Clinical Site Name:				
Preceptor ID Number: (In order to de-identify the information provided, please assign ID numbers to all preceptors)				
Year and Academic Period of Reference				
Year and academic period of reference	Refers to the academic year and the semester/quarter for which the preceptor is responding to this survey	Year and quarter (fall, winter, spring) or year and semester (fall or spring)	Once each semester or quarter, depending on the program's structure	
Precepting Site				
Type of site and name of site where preceptor trains students		Type (hospital or Clinical site) and Name of the site	Once each semester or quarter, depending on the program's structure	
Profession		Choose One		
Physician (MD or DO)	A physician is a professional who practices medicine, which is concerned with promoting, maintaining, or restoring human health through the study, diagnosis, and treatment of disease, injury, and other physical and mental impairments. Physicians may focus their practice on certain disease categories, types of patients, or methods of treatment (known as specialist medical practitioners) or assume responsibility for the provision of continuing and comprehensive medical care to individuals, families, and communities (known as general practitioners). Medical practice properly requires a detailed knowledge of the academic disciplines (such as anatomy and physiology), underlying diseases, and their treatment—the science of medicine—and a decent competence in its applied practice, the art or craft of medicine.	Yes/No	Once each semester or quarter, depending on the program's structure	
Physician's Assistant (PA)	Physician's assistants (PAs) are health care professionals licensed to practice medicine with physician supervision. PAs employed by the federal government are credentialed to practice. As part of their comprehensive responsibilities, PAs conduct physical exams, diagnose and treat illnesses, order and interpret tests, counsel on preventive health care, assist in surgery, and (in virtually all states) write prescriptions. Within the physician-PA relationship, PAs exercise autonomy in medical decisionmaking and provide a broad range of diagnostic and therapeutic services. A PA's practice may also include education, research, and administrative services.	Yes/No	Once each semester or quarter, depending on the program's structure	
Advanced Practice Registered Nurse (APRN)	From the "Consensus Model": "An APRN is a registered nurse who has completed a graduate degree or postgraduate program that has prepared him/her to practice in one of the four advanced practice roles (i.e., CRNA, CNM, CNS, or CNP). This includes the advanced knowledge and skills to provide direct patient care in the health promotion and maintenance of individuals." "APRN education must be formal education with a graduate degree or post-graduate certificate (either post-master's or post-doctoral) that is awarded by an academic institution and accredited by a nursing or nursing-related accrediting organization recognized by the U.S. Department of Education (USDE) and/or the Council for Higher Education Accreditation (CHEA)" (pg 10). (www.aacn.nche.edu/education-resources/LACE_FAQ_8_11.pdf)	Yes/No	Once each semester or quarter, depending on the program's structure	
Registered Nurse (RN)	A registered nurse is a graduate of an approved education program leading to a diploma, an associate degree, or a bachelor's degree and also has met the requirements of experience and exam passage to be licensed in a given state.	Yes/No	Once each semester or quarter depending on program structure	
Other, please specify		If "Yes," insert professional title	Once each semester or quarter depending on program structure	
Specialty		Select All That Apply		
Pediatrics		Yes/No	Once each semester or quarter, depending on the program's structure	
Family Medicine or Health		Yes/No	Once each semester or quarter, depending on the program's structure	
Internal Medicine or Adult/Geriatrics		Yes/No	Once each semester or quarter, depending on the program's structure	

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	(2) This template should be completed by those preceptors who train APRN students.			
Preceptor Characteristics (from each clinical site and hospital, if appropriate)				
Hospital or Clinical Site Name:				
Preceptor ID Number: (In order to de-identify the information provided, please assign ID numbers to all preceptors)				
Obstetrics or Midwifery		Yes/No	Once each semester or quarter, depending on the program's structure	
Anesthesiologist or Anesthetist		Yes/No	Once each semester or quarter, depending on the program's structure	
Other, please specify		If "Yes," insert name of specialty	Once each semester or quarter, depending on the program's structure	
Experience				
Experience precepting APRN students	Length of time the individual identifies as having precepted APRN students. Experience precepting will be measured in number of years (rounding up or down to the closest half-year; e.g., 3.3 years will become 3.5 years) and measured as of the last day of the corresponding 6-month period for the current calendar year (e.g., if the survey is completed in May, then experience is measured as of June 30 of the current calendar year, and if the survey is completed in October, then experience is measured as of December 31 of the current calendar year).	XX.Y years	Once each semester or quarter, depending on the program's structure	
Experience precepting any type of students	Length of time the individual identifies as having precepted any type of students. Experience precepting will be measured in number of years (rounding up or down to the closest half-year; e.g., 3.3 years will become 3.5 years) and measured as of the last day of the corresponding 6-month period for the current calendar year (e.g., if the survey is completed in May, then experience is measured as of June 30 of the current calendar year, and if the survey is completed in October, then experience is measured as of December 31 of the current calendar year).	XX.Y years	Once each semester or quarter, depending on the program's structure	
Experience as a health care provider	Length of time the individual identifies as having been a health care provider with his or her current professional title (MD, DO, PA, APRN, RN, other). Experience precepting will be measured in number of years (rounding up or down to the closest half-year; e.g., 3.3 years will become 3.5 years) and measured as of the last day of the corresponding 6-month period for the current calendar year (e.g., if the survey is completed in May, then experience is measured as of June 30 of the current calendar year, and if the survey is completed in October, then experience is measured as of December 31 of the current calendar year).	XX.Y years	Once each semester or quarter, depending on the program's structure	
Clinical Hours				
On average, how many clinical hours per week do you spend providing health care?	Clinical hours practicing is the total number of hours the individual spends providing clinical care. Clinical hours practicing will be measured as average number of hours per week for the current academic period (semester or quarter). Minutes should be approximated to the closest whole hour (e.g., 3 hours and 45 minutes become 4 hours).	XX hours/week	Once each semester or quarter, depending on the program's structure	
On average, how many clinical hours per week do you spend precepting APRN students?	Clinical hours precepting is the total number of hours the individual spends precepting APRN students. Clinical hours precepting will be measured as average number of hours per week for the current academic period (semester or quarter). Minutes should be approximated to the closest whole hour (e.g., 3 hours and 45 minutes become 4 hours).	XX hours/week	Once each semester or quarter, depending on the program's structure	
On average, how many clinical hours per week do you spend precepting any type of students?	Clinical hours precepting is the total number of hours the individual spends precepting any type of students. Clinical hours precepting will be measured as average number of hours per week for the current academic period (semester or quarter). Minutes should be approximated to the closest whole hour (e.g., 3 hours and 45 minutes become 4 hours).	XX hours/week	Once each semester or quarter, depending on the program's structure	

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Instructions	**(1) This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
	(2) This template should be completed by those preceptors who train APRN students.			
**Preceptor Characteristics (from each clinical site and hospital, if appropriate)**			
Hospital or Clinical Site Name:				
Preceptor ID Number: (In order to de-identify the information provided, please assign ID numbers to all preceptors)				
Employment Type (full-time or part-time)	Full-time employment is employment in which a person works a minimum number of hours as determined by his or her employer. Full-time employment often comes with benefits that are not typically offered to part-time, temporary, or flexible workers, such as annual paid time off, sick leave, and health insurance. Full-time jobs are often considered careers. They generally pay more than part-time jobs and usually require more hours per week.

