



U.S. Department of Justice

Executive Office for Immigration Review

Office of the General Counsel

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Falls Church, Virginia 22041

September 22, 2015

MEMORANDUM TO: Lynn Murray
Department Clearance Officer
Department of Justice

FROM: Christina Baptista
Associate General Counsel
Executive Office for Immigration Review

SUBJECT: Revision of Currently Approved Information Collections Pursuant to a Proposed Rule for Approval by the Office of Management and Budget: Forms EOIR-31 (Request for Recognition of a Non-Profit Religious, Charitable, Social Service, or Similar Organization), EOIR-31A (Request by Organization for Accreditation of Non-Attorney Representative), and EOIR-44 (Immigration Practitioner Complaint Form)

Attached is the information collection request (ICR) for the Forms EOIR-31 (OMB#1125-0012), EOIR-31A (OMB#1125-0013), and EOIR-44 (OMB#1125-0007), as required for certification and submission to the Office of Management and Budget. The purpose of these forms is to allow authorizing representatives of non-profit religious, charitable, social service, or similar organizations to represent persons in proceedings before the Executive Office for Immigration Review (EOIR) and the Department of Homeland Security (DHS), and for an individual to file a complaint against an immigration practitioner authorized to practice before EOIR or DHS. This information collection is contained in a proposed rule submitted to the Federal Register for publication today. As such, please transmit to OMB upon receipt.

The following documents are contained in this ICR package:

1. OMB forms 83-I Paperwork Reduction Act Submission for each of the three ICR forms (EOIR-31, EOIR-31A & EOIR-44);
2. Supporting Statement for Paperwork Reduction Act Submission with burden statement;
3. Certification Statement;
4. Forms and Instructions used to collect the information;
5. Notice of Proposed Rulemaking with Request for Comments, Recognition and Accreditation, RIN 1125-AA72.

If you have any questions concerning this ICR, please contact Christina Baptista at (703) 305-0992 or at Christina.Baptista@usdoj.gov. Thank you very much for all of your assistance.