

Note: The PRA Burden Statement and OMB Control Number will be added to the login screen.

Figure 1. Screenshot of Reporting Year Web Page for Prison and Jail Collection

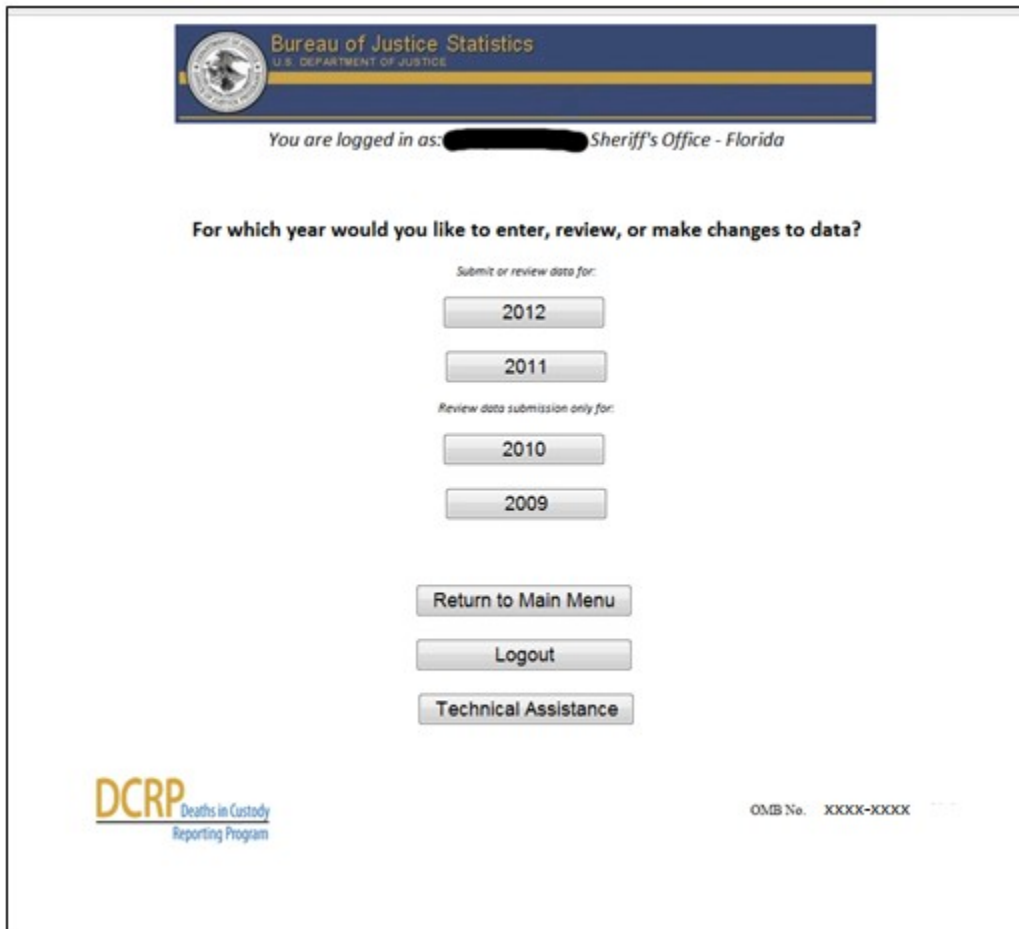



Figure 2. Example Screenshot of Improvements in Web-based Survey Flow

 **Bureau of Justice Statistics**
U.S. DEPARTMENT OF JUSTICE

You are logged in as: [REDACTED] - Florida

Inmate Name: Not Specified

1. What was the inmate's name?

Last First MI

2. On what date did the inmate die?

Month Day Year

 2011

3. What was the inmate's date of birth?

Month Day Year

DCRP Deaths in Custody Reporting Program

OMB No. XXXX-XXXX

Figure 3. Example Screenshot of Timeout Warning to Respondents



Figure 4. Example Screenshot of Real-time Prompts that Alert Respondents for Potential Errors



Bureau of Justice Statistics
U.S. DEPARTMENT OF JUSTICE

You are logged in as: [REDACTED]

You did not provide a response for:

- Inmate's Date of Death: This is used to produce estimates and rates about the demographics (ex. Age, sex, race) of the deceased.
- Inmate's Date of Birth: This is used to produce estimates and rates about the demographics (ex. Age, sex, race) of the deceased.