The Fair Labor Standards Act (FLSA) does not define full-time employment or part-time employment. This is a matter generally to be determined by the employer (U.S. Department of Labor). The definition by employer can vary and is generally published in a company's employee handbook. Companies commonly require an employee to work at least 30 to 35 hours per week to be defined as full-time and therefore eligible for benefits. | Choose One | | |
Part-time		Yes/No	Once each semester or quarter, depending on the program's structure	
Full-time		Yes/No	Once each semester or quarter, depending on the program's structure	
Race/Ethnicity		Choose One		
Non-Hispanic White (Caucasian)	Description of an individual who indicates that he or she is a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.	Yes/No	Once each semester or quarter, depending on the program's structure	
Non-Hispanic Black or African American	Description of an individual who indicates that he or she is a person having origins in any of the black racial groups of Africa.	Yes/No	Once each semester or quarter, depending on the program's structure	
Hispanic/Latino	Description of an individual who indicates that he or she is a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture in origin, regardless of race.	Yes/No	Once each semester or quarter, depending on the program's structure	
Non-Hispanic Asian	Description of an individual who indicates that he or she is a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent (e.g., India, Pakistan, Bangladesh, Sri Lanka, Nepal, Sikkim, and Bhutan). This includes, for example, Cambodia, China, Japan, Korea, Malaysia, Pakistan, the Philippines, Thailand, and Vietnam.	Yes/No	Once each semester or quarter, depending on the program's structure	
Other/Unknown	Description of an individual who indicates that he or she does not identify with any of the race/ethnic categories above or does not choose to provide the information.	Yes/No	Once each semester or quarter, depending on the program's structure	
Gender		Choose One		
Male		Yes/No	Once each semester or quarter, depending on the program's structure	
Female		Yes/No	Once each semester or quarter, depending on the program's structure	
Date of Birth				
Date of birth	Date an individual was born; please provide year, month, and day.	YYYY/MM/DD	Once each semester or quarter, depending on the program's structure	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007. This template should be completed for all APRN students enrolled in an academic period.**			
APRN Student Characteristics				
SON Name:				
Student ID Number: (In order to de-identify the information provided, please assign ID numbers to all students)				
Year and Academic Period of Initial Enrollment		Select All That Apply		
Year and academic period of initial enrollment	Refers to the academic year and the semester/quarter of initial enrollment.	Year and quarter (fall, winter, spring) or year and semester (fall or spring)	Once per admission cycle	
Previous Degrees Received		Select All That Apply		
Associate Degree RN or Diploma RN		Yes/No	Once per admission cycle	
BSN		Yes/No	Once per admission cycle	
BA		Yes/No	Once per admission cycle	
MA		Yes/No	Once per admission cycle	
MS		Yes/No	Once per admission cycle	
PhD		Yes/No	Once per admission cycle	
Other, please specify		If "Yes," specify previous degree name	Once per admission cycle	
Initial Location or Residence	Refers to the location of residence prior to enrollment in APRN program.			
City		Insert name of city	Once per admission cycle	
County		Insert name of county	Once per admission cycle	
State		Insert state two-letter abbreviation	Once per admission cycle	
Previous Institution Location	Refers to the institution attended of place of employment prior to enrollment in APRN program.			
Name of institution/place of employment		Insert full name	Once per admission cycle	
City		Insert name of city	Once per admission cycle	
County		Insert name of county	Once per admission cycle	
State		Insert state two-letter abbreviation	Once per admission cycle	
APRN Specialty Pursued		Choose All That Apply		
Certified Nurse Midwife (CNM)		Yes/No	Once per admission cycle	
Certified Registered Nurse Anesthetist (CRNA)		Yes/No	Once per admission cycle	
Certified Nurse Practitioner (CNP)		Yes/No	Once per admission cycle	
CNP Specialty: Acute Care Nurse Practitioner		Yes/No	Once per admission cycle	
CNP Specialty: Adult/Gero Nurse Practitioner		Yes/No	Once per admission cycle	
CNP Specialty: Family Nurse Practitioner		Yes/No	Once per admission cycle	
CNP Specialty: Pediatric Nurse Practitioner		Yes/No	Once per admission cycle	
CNP Specialty: Other		Yes/No	Once per admission cycle	
Clinical Nurse Specialist (CNS)		Yes/No	Once per admission cycle	
CNS Specialty: Adult/Gero		Yes/No	Once per admission cycle	
CNS Specialty: Other		Yes/No	Once per admission cycle	
Other, please specify		If "Yes," insert name of specialty	Once per admission cycle	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007. This template should be completed for all APRN students enrolled in an academic period.**			
APRN Student Characteristics				
SON Name:				
Student ID Number: (In order to de-identify the information provided, please assign ID numbers to all students)				
Enrollment Type				
Part-time	Semester-based school with mostly 3-credit-hour courses: Most institutions consider 9 credit hours as full-time and 6 credit hours as half-time. Semester-based school with mostly 4-credit-hour courses: Most institutions consider 8 credits as full-time and 4 credit hours as half-time. Quarter schools: Most institutions consider 6 credits as full-time and 3 to 5 credit hours as half-time.	Yes/No	Once each semester or quarter, depending on the program's structure	
Full-time	Semester-based school with mostly 3-credit-hour courses: Most institutions consider 9 credit hours as full-time and 6 credit hours as half-time. Semester-based school with mostly 4-credit-hour courses: Most institutions consider 8 credits as full-time and 4 credit hours as half-time. Quarter schools: Most institutions consider 6 credits as full-time and 3 to 5 credit hours as half-time.	Yes/No	Once each semester or quarter, depending on the program's structure	
Online classes		Yes/No	Once each semester or quarter, depending on the program's structure	
On-site classes		Yes/No	Once each semester or quarter, depending on the program's structure	
Both online and on-site classes		Yes/No	Once each semester or quarter, depending on the program's structure	
Program Type				
DNP, MSN		DNP/MSN	Once per admission cycle	
Precepting Site				
Type of site and name of site where preceptor trains students		Type (hospital or Clinical site) and Name of the site	Once each semester or quarter, depending on the program's structure	
Race/Ethnicity				
Non-Hispanic White (Caucasian)	Description of an individual who indicates that he or she is a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.	Yes/No	Once per admission cycle	
Non-Hispanic Black or African American	Description of an individual who indicates that he or she is a person having origins in any of the black racial groups of Africa.	Yes/No	Once per admission cycle	
Hispanic/Latino	Description of an individual who indicates that he or she is a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture in origin, regardless of race.	Yes/No	Once per admission cycle	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007. This template should be completed for all APRN students enrolled in an academic period.**			
APRN Student Characteristics				
SON Name:				
Student ID Number: (In order to de-identify the information provided, please assign ID numbers to all students)				
Non-Hispanic Asian	Description of an individual who indicates that he or she is a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent (e.g., India, Pakistan, Bangladesh, Sri Lanka, Nepal, Sikkim, and Bhutan). This includes, for example, Cambodia, China, Japan, Korea, Malaysia, Pakistan, the Philippines, Thailand, and Vietnam.	Yes/No	Once per admission cycle	
Other/Unknown	Description of an individual who indicates that he or she does not identify with any of the race/ethnic categories above or does not choose to provide the information.	Yes/No	Once per admission cycle	
Date of Birth				
Date of birth	Date an individual was born; please provide year, month, and day.	YYYY/MM/DD	Once per admission cycle	
Gender		Choose One		
Male		Yes/No	Once per admission cycle	
Female		Yes/No	Once per admission cycle	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Demographic Characteristics of All Applicants (these are to be collected for the aggregate of applicants and not for each individual applicant)				
SON Name:				
Year and Academic Period of Application		Select All That Apply		
Year and academic period of application	Refers to the academic year and the semester/quarter of initial enrollment, if accepted	Year and quarter (fall, winter, spring) or year and semester (fall or spring)	Once per admission cycle	
Total Number of Applicants to APRN Program		Number of Applicants		
Total number of applicants to APRN program	Total number of applicants to APRN program during the academic year and the semester/quarter in reference	Number of applicants	Once per admission cycle	
Previous Degrees Received		Number of Applicants by Degree Received		
Associate Degree RN or Diploma RN		Number of applicants	Once per admission cycle	
BSN		Number of applicants	Once per admission cycle	
BA		Number of applicants	Once per admission cycle	
MA		Number of applicants	Once per admission cycle	
MS		Number of applicants	Once per admission cycle	
PhD		Number of applicants	Once per admission cycle	
Other		Number of applicants	Once per admission cycle	
Race/Ethnicity		Number of Applicants by Race Group		
Non-Hispanic White (Caucasian)	Description of an individual who indicates that he or she is a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.	Number of applicants	Once per admission cycle	
Non-Hispanic Black or African American	Description of an individual who indicates that he or she is a person having origins in any of the black racial groups of Africa.	Number of applicants	Once per admission cycle	
Hispanic/Latino	Description of an individual who indicates that he or she is a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture in origin, regardless of race.	Number of applicants	Once per admission cycle	
Non-Hispanic Asian	Description of an individual who indicates that he or she is a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent (e.g., India, Pakistan, Bangladesh, Sri Lanka, Nepal, Sikkim, and Bhutan). This includes, for example, Cambodia, China, Japan, Korea, Malaysia, Pakistan, the Philippines, Thailand, and Vietnam.	Number of applicants	Once per admission cycle	
Other/Unknown	Description of an individual who indicates that he or she does not identify with any of the race/ethnic categories above or does not choose to provide the information.	Number of applicants	Once per admission cycle	
Age		Number of Applicants by Age Group		
Age	Age will be measured in years and measured as of the date of intended initial enrollment (rounding up or down to the closest whole year; e.g., 43.5 years old will become 44 years old).	- Younger than 21 y.o. - 22–25 y.o. - 26–29 y.o. - 30 y.o. and older	Once per admission cycle	
Gender		Number of Applicants by Gender		
Male		Number of applicants	Once per admission cycle	
Female		Number of applicants	Once per admission cycle	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Demographic Characteristics of Alumni (these are to be collected for the aggregate of applicants and not for each				
SON Name:				
Year and Academic Period of Graduation		Select All That Apply		
Year and academic period of graduation	Refers to the academic year and the semester/quarter during which the APRN students graduated as APRNs,	Year and quarter (fall, winter, spring) or year and semester (fall or spring)	Once each semester or quarter, depending on the program's structure	
Total Number of Students Graduating as APRNs		Number of Graduating APRNs		
Total number of students graduating as APRNs	Total number of APRN students graduating during the academic year and the semester/quarter in reference,	Number of graduating APRNs	Once each semester or quarter, depending on the program's structure	
Race/Ethnicity		Number of Graduating APRNs by Race Group		
Non-Hispanic White (Caucasian)	Description of an individual who indicates that he or she is a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.	Number of graduating APRNs	Once each semester or quarter, depending on the program's structure	
Non-Hispanic Black or African American	Description of an individual who indicates that he or she is a person having origins in any of the black racial groups of Africa.	Number of graduating APRNs	Once each semester or quarter, depending on the program's structure	
Hispanic/Latino	Description of an individual who indicates that he or she is a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture in origin, regardless of race.	Number of graduating APRNs	Once each semester or quarter, depending on the program's structure	
Non-Hispanic Asian	Description of an individual who indicates that he or she is a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent (e.g., India, Pakistan, Bangladesh, Sri Lanka, Nepal, Sikkim, and Bhutan). This includes, for example, Cambodia, China, Japan, Korea, Malaysia, Pakistan, the Philippines, Thailand, and Vietnam.	Number of graduating APRNs	Once each semester or quarter, depending on the program's structure	
Other/Unknown	Description of an individual who indicates that he or she does not identify with any of the race/ethnic categories above or does not choose to provide the information.	Number of graduating APRNs	Once each semester or quarter, depending on the program's structure	
Age		Number of Graduating APRNs by Age Group		
Age	Age will be measured in years and measured as of the last day of the academic period of graduation (rounding up or down to the closest whole year; e.g., 43.5 years old will become 44 years old).	- Younger than 21 y.o. - 22–25 y.o. - 26–29 y.o. - 30 y.o. and older	Once each semester or quarter, depending on the program's structure	
Gender		Number of Graduating APRNs by Gender		

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Demographic Characteristics of Alumni (these are to be collected for the aggregate of applicants and not for each				
SON Name:				
Male		Number of APRN graduating students	Once each semester or quarter, depending on the program's structure	
Female		Number of APRN graduating students	Once each semester or quarter, depending on the program's structure	
Certification and Licensure				
Certification	Number of graduating students during the academic period of reference who passed a national certification examination that measures APRN, role, and population-focused competencies and who maintains competence, as evidenced by recertification in the role through national certification programs	Number of graduating APRNs	Once each semester or quarter, depending on the program's structure	
APRN licensure type	Number of graduating students during the academic period of reference who have obtained a license to practice as an APRN in one of the following four APRN roles: Certified Registered Nurse Anesthetist (CRNA), Certified Nurse Midwife (CNM), Clinical Nurse Specialist (CNS), or Certified Nurse Practitioner (CNP)	Number of APRNs licensed to practice as: - CRNA - CNM - CNS - CNP	Once each semester or quarter, depending on the program's structure	
Alumni Employment	Questions about alumni employment refer solely to the first employment after graduation from the APRN program			
Postgraduation employment	Number of graduating APRNs who had secured employment at the time of their graduation	Number of graduating APRNs	Once each semester or quarter, depending on the program's structure	
Employment type (full-time or part-time)	Full-time employment is employment in which a person works a minimum number of hours as determined by his or her employer. Full-time employment often comes with benefits that are not typically offered to part-time, temporary, or flexible workers, such as annual paid time off, sick leave, and health insurance. Full-time jobs are often considered careers. They generally pay more than part-time jobs and usually require more hours per week. The Fair Labor Standards Act (FLSA) does not define full-time employment or part-time employment. This is a matter generally to be determined by the employer (U.S. Department of Labor). The definition by employer can vary and is generally published in a company's employee handbook. Companies commonly require an employee to work at least 30 to 35 hours per week to be defined as full-time and therefore eligible for benefits.	Number of graduating APRNs who, at graduation, had secured employment: - Full-time - Part-time	Once each semester or quarter, depending on the program's structure	

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Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Demographic Characteristics of Alumni (these are to be collected for the aggregate of applicants and not for each				
SON Name:				
Alumni employment type	Number of graduating APRNS with employment type from the following categories: clinical, teaching, research, administrative	Number of graduating APRNs who, at graduation, had secured employment of types: - Clinical - Research - Teaching - Administrative	Once each semester or quarter, depending on the program's structure	
Location of First Employment After Graduation From APRN Program				

Rural or urban	The Census Bureau identifies two types of urban areas:
	   Urbanized Areas (UAs) of 50,000 or more people; and
	   Urban Clusters (UCs) of at least 2,500 and fewer than 50,000 people.
	 The term "rural" encompasses all populations, housing, and territories not included within an urban area.
		Number of graduating APRNs who, at graduation, had secured employment in locations:
		 - Urban
		 - Rural
			Once each semester or quarter, depending on the program's structure	

Medically underserved area	From the Health Resources and Services Administration: "Medically Underserved Areas/Populations are areas or populations designated by HRSA as having: too few primary care providers, high infant mortality, high poverty and/or high elderly population. Health Professional Shortage Areas (HPSAs) are designated by HRSA as having shortages of primary medical care, dental or mental health providers and may be geographic (a county or service area), demographic (low income population), or institutional (comprehensive health center, federally qualified health center or other public facility)." (http://muafind.hrsa.gov/)	Number of graduating APRNs who, at graduation, had secured employment in medically underserved locations	Once each semester or quarter, depending on the program's structure	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
	Characteristics of Partner Hospitals and Main Hospitals			
Hospital Name:				
Location	The location information will be collected only once.			
City		Insert name of city	One time	
County		Insert name of county	One time	
State		Insert state two-letter abbreviation	One time	

Rural or urban	The Census Bureau identifies two types of urban areas:
	  Urbanized Areas (UAs) of 50,000 or more people; and
	  Urban Clusters (UCs) of at least 2,500 and fewer than 50,000 people.
	The term "rural" encompasses all population, housing, and territory not included within an urban area.