This information is very important. Please return to the previous page to complete this missing data, else provide a note below:

[Return to Previous Page](#) [Continue with Form](#)

[Return to Main Menu](#)

[Logout](#)

[Technical Assistance](#)

DCRP Deaths in Custody
Reporting Program

OMB No. [REDACTED]

Figure 5. Example Screenshot of Real-time Prompts that Alert Respondents for Potential Errors in Reporting Jail Population Data

Bureau of Justice Statistics
U.S. DEPARTMENT OF JUSTICE

You are logged in as: [REDACTED]

Upon reviewing your data, we have some items we would like you to check:

- The number of MALE admissions you entered for 2011 is less than or equal to the number of males being held on December 31, 2011. The number of MALE admissions typically exceeds the one-day count on December 31, 2011. Therefore, please review and, if necessary, make any needed edits to your entry.
- The number of MALE admissions you entered for 2011 is less than or equal to the MALE average daily population entered in Question 2. The number of MALE admissions typically exceeds the average daily population for MALES. Therefore, please review and, if necessary, make any needed edits to your entry.
- The number of FEMALE admissions you entered for 2011 is less than or equal to the number of females being held on December 31, 2011. The number of FEMALE admissions typically exceeds the one-day count on December 31, 2011. Therefore, please review and, if necessary, make any needed edits to your entry.
- The number of FEMALE admissions you entered for 2011 is less than or equal to the FEMALE average daily population entered in Question 2. The number of FEMALE admissions typically exceeds the average daily population for FEMALES. Therefore, please review and, if necessary, make any needed edits to your entry.

Make Changes Entries Are Correct

Return to Main Menu

Logout

Technical Assistance

DCRP Deaths in Custody Reporting Program

OMB No. XXXX-XXXX

- **On-screen Reporting Capabilities.** Upon completion of each jail or prison form, agencies receive an on-screen report that summarizes their responses. This enhancement was implemented after respondents relayed to BJS that a summary of the data responses would allow respondents to assess the completeness of their submission while allowing them to review and edit their entries prior to submission (see Figure 6).

Figure 6. Example Screenshot of On-screen Reporting Capabilities

Bureau of Justice Statistics
U.S. DEPARTMENT OF JUSTICE

DEATHS IN CUSTODY

OMB No. XXXX-XXXX

Deaths in Custody Reporting Program 2011

Home
2012 Forms
2011 Forms
2010 Forms
2009 Forms
Logout

DATA SUPPLIED BY:

NAME	<input type="text"/>	TITLE	Administrative A
OFFICIAL ADDRESS	<input type="text"/>		
	City <input type="text"/>	State <input type="text"/>	ZIP Code <input type="text"/>
TELEPHONE	Area Code <input type="text"/> Number <input type="text"/>	FAX NUMBER	Area Code <input type="text"/> Number <input type="text"/>
E-MAIL ADDRESS	<input type="text"/> <input type="button" value="Update Data"/>		

[Click to View Annual Summary of Inmate Deaths](#)

You can add individual inmate death reports for 2011 by clicking on the button below.

[Click Here to add a 2011 Death Report](#)

Name	Date of Death	Gender	Actions	Submitted?
	1/20/2011	Male	{Print} <input type="button" value="Edit"/> <input type="button" value="Delete"/>	Submitted
	6/8/2011	Female	{Print} <input type="button" value="Edit"/> <input type="button" value="Delete"/>	Submitted
	3/3/2011	Male	{Print} <input type="button" value="Edit"/> <input type="button" value="Delete"/>	Submitted

What deaths should be reported?

INCLUDE deaths of ALL Persons Confined in your jail facilities, whether housed under your own or another jurisdiction; Under your jurisdiction but housed in special jail facilities (e.g. medical/treatment/release centers, halfway houses, and work farms); or on transfer to treatment facilities; Under your jurisdiction but out to court; In transit to or from your facilities while under your jurisdiction.	EXCLUDE deaths of ALL Persons Confined in facilities operated by two or more jurisdictions or those held in privately operated jails; Under your jurisdiction but in non-residential community-based programs run by your jails (e.g. electronic monitoring, house arrest, community service, day reporting, work programs); Under your jurisdiction but on AWOL, escape, or long-term transfer to another jurisdiction; In the process of arrest by your agency, but not yet booked into your jail facility.
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If you need assistance or have any questions, please call Kim Aspinwall at 1-800-344-1387 or send an email to: bjsdorp@rti.org.

- **Explicit confirmation of form completion following online form submission.** Upon submitting their data, respondents now receive explicit confirmation that their submission is complete for the relevant reference year (see Figure 6).

Figure 7. Example screen-shot of form completion confirmation

The screenshot shows a web page for the Bureau of Justice Statistics, U.S. Department of Justice. The page title is "DEATHS IN CUSTODY" with an OMB No. of XXXX-XXXX. A large green checkmark is displayed on the left side of the main content area. To the right of the checkmark, the text reads: "THANK YOU. Your submission is complete. When you return to the home page, you may print off your completed form." Below this text is a blue button labeled "Return Home". On the left side of the page, there is a vertical navigation menu with the following links: "Home", "2012 Forms", "2011 Forms", "2010 Forms", "2009 Forms", and "Logout".