		Urban/Rural	One time	

Inpatient Days by Type of Payer	"An inpatient is a person who has been admitted to a hospital for bed occupancy for purposes of receiving inpatient hospital services. Generally, a patient is considered an inpatient if formally admitted as inpatient with the expectation that he or she will remain at least overnight and occupy a bed even though it later develops that the patient can be discharged or transferred to another hospital and not actually use a hospital bed overnight." —CMS, IOMs, Publication 100-02, Chapter 1, Section 10			
Private	Percentage of total inpatient days paid for by private payers by semester. Measured in percentage of the total number of inpatient days for each semester, rounded to two decimal places.	XX.xx%	Every 6 months	
Medicare	Percentage of total inpatient days paid for by Medicare by semester. Measured in percentage of the total number of inpatient days for each semester, rounded to two decimal places.	XX.xx%	Every 6 months	
Medicaid	Percentage of total inpatient days paid for by Medicaid by semester. Measured in percentage of the total number of inpatient days for each semester, rounded to two decimal places.	XX.xx%	Every 6 months	
Other	Percentage of total inpatient days paid for by other sources (that are not private, Medicare, or Medicaid) by semester. Measured in percentage of the total number of inpatient days for each semester, rounded to two decimal places.	XX.xx%	Every 6 months	
Outpatient Visits by Type of Payer	There are two types of outpatient care: 1. An outpatient (or out-patient) is a patient who is not hospitalized for 24 hours or more but visits a hospital, clinic, or associated facility for diagnosis or treatment. Treatment provided in this fashion is called ambulatory care. Sometimes surgery is performed without the need for a formal hospital admission or an overnight stay. This is called outpatient surgery. 2. "The use of a bed for physician periodic monitoring and active monitoring by the hospital's nursing or other ancillary staff, for the patient care which are reasonable and necessary to evaluate an outpatient's condition or determine the need for an inpatient admission. " —Novitas, Local Coverage Determination (LCD) L27548			
Private	Percentage of total outpatient visits paid for by private payers by semester. Measured in percentage of the total number of outpatient visits for each semester, rounded to two decimal places.	XX.xx%	Every 6 months	
Medicare	Percentage of total outpatient visits paid for by Medicare by semester. Measured in percentage of the total number of outpatient visits for each semester, rounded to two decimal places.	XX.xx%	Every 6 months	
Medicaid	Percentage of total outpatient visits paid for by Medicaid by semester. Measured in percentage of the total number of outpatient visits for each semester, rounded to two decimal places.	XX.xx%	Every 6 months	
Other	Percentage of total outpatient visits paid for by other sources (that are not private, Medicare, or Medicaid) by semester. Measured in percentage of the total number of outpatient visits for each semester, rounded to two decimal places.	XX.xx%	Every 6 months	
Organization Size				
Number of physicians employed	Total number of physicians employed by the hospital during each semester.	XXX physicians	Every 6 months	
Number of Registered Nurses (RNs) employed	Total number of RNs employed by the hospital during each semester.	XXX RNs	Every 6 months	
Number of Licensed Practical Nurses (LPNs) or Licensed Vocational Nurses (LVNs) employed	Total number of LPNs and LVNs employed by the hospital during each semester.	XXX LPNs/LVNs	Every 6 months	
Total number of full-time employees	Total number of full-time employees employed by the hospital during each semester.	XXX full-time employees	Every 6 months	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Characteristics of Partner Hospitals and Main Hospitals				
Hospital Name:				
Staffed bed size	Total number of staffed beds during each semester. Staffed beds: Beds that are licensed and physically available for which staff is on hand to attend to the patient who occupies the bed. Staffed beds include those that are occupied and those that are vacant (http://archive.ahrq.gov/research/havbed/definitions.htm).	XXX staffed beds	Every 6 months	
Number of Nurses by Type (RN, APRN)				
Registered Nurse (RN)		XXX RNs	Every 6 months	
Advanced Practice Registered Nurse (APRN)	Total number of APRNs employed by the hospital for each semester, including all specialties. The total number of APRNs should equal the sum of CNMs, CRNAs, NPs, and CNSs.	XXX APRNs	Every 6 months	
Certified Nurse Midwife (CNM)		XXX CNMs	Every 6 months	
Certified Registered Nurse Anesthetist (CRNA)		XXX CRNAs	Every 6 months	
Nurse Practitioner (NP)	Total number of NPs employed by the hospital for each semester, including all specialties. The total number of NPs should equal the sum of Acute Care, Adult/Gero, Family, Pediatric, and other NPs.	XXX NPs	Every 6 months	
NP Specialty: Acute Care Nurse Practitioner		XXX Adult Care NPs	Every 6 months	
NP Specialty: Adult/Gero Nurse Practitioner		XXX Adult/Gero NPs	Every 6 months	
NP Specialty: Family Nurse Practitioner		XXX Family NPs	Every 6 months	
NP Specialty: Pediatric Nurse Practitioner		XXX Pediatric NPs	Every 6 months	
NP Specialty: Other		XXX other NPs	Every 6 months	
Clinical Nurse Specialist (CNS)	Total number of CNSs employed by the hospital for each semester, including all specialties. The total number of CNSs should equal the sum of Adult/Gero and other CNSs.	XXX CNSs	Every 6 months	
CNS Specialty: Adult/Gero		XXX Adult/Gero CNSs	Every 6 months	
CNS Specialty: Other		XXX other CNSs	Every 6 months	
Other, please specify	Are other types of nurses employed by the hospital? If so, please include the type and specialty and the total number of nurses for each semester.	XXX <type of nurse> nurses	Every 6 months	
Other Hospital Characteristics				
Primary, secondary, tertiary, or quaternary care	- Primary care: The general health care that people receive on a routine basis that is not associated with an acute or chronic illness or disability and may be provided by a physician, NP, or PA. - Secondary care: Secondary health care services are provided by a physician specialist (such as a pediatrician or internist) upon referral by a primary care physician/NP. - Tertiary care: Tertiary care is specialized consultative health care, usually for inpatients and on referral from a primary or secondary health professional, in a facility that has personnel and facilities for advanced medical investigation and treatment, such as a tertiary referral hospital. Examples of tertiary care services are cancer management, neurosurgery, cardiac surgery, plastic surgery, treatment for severe burns, advanced neonatology services, palliative, and other complex medical and surgical interventions. - Quaternary care: Quaternary care provides for the most complex level of medical and surgical care and is available only in a limited number of academic health science centers. Some of these centers are regional or national centers that offer more specialized care.	- Primary - Secondary - Tertiary - Quaternary	One time	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Characteristics of Partner Hospitals and Main Hospitals				
Hospital Name:				
For profit, nonprofit private, nonprofit public	For profit: A business or other organization whose primary goal is making money (a profit), as opposed to a nonprofit organization that focuses on a goal, such as helping the community, and is concerned with making only as much money as necessary to keep the organization operating. Most companies considered to be businesses are for-profit organizations; this includes anything from retail stores to restaurants to insurance companies to real-estate companies. Nonprofit private: Nonprofit health care organizations are primarily responsible and accountable to the communities and populations they serve. They are legally and ethically bound to "do good" for the benefit of their communities. Their governing bodies comprise leaders from the communities they serve. Rather than inuring to the benefit of private owners, the earnings and reserves of nonprofit health care organizations are reinvested to benefit the community. A portion of those investments is made to improve quality, service, and efficiency, usually in highly competitive environments. The remaining investments are made in a variety of community programs, services, or products that do not cover their costs to improve the health status of vulnerable populations and the broader community. A private nonprofit organization receives most of its funds from private sources. Nonprofit public: A public nonprofit health care organization is a nonprofit health care organization that is funded wholly or in part by public sources, such as a city, county, tax district, or state.	- For profit - Nonprofit private - Nonprofit public	One time	
Did you lose accreditation in the last 10 years?	Did the hospital lose accreditation provided by The Joint Commission (TJC), formerly the Joint Commission on Accreditation of Healthcare Organizations (JCAHO), in the last 10 years? Hospital accreditation: A self-assessment and external peer-assessment process used by health care organizations to accurately assess their level of performance in relation to established standards and to implement ways to continuously improve.	Yes/No	One time	
Outpatient visits	Total number of outpatient visits per semester	XXX outpatient visits	Every 6 months	
Inpatient days	Total number of inpatient days per semester	XXX inpatient days	Every 6 months	
Total Number of Staff Available for Seeing Patients				
Physicians (MD or DO)	Total number of physicians employed by the hospital during each semester	XXX physicians	Every 6 months	
Physician's Assistant (PA)	Total number of PAs employed by the hospital during each semester	XXX PAs	Every 6 months	
Advanced Practice Registered Nurse (APRN)	Total number of APRNs employed by the hospital during each semester	XXX APRNs	Every 6 months	
Registered Nurse (RN)	Total number of RNs employed by the hospital during each semester	XXX RNs	Every 6 months	
Other, please specify	Number of staff who are not physicians, PAs, APRNs, or RNs employed by the hospital during each semester	XXX <insert staff type> staff	Every 6 months	
Number of Preceptors				
Number of full-time employees who are preceptors for APRN students	Full-time employment is employment in which a person works a minimum number of hours defined as such by his or her employer. Full-time employment often comes with benefits that are not typically offered to part-time, temporary, or flexible workers, such as annual paid time off, sick leave, and health insurance. Full-time jobs are often considered careers. They generally pay more than part-time jobs and usually require more hours per week. The Fair Labor Standards Act (FLSA) does not define full-time employment or part-time employment. This is a matter generally to be determined by the employer (U.S. Department of Labor). The definition by employer can vary and is generally published in a company's employee handbook. Companies commonly require at least 30–35 hours per week to be defined as a full-time employee and therefore eligible for benefits.	XXX full-time preceptors	Once each semester or quarter, depending on the program's structure	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.			
Characteristics of Partner Hospitals and Main Hospitals				
Hospital Name:				
Number of full-time employees who are preceptors for all types of students (medicine, PA, etc.)	Full-time employment is employment in which a person works a minimum number of hours defined as such by his or her employer. Full-time employment often comes with benefits that are not typically offered to part-time, temporary, or flexible workers, such as annual paid time off, sick leave, and health insurance. Full-time jobs are often considered careers. They generally pay more than part-time jobs and usually require more hours per week.

The Fair Labor Standards Act (FLSA) does not define full-time employment or part-time employment. This is a matter generally to be determined by the employer (U.S. Department of Labor). The definition by employer can vary and is generally published in a company's employee handbook. Companies commonly require at least 30–35 hours per week to be defined as a full-time employee and therefore eligible for benefits | XXX full-time precerptors | Once each semester or quarter, depending on the program's structure | |
| Number of part-time employees who are preceptors for APRN students | Full-time employment is employment in which a person works a minimum number of hours defined as such by his or her employer. Full-time employment often comes with benefits that are not typically offered to part-time, temporary, or flexible workers, such as annual paid time off, sick leave, and health insurance. Full-time jobs are often considered careers. They generally pay more than part-time jobs and usually require more hours per week.

The Fair Labor Standards Act (FLSA) does not define full-time employment or part-time employment. This is a matter generally to be determined by the employer (U.S. Department of Labor). The definition by employer can vary and is generally published in a company's employee handbook. Companies commonly require at least 30–35 hours per week to be defined as a full-time employee and therefore eligible for benefits | XXX part-time preceptors | Once each semester or quarter, depending on the program's structure | |
| Number of part-time employees who are preceptors for all types of students (medicine, PA, etc.) | Full-time employment is employment in which a person works a minimum number of hours defined as such by his or her employer. Full-time employment often comes with benefits that are not typically offered to part-time, temporary, or flexible workers, such as annual paid time off, sick leave, and health insurance. Full-time jobs are often considered careers. They generally pay more than part-time jobs and usually require more hours per week.

The Fair Labor Standards Act (FLSA) does not define full-time employment or part-time employment. This is a matter generally to be determined by the employer (U.S. Department of Labor). The definition by employer can vary and is generally published in a company's employee handbook. Companies commonly require at least 30–35 hours per week to be defined as a full-time employee and therefore eligible for benefits | XXX part-time preceptors | Once each semester or quarter, depending on the program's structure | |
Student-to-Preceptor Ratio by Type of Student	Ratio should be given at an individual level (aka three preceptors per one APRN student)			
All types of students, including APRN, medical students, PA students, etc.	Total number of preceptors devided by the total number of students	XXX preceptors per one student	Once each semester or quarter, depending on the program's structure	
Advanced Practice Registered Nurse (APRN)	Total number of preceptors divided by the total number of APRN students	XXX preceptors per one APRN student	Once each semester or quarter, depending on the program's structure	
Certified Nurse Midwife (CNM)	Total number of preceptors divided by the total number of CNM students	XXX preceptors per one CNM student	Once each semester or quarter, depending on the program's structure	
Certified Registered Nurse Anesthetist (CRNA)	Total number of preceptors divided by the total number of CRNA students	XXX preceptors per one CRNA student	Once each semester or quarter, depending on the program's structure	
Nurse Practitioner (NP)	Total number of preceptors divided by the total number of NP students	XXX preceptors per one NP student	Once each semester or quarter, depending on the program's structure	
NP Specialty: Acute Care	Total number of preceptors divided by the total number of Acute Care NP students	XXX preceptors per one Acute Care NP student	Once each semester or quarter, depending on the program's structure	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Characteristics of Partner Hospitals and Main Hospitals				
Hospital Name:				
NP Specialty: Adult/Gero	Total number of preceptors divided by the total number of Adult/Gero NP students.	XXX preceptors per one Adult/Gero NP student	Once each semester or quarter, depending on the program's structure	
NP Specialty: Family	Total number of preceptors divided by the total number of Family NP students.	XXX preceptors per one Family NP student	Once each semester or quarter, depending on the program's structure	
NP Specialty: Pediatrics	Total number of preceptors divided by the total number of Pediatric NP students.	XXX preceptors per one Pediatric NP student	Once each semester or quarter, depending on the program's structure	
NP Specialty: Other	Total number of preceptors divided by the total number of NP students. "Other" refers to NP students who have a specialty other than acute care, adult/gero, family, or pediatrics.	XXX preceptors per one other NP student	Once each semester or quarter, depending on the program's structure	
Clinical Nurse Specialist (CNS)	Total number of preceptors divided by the total number of CNS students.	XXX preceptors per one CNS student	Once each semester or quarter, depending on the program's structure	
CNS Specialty: Adult/Gero	Total number of preceptors divided by the total number of Adult/Gero CNS students.	XXX preceptors per one Adult/Gero CNS student	Once each semester or quarter, depending on the program's structure	
CNS Specialty: Other	Total number of preceptors divided by the total number of other CNS students. "Other" refers to CNS students who have a specialty other than adult/gero.	XXX preceptors per one other CNS student	Once each semester or quarter, depending on the program's structure	
Financial Incentives Offered to Preceptors	Does the hospital offer financial incentives to preceptors based on:	Select All That Apply		
Experience of the preceptor	The number of years of experience precepting?	Yes/No	Once each semester or quarter, depending on the program's structure	
Specialty	The specialty of the preceptor?	Yes/No	Once each semester or quarter, depending on the program's structure	
Number of students/week precepting	The number of students each individual precepts per week?	Yes/No	Once each semester or quarter, depending on the program's structure	
Number of hours/week precepting	The number of hours each individual spends precepting each week?	Yes/No	Once each semester or quarter, depending on the program's structure	
Location of training	The location and type of training site?	Yes/No	Once each semester or quarter, depending on the program's structure	
Other	Other characteristics/aspects? If so, please specify.	If "Yes," insert other type of basis for financial incentives	Once each semester or quarter, depending on the program's structure	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Characteristics of Schools of Nursing				
SON Name:				
Structure of Program				
Semester/quarter	Is the academic year structure based on semesters or quarters?	Semester/quarter	One time	
Number of Students Who **Applied,** by Degree				
Doctor of Nursing Practice (DNP)	Total number of applicants to the DNP program per admission cycle	XXX applicants	Once per admission cycle	
Master of Science in Nursing (MSN)	Total number of applicants to the MSN program per admission cycle	XXX applicants	Once per admission cycle	
Other graduate degrees, please specify	Total number of applicants to graduate programs other than DNP and MSN	XXX applicants to <insert program name>	Once per admission cycle	
Number of Students **Admitted,** by Degree				
Doctor of Nursing Practice (DNP)	Total number of students admitted to the DNP program per admission cycle	XXX admitted students	Once per admission cycle	
Master of Science in Nursing (MSN)	Total number of students admitted to the MSN program per admission cycle	XXX admitted students	Once per admission cycle	
Other graduate degrees, please specify	Total number of students admitted to graduate programs other than DNP and MSN	XXX admitted students to <insert program name>	Once per admission cycle	
Number of Students **Enrolled,** by Degree				
Doctor of Nursing Practice (DNP)	Total number of students enrolled in the DNP program per admission cycle	XXX enrolled students	Once per admission cycle	
Master of Science in Nursing (MSN)	Total number of students enrolled in the MSN program per admission cycle	XXX enrolled students	Once per admission cycle	
Other graduate degrees, please specify	Total number of students enrolled in graduate programs other than DNP and MSN	XXX enrolled students in <insert program name>	Once per admission cycle	
Number of Students **Graduated,** by Degree				
Doctor of Nursing Practice (DNP)	Total number of students graduated from DNP programs	XXX graduated students	Once each semester or quarter, depending on the program's structure	
Master of Science in Nursing (MSN)	Total number of students graduated from MSN programs	XXX graduated students	Once each semester or quarter, depending on the program's structure	
Other graduate degrees, please specify	Total number of students graduated from graduate programs other than DNP and MSN	XXX graduated students from <insert program name>	Once each semester or quarter, depending on the program's structure	
Number of Students Who **Applied,** by Specialty				
Advanced Practice Registered Nurse (APRN)	Total number of APRN applicants per admission cycle	XXX applicants	Once per admission cycle	
Certified Nurse Midwife (CNM)	Total number of CNM applicants per admission cycle	XXX applicants	Once per admission cycle	
Certified Registered Nurse Anesthetist (CRNA)	Total number of CRNA applicants per admission cycle	XXX applicants	Once per admission cycle	
Nurse Practitioner (NP)	Total number of NP applicants per admission cycle	XXX applicants	Once per admission cycle	
NP Specialty: Acute Care	Total number of Acute Care NP applicants per admission cycle	XXX applicants	Once per admission cycle	
NP Specialty: Adult/Gero	Total number of Adult/Gero NP applicants per admission cycle	XXX applicants	Once per admission cycle	
NP Specialty: Family	Total number of Family NP applicants per admission cycle	XXX applicants	Once per admission cycle	
NP Specialty: Pediatric	Total number of Pediatric NP applicants per admission cycle	XXX applicants	Once per admission cycle	
NP Specialty: Other	Total number of NP applicants for specialties other than acute care, adult/gero, family, or pediatrics, per admission cycle	XXX applicants	Once per admission cycle	
Clinical Nurse Specialist (CNS)	Total number of CNS applicants per admission cycle	XXX applicants	Once per admission cycle	
CNS Specialty: Adult/Gero	Total number of Adult/Gero CNS applicants per admission cycle	XXX applicants	Once per admission cycle	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Characteristics of Schools of Nursing				
SON Name:				
CNS Specialty: Other	Total number of CNS applicants for specialties other than Adult/Gero CNS per admission cycle	XXX applicants	Once per admission cycle	
Number of Students **Admitted,** by Specialty				
Advanced Practice Registered Nurse (APRN)	Total number of APRN applicants admitted per admission cycle	XXX admitted students	Once per admission cycle	
Certified Nurse Midwife (CNM)	Total number of CNM applicants admitted per admission cycle	XXX admitted students	Once per admission cycle	
Certified Registered Nurse Anesthetist (CRNA)	Total number of CRNA applicants admitted per admission cycle	XXX admitted students	Once per admission cycle	
Nurse Practitioner (NP)	Total number of NP applicants per admitted admission cycle	XXX admitted students	Once per admission cycle	
NP Specialty: Acute Care	Total number of Acute Care NP applicants admitted per admission cycle	XXX admitted students	Once per admission cycle	
NP Specialty: Adult/Gero	Total number of Adult/Gero NP applicants admitted per admission cycle	XXX admitted students	Once per admission cycle	
NP Specialty: Family	Total number of Family NP applicants admitted per admission cycle	XXX admitted students	Once per admission cycle	
NP Specialty: Pediatrics	Total number of Pediatric NP applicants admitted per admission cycle	XXX admitted students	Once per admission cycle	
NP Specialty: Other	Total number of NP applicants for specialties other than acute care, adult/gero, family, or pediatrics admitted per admission cycle	XXX admitted students	Once per admission cycle	
Clinical Nurse Specialist (CNS)	Total number of CNS applicants admitted per admission cycle	XXX admitted students	Once per admission cycle	
CNS Specialty: Adult/Gero	Total number of Adult/Gero CNS applicants admitted per admission cycle	XXX admitted students	Once per admission cycle	
CNS Specialty: Other	Total number of CNS applicants for specialties other than adult/gero admitted per admission cycle.	XXX admitted students	Once per admission cycle	
Number of Students **Enrolled,** by Specialty				
Advanced Practice Registered Nurse (APRN)	Total number of new students enrolled in the APRN program	XXX enrolled students	Once per admission cycle	
Certified Nurse Midwife (CNM)	Total number of new students enrolled in the CNM program	XXX enrolled students	Once per admission cycle	
Certified Registered Nurse Anesthetist (CRNA)	Total number of new students enrolled in the CRNA program	XXX enrolled students	Once per admission cycle	
Nurse Practitioner (NP)	Total number of new students enrolled in the NP program	XXX enrolled students	Once per admission cycle	
NP Specialty: Acute Care	Total number of new students enrolled in the Acute Care NP program	XXX enrolled students	Once per admission cycle	
NP Specialty: Adult/Gero	Total number of new students enrolled in the Adult/Gero NP program	XXX enrolled students	Once per admission cycle	
NP Specialty: Family	Total number of new students enrolled in the Family NP program	XXX enrolled students	Once per admission cycle	
NP Specialty: Pediatrics	Total number of new students enrolled in the Pediatric NP program	XXX enrolled students	Once per admission cycle	
NP Specialty: Other	Total number of new students enrolled in NP programs other than acute care, adult/gero, family, or pediatrics	XXX enrolled students	Once per admission cycle	
Clinical Nurse Specialist (CNS)	Total number of new students enrolled in the CNS program	XXX enrolled students	Once per admission cycle	
CNS Specialty: Adult/Gero	Total number of new students enrolled in the Adult-Gero CNS program	XXX enrolled students	Once per admission cycle	
CNS Specialty: Other	Total number of new students enrolled in CNS programs other than adult/gero	XXX enrolled students	Once per admission cycle	
Number of Students **Graduated,** by Specialty				
Advanced Practice Registered Nurse (APRN)	Total number of students graduated from APRN program	XXX graduated students by academic period	Once each semester or quarter, depending on the program's structure	
Certified Nurse Midwife (CNM)	Total number of students graduated from CNM program	XXX graduated students by academic period	Once each semester or quarter, depending on the program's structure	
Certified Registered Nurse Anesthetist (CRNA)	Total number of students graduated from CRNA program	XXX graduated students by academic period	Once each semester or quarter, depending on the program's structure	
Nurse Practitioner (NP)	Total number of students graduated from NP programs	XXX graduated students by academic period	Once each semester or quarter, depending on the program's structure	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.			
Characteristics of Schools of Nursing				
SON Name:				
NP Specialty: Acute Care	Total number of students graduated from Acute Care NP program	XXX graduated students by academic period	Once each semester or quarter, depending on the program's structure	
NP Specialty: Adult/Gero	Total number of students graduated from Adult/Gero NP program	XXX graduated students by academic period	Once each semester or quarter, depending on the program's structure	
NP Specialty: Family	Total number of students graduated from Family NP program	XXX graduated students by academic period	Once each semester or quarter, depending on the program's structure	
NP Specialty: Pediatric	Total number of students graduated from Pediatric NP program	XXX graduated students by academic period	Once each semester or quarter, depending on the program's structure	
NP Specialty: Other	Total number of students graduated from NP programs other than acute care, adult/gero, family, or pediatrics	XXX graduated students by academic period	Once each semester or quarter, depending on the program's structure	
Clinical Nurse Specialist (CNS)	Total number of students graduated from CNS programs	XXX graduated students by academic period	Once each semester or quarter, depending on the program's structure	
CNS Specialty: Adult/Gero	Total number of students graduated from Adult/Gero CNS program	XXX graduated students by academic period	Once each semester or quarter, depending on the program's structure	
CNS Specialty: Other	Total number of students graduated from CNS programs other than adult/gero	XXX graduated students by academic period	Once each semester or quarter, depending on the program's structure	
Number of Faculty				
Part-time	Full-time employment is employment in which a person works a minimum number of hours defined as such by his or her employer. Full-time employment often comes with benefits that are not typically offered to part-time, temporary, or flexible workers, such as annual paid time off, sick leave, and health insurance. Full-time jobs are often considered careers. They generally pay more than part-time jobs and usually require more hours per week. The Fair Labor Standards Act (FLSA) does not define full-time employment or part-time employment. This is a matter generally to be determined by the employer (U.S. Department of Labor). The definition by employer can vary and is generally published in a company's employee handbook. Companies commonly require at least 30–35 hours per week to be defined as a full-time employee and therefore eligible for benefits.	Total number of part-time faculty by academic period	Once each semester or quarter, depending on the program's structure	
Full-time	Full-time employment is employment in which a person works a minimum number of hours defined as such by his or her employer. Full-time employment often comes with benefits that are not typically offered to part-time, temporary, or flexible workers, such as annual paid time off, sick leave, and health insurance. Full-time jobs are often considered careers. They generally pay more than part-time jobs and usually require more hours per week. The Fair Labor Standards Act (FLSA) does not define full-time employment or part-time employment. This is a matter generally to be determined by the employer (U.S. Department of Labor). The definition by employer can vary and is generally published in a company's employee handbook. Companies commonly require at least 30–35 hours per week to be defined as a full-time employee and therefore eligible for benefits.	Total number of full-time faculty by academic period	Once each semester or quarter, depending on the program's structure	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Characteristics of Schools of Nursing				
SON Name:				
Tenure track	Tenure track is an employment structure whereby the holder of a post, typically an academic one, is guaranteed consideration for eventual tenure. Tenure is a status granted after a trial period to a teacher that gives protection from summary dismissal and affords the right not to be fired without cause after an initial probationary period. Tenure systems are usually justified by the claim that they encourage academic freedom by preventing instructors from being fired for openly disagreeing with authorities or popular opinion.	Total number of tenure-track faculty by academic period	Once each semester or quarter, depending on the program's structure	
Non-tenure-track	Non-tenure-track faculty are members of a postsecondary institution's faculty who are either not on the tenure track or whose institution does not offer a tenure program. Tenure is a status granted after a trial period to a teacher that gives protection from summary dismissal and affords the right not to be fired without cause after an initial probationary period. Tenure systems are usually justified by the claim that they encourage academic freedom by preventing instructors from being fired for openly disagreeing with authorities or popular opinion.	Total number of non-tenure-track faculty by academic period	Once each semester or quarter, depending on the program's structure	
Clinical part-time		Total number of clinical part-time faculty by academic period	Once each semester or quarter, depending on the program's structure	
Clinical full-time		Total number of clinical full-time faculty by academic period	Once each semester or quarter, depending on the program's structure	
Adjunct faculty leading course sections	An adjunct professor is a professor who does not hold a permanent or full-time position at the given academic institution. This may be someone with a job outside the academic institution and teaching courses in a specialized field or someone hired to teach courses on a contractual basis (frequently renewable contracts). Adjunct faculty may give guest presentations, serve on graduate research committees, or serve as preceptors. The position generally includes a teaching load below the minimum required to earn benefits (health care, life insurance, etc.), although the number of courses taught can vary.	Total number of adjunct faculty by academic period	Once each semester or quarter, depending on the program's structure	
Number of Faculty, by Degree				
Doctor of Philosophy (PhD)		Total number of faculty with PhD by academic period	Once each semester or quarter, depending on the program's structure	
Doctor of Nursing Practice (DNP)		Total number of faculty with DNP by academic period	Once each semester or quarter, depending on the program's structure	
Practice Doctorate		Total number of faculty with Practice Doctorate by academic period	Once each semester or quarter, depending on the program's structure	
Master of Arts (MA)		Total number of faculty with MA by academic period	Once each semester or quarter, depending on the program's structure	
Master of Science in Nursing (MSN)		Total number of faculty with MSN by academic period	Once each semester or quarter, depending on the program's structure	
Other		Total number of faculty with degrees other than the ones listed above by academic period	Once each semester or quarter, depending on the program's structure	
Clinical/Didactic Hours Required for Graduation as an APRN				
Number of course credits	How many course credits are required to graduate with an APRN degree?	XXX course credits	One time	
Number of clinical credits	How many clinical credits are required to graduate with an APRN degree?	XXX clinical credits	One time	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Characteristics of Schools of Nursing				
SON Name:				
Number of clinical hours	How many clinical hours are required to graduate with an APRN degree? Clinical hours should be approximated to the nearest half-hour.	HH.hh clinical hours	One time	
Number of clinical hours in practicum settings	Of the total number of clinical hours required to graduate with an APRN degree, how many hours need to be spent in a practicum setting? Hours should be approximated to the nearest half-hour.	HH.hh practicum hours	One time	
Number of didactic credits for courses with a clinical practicum	How many didactic credits for courses with a clinical practicum are needed to graduate with an APRN degree?	XXX didactic credits for courses with a clinical practicum	One time	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Characteristics of SON Faculty (these are to be collected for the aggregate of SON faculty and not for each individual)				
SON Name:				
Gender				
Male	Total number of male SON faculty	YY male faculty per academic period	Once each semester or quarter, depending on the program's structure	
Female	Total number of female SON faculty	XX female faculty per academic period	Once each semester or quarter, depending on the program's structure	
Race/Ethnicity				
Non-Hispanic White (Caucasian)	Total number of SON faculty who indicate having origins in any of the original peoples of Europe, the Middle East, or North Africa.	XXX non-Hispanic White (Caucasian) faculty per academic period	Once each semester or quarter, depending on the program's structure	
Non-Hispanic Black or African-American	Total number of SON faculty who indicate having origins in any of the black racial groups of Africa.	XXX non-Hispanic Black/African-American faculty per academic period	Once each semester or quarter, depending on the program's structure	
Hispanic/Latino	Total number of SON faculty who indicate being of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture in origin, regardless of race.	XXX Hispanic/Latino faculty per academic period	Once each semester or quarter, depending on the program's structure	
Non-Hispanic Asian	Total number of SON faculty who indicate having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent (e.g., India, Pakistan, Bangladesh, Sri Lanka, Nepal, Sikkim, and Bhutan). This includes, for example, Cambodia, China, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.	XXX Asian faculty per academic period	Once each semester or quarter, depending on the program's structure	
Other	Total number of SON faculty who do not identify with any of the race/ethnic categories above or do not provide the information.	XXX other faculty per academic period	Once each semester or quarter, depending on the program's structure	
Age Profiles	Age will be measured in years since birth, rounding up or down to the closest whole year (e.g., 43.5 years old will become 44 years old). Age will be measured as of the last day of the corresponding 6-month period for the current calendar year (e.g., if survey is filled in May, then experience is measured as of June 30 of the current calendar year, and if the survey is filled in October, then experience is measured as of December 31 of the current calendar year).			
20–29		XXX number of faculty ages 20–29 per academic period	Once each semester or quarter, depending on the program's structure	
30–39		XXX number of faculty ages 30–39 per academic period	Once each semester or quarter, depending on the program's structure	
40–49		XXX number of faculty ages 40–49 per academic period	Once each semester or quarter, depending on the program's structure	
50–64		XXX number of faculty ages 50–64 per academic period	Once each semester or quarter, depending on the program's structure	
65+		XXX number of faculty ages 65 or older per academic period	Once each semester or quarter, depending on the program's structure	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Characteristics of SON Faculty (these are to be collected for the aggregate of SON faculty and not for each individual)				
SON Name:				
Years Teaching as Faculty	Length of time the individual has taught at a SON as a faculty member. Teaching experience will be measured in number of years (rounding up or down to the closest whole year; e.g., 3.5 years will become 4 years) as of the last day of the corresponding 6-month period for the current calendar year (e.g., if survey is filled in May, then experience is measured as of June 30 of the current calendar year, and if the survey is filled in October, then experience is measured as of December 31 of the current calendar year).			
<1		XXX number of faculty with less than 1 year of teaching experience per academic period	Once each semester or quarter, depending on the program's structure	
1–2		XXX number of faculty with 1–2 years of teaching experience per academic period	Once each semester or quarter, depending on the program's structure	
3–5		XXX number of faculty with 3–5 years of teaching experience per academic period	Once each semester or quarter, depending on the program's structure	
6–10		XXX number of faculty with 6–10 years of teaching experience per academic period	Once each semester or quarter, depending on the program's structure	
11+		XXX number of faculty with 11 or more years of teaching experience per academic period	Once each semester or quarter, depending on the program's structure	
Years of Any Type of Clinical Practice	Length of time the individual identifies as being a healthcare provider with his or her current professional title (MD, DO, PA, APRN, RN, other). Clinical practice will be measured in number of years (rounding up or down to the closest whole year; e.g., 3.5 years will become 4 years) and measured as of the last day of the corresponding 6-month period for the current calendar year (e.g., if survey is filled in May, then experience is measured as of June 30 of the current calendar year, and if the survey is filled in October, then experience is measured as of December 31 of the current calendar year).			
0–3		XXX number of faculty with up to 3 years of clinical experience per academic period	Once each semester or quarter, depending on the program's structure	
4–7		XXX number of faculty with 4–7 years of clinical experience per academic period	Once each semester or quarter, depending on the program's structure	
8–12		XXX number of faculty with 8–12 years of clinical experience per academic period	Once each semester or quarter, depending on the program's structure	
13–20		XXX number of faculty with 13–20 years of clinical experience per academic period	Once each semester or quarter, depending on the program's structure	
21+		XXX number of faculty with 21 or more years of clinical experience per academic period	Once each semester or quarter, depending on the program's structure	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Characteristics of Partner Community-Based Care Settings (CCSs)				
CCS Name:				
Organizational Characteristics				
Date CCS was open to provide health care for first time	Provide the date CCS was open for first time as year, month, and day.	YYYY/MM/DD	One time	
Did the CCS partner with hospitals prior to the demonstration?		Yes/No	One time	
Did the CCS partner with SONs prior to the demonstration?		Yes/No	One time	
Type of CCS		Choose all that apply		
Federally qualified health center		Yes/No	One time	
Federally qualified health center look-alike		Yes/No	One time	
Chronic care practice		Yes/No	One time	
Rural health clinic		Yes/No	One time	
Primary care clinic/practice		Yes/No	One time	
Nurse-run clinic		Yes/No	One time	
Multispecialty practice		Yes/No	One time	
Public health facility		Yes/No	One time	
Long-term-care setting		Yes/No	One time	
Home health agency		Yes/No	One time	
Mental health facility		Yes/No	One time	
Other, please specify		If "Yes," please specify type of CCS	One time	
Location of CCS				
City		Insert name of city	One time	
County		Insert name of county	One time	
State		Insert state two-letter abbreviation	One time	
Rural or urban	The Census Bureau identifies two types of urban areas: Urbanized Areas (UAs) of 50,000 or more people; and Urban Clusters (UCs) of at least 2,500 and fewer than 50,000 people. The term "rural" encompasses all population, housing, and territory not included within an urban area.	Urban/rural	One time	
Number of APRNs Trained per Site by Specialty	Semester is defined in this context as a period of 6 months, from either January through June or July through December for a given year.			
Advanced Practice Registered Nurse (APRN)	Total number of APRNs in training at the CCS for each semester, including all specialties. The total number of APRNs should equal the sum of CNMs, CRNAs, NPs, and CNSs.	XXX APRNs for first/second semester of year YY	Once each semester or quarter, depending on the program's structure	
Certified Nurse Midwife (CNM)		XXX CNMs for first/second semester of year YY	Once each semester or quarter, depending on the program's structure	
Certified Registered Nurse Anesthetist (CRNA)		XXX CRNAs for first/second semester of year YY	Once each semester or quarter, depending on the program's structure	
Nurse Practitioner (NP)	Total number of NPs in training at the CCS for each semester, including all specialties. The total number of NPs should equal the sum of Acute Care, Adult/Gero, Family, Pediatric, and other NPs.	XXX NPs for first/second semester of year YY	Once each semester or quarter, depending on the program's structure	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Characteristics of Partner Community-Based Care Settings (CCSs)				
CCS Name:				
NP Specialty: Acute Care		XXX Adult Care NPs for first/second semester of year YY	Once each semester or quarter, depending on the program's structure	
NP Specialty: Adult/Gero		XXX Adult/Gero NPs for first/second semester of year YY	Once each semester or quarter, depending on the program's structure	
NP Specialty: Family		XXX Family NPs for first/second semester of year YY	Once each semester or quarter, depending on the program's structure	
NP Specialty: Pediatrics		XXX Pediatric NPs for first/second semester of year YY	Once each semester or quarter, depending on the program's structure	
NP Specialty: Other		XXX other NPs for first/second semester of year YY	Once each semester or quarter, depending on the program's structure	
Clinical Nurse Specialist (CNS)	Total number of CNSs in training at the CCS for each semester, including all specialties. The total number of CNSs should equal the sum of Adult/Gero and other CNSs.	XXX CNSs for first/second semester of year YY	Once each semester or quarter, depending on the program's structure	
CNS Specialty: Adult/Gero		XXX Adult/Gero CNSs for first/second semester of year YY	Once each semester or quarter, depending on the program's structure	
CNS Specialty: Other		XXX other CNSs for first/second semester of year YY	Once each semester or quarter, depending on the program's structure	
Other, please specify	Are other types of nurses being trained at the CCS? If so, please include the type and specialty and the total number of nurses for each semester.	XXX <type of nurse> nurses for first/second semester of year YY	Once each semester or quarter, depending on the program's structure	
Total Number of Patient Visits				
Total number of patient visits	Total number of outpatient visits per each semester	XXX number of patient visits	Every 6 months	
Percentage of Patient Visits by Payer	Measured in percentage of the total number of patient visits for each semester, rounded to two decimal places			
Private	Percentage of patient visits paid for by private payers	XX.xx%	Every 6 months	
Medicare	Percentage of patient visits paid for by Medicare	XX.xx%	Every 6 months	
Medicaid	Percentage of patient visits paid for by Medicaid	XX.xx%	Every 6 months	
Other	Percentage of patient visits paid for by other sources (that are not private, Medicare, or Medicaid)	XX.xx%	Every 6 months	
Total Number of Staff Available for Seeing Patients				
Physicians (MD or DO)	Total number of physicians employed by the CCS during each semester	XXX Physicians	Every 6 months	
Physician's Assistant (PA)	Total number of PAs employed by the CCS during each semester	XXX PAs	Every 6 months	
Advanced Practice Registered Nurse (APRN)	Total number of APRNs employed by the CCS during each semester	XXX APRNs	Every 6 months	
Registered Nurse (RN)	Total number of RNs employed by the CCS during each semester	XXX RNs	Every 6 months	
Other, please specify	Number of staff who are not physicians, PAs, APRNs, or RNs employed by the CCS during each semester	XXX <insert staff type> staff	Every 6 months	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Characteristics of Partner Community-Based Care Settings (CCSs)				
CCS Name:				
Total Number of Preceptors	Full-time employment is employment in which a person works a minimum number of hours defined as such by his or her employer. Full-time employment often comes with benefits that are not typically offered to part-time, temporary, or flexible workers, such as annual paid time off, sick leave, and health insurance. Full-time jobs are often considered careers. They generally pay more than part-time jobs and usually require more hours per week. The Fair Labor Standards Act (FLSA) does not define full-time employment or part-time employment. This is a matter generally to be determined by the employer (U.S. Department of Labor). The definition by employer can vary and is generally published in a company's employee handbook. Companies commonly require at least 30–35 hours per week to be defined as a full-time employee and therefore eligible for benefits.			
Number of full-time employees precepting APRNs	Total number of full-time employees who are preceptors to APRN students during each academic period	XXX full-time preceptors	Once each semester or quarter, depending on the program's structure	
Number of part-time employees precepting APRNs	Total number of part-time employees who are preceptors to APRN students during each academic period	XXX part-time preceptors	Once each semester or quarter, depending on the program's structure	
Number of full-time employees precepting any type of students	Total number of full-time employees who are preceptors to any type of students during each academic period	XXX full-time preceptors	Once each semester or quarter, depending on the program's structure	
Number of part-time employees precepting any type of students	Total number of part-time employees who are preceptors to any type of students during each academic period	XXX part-time preceptors	Once each semester or quarter, depending on the program's structure	
Student-to-Preceptor Ratio by Type of Student	Ratio should be given at an individual level (e.g., three preceptors per one APRN student).			
All types of students, including APRN, medical students, PA students, etc.	Total number of preceptors devided by the total number of students	XXX preceptors per one student	Once each semester or quarter, depending on the program's structure	
Advanced Practice Registered Nurse (APRN)	Total number of preceptors divided by the number of APRN students	XXX preceptors per one APRN student	Once each semester or quarter, depending on the program's structure	
Certified Nurse Midwife (CNM)	Total number of preceptors divided by the total number of CNM students.	XXX preceptors per one CNM student	Once each semester or quarter, depending on the program's structure	
Certified Registered Nurse Anesthetist (CRNA)	Total number of preceptors divided by the total number of CRNA students	XXX preceptors per one CRNA student	Once each semester or quarter, depending on the program's structure	
Nurse Practitioner (NP)	Total number of preceptors divided by the total number of NP students. 'Other' refers to NP students that have a specialty other than acute care, adult-gero, family, or pediatrics.	XXX preceptors per one NP student	Once each semester or quarter, depending on the program's structure	
NP Specialty: Acute Care	Total number of preceptors divided by the total number of Acute Care NP students	XXX preceptors per one Acute Care NP student	Once each semester or quarter, depending on the program's structure	

Data Element Name	Definition and Instruction	Answer Value	Frequency of Collection	Response
Instructions	**This template should be completed for each academic period (e.g., quarter, semester) beginning with Fall 2007.**			
Characteristics of Partner Community-Based Care Settings (CCSs)				
CCS Name:				
NP Specialty: Adult/Gero	Total number of preceptors divided by the total number of Adult/Gero NP students	XXX preceptors per one Adult/Gero NP student	Once each semester or quarter, depending on the program's structure	
NP Specialty: Family	Total number of preceptors divided by the total number of Family NP students	XXX preceptors per one Family NP student	Once each semester or quarter, depending on the program's structure	
NP Specialty: Pediatrics	Total number of preceptors divided by the total number of Pediatric NP students. Ratio should be given at an individual level (e.g., three preceptors per one Pediatric NP student).	XXX preceptors per one Pediatric NP student	Once each semester or quarter, depending on the program's structure	
NP Specialty: Other	Total number of preceptors divided by the total number of NP students. "Other" refers to NP students who have a specialty other than acute care, adult/gero, family, or pediatrics.	XXX preceptors per one other NP student	Once each semester or quarter, depending on the program's structure	
Clinical Nurse Specialist (CNS)	Total number of preceptors divided by the total number of CNS students.	XXX preceptors per one CNS student	Once each semester or quarter, depending on the program's structure	
CNS Specialty: Adult/Gero	Total number of preceptors divided by the total number of Adult/Gero CNS students	XXX preceptors per one Adult-Gero CNS student	Once each semester or quarter, depending on the program's structure	
CNS Specialty: Other	Total number of preceptors divided by the total number of other CNS students. "Other" refers to CNS students who have a specialty other than adult/gero.	XXX preceptors per one other CNS student	Once each semester or quarter, depending on the program's structure	
Financial Incentives Offered to Preceptors as a Function of (choose all that apply)	Does the CCS offer financial incentives to preceptors based on:			
Experience of the preceptor	The number of years of experience precepting	Yes/No	Once each semester or quarter, depending on the program's structure	
Specialty	The specialty of the preceptor	Yes/No	Once each semester or quarter, depending on the program's structure	
Number of students precepting	The number of students each individual precepts per week	Yes/No	Once each semester or quarter, depending on the program's structure	
Number of hours precepting	The number of hours each individual spends precepting each week	Yes/No	Once each semester or quarter, depending on the program's structure	
Location of training	The location and type of training site	Yes/No	Once each semester or quarter, depending on the program's structure	
Other	Other characteristics/aspects? If so, please specify.	If "Yes," insert other type of basis for financial incentives	Once each semester or quarter, depending on the program's structure